

Board of Trustee Meeting

Date: November 20, 2014

Trust Authority Building

3745 Community Park Loop, Ste 120

Call in number: (866)-469-3239; Training Session: 804 409 077 # / Attendee Number: #
<http://amhta.webex.com>

Trustees: Mike Barton (Chair), Laraine Derr (Vice Chair), Paula Easley (Secretary/Treasurer),
Larry Norene, Mary Jane Michael, Russ Webb, John McClellan

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| 8:15a | Call to Order – Mike Barton, Chair | |
| | Roll Call | |
| | Approval of Agenda | |
| | Approval of Minutes | |
| | • August 5, 2014 | 4 |
| | • September 3-4, 2014 | 9 |
| | Ethics Disclosure | |
| | Review of Guiding Principles | 43 |
| | Current Bylaws | 50 |
| | Trustee Committee Assignments | |
| 8:30 | Staff Report | |
| | CEO Update | |
| 8:45 | Committee Reports | |
| | Executive Committee | 62 |
| 9:00 | Committee Reports | |
| | Resource Management Committee | 64 |
| 9:15 | Committee Reports | |
| | Finance Committee | 67 |
| 9:45 | Committee Reports | |
| | AMPS Ad Hoc Committee | 82 |
| 10:15 | Break | |

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| 10:30 | Committee Reports Planning Committee | 125 |
| 11:00 | Presentation MatSu Health Foundation, Elizabeth Ripley | |
| 11:30 | Anchorage Youth Indicators: Trends & Comparisons Presentation Northern Lights Strategies, Michael E. Kerosky | |
| 11:45 | Lunch On Your Own | |
| 1:15 | Medicaid Waiver Tutorial | 131 |
| 2:45 | Statutory Advisor Updates Governor's Council on Disabilities and Special Education | 139 |
| 3:15 | Break | |
| 3:30 | Statutory Advisor Updates Alaska Commission on Aging | 153 |
| 4:00 | Statutory Advisor Updates Alaska Mental Health Board / Advisory Board on Alcoholism and Drug Abuse | 166 |
| 4:30 | Adjourn | |
| 4:45 | Public Comment | 59 |

Future Meeting Dates

Full Board of Trustee / Finance / Resource Management / Planning

(updated 10/31/2014)

FY15/16 - Finance Committee Dates:

- Jan 7, 2015 (Wed)
- April 16, 2015 (Thu)
- August 4, 2015 (Tue)
- October 21, 2015 (Wed)

FY15/16 – Resource Management Committee Dates:

- Jan 7, 2015 (Wed)
- April 16, 2015 (Thu)
- August 4, 2015 (Tue)
- October 21, 2015 (Wed)

FY15/16 – Planning Committee Dates:

- January 7, 2015 (Wed)
- April 22, 2015 (Wed)
- June 24, 2015 (Wed)
- August 5-6, 2015 (Wed, Thu)
- October 21, 2015 (Wed)

FY 15/16 – Full Board of Trustee Meeting Dates:

- January 28-29, 2015 (Wed, Thu) – JUNEAU
- May 7, 2015 (Thu) – Anchorage – TAB
- September 2-4, 2015 (Wed, Thu, Fri) – Anchorage – TAB
- November 19, 2015 (Thu) – Anchorage – TAB

**Minutes for the
August 5, 2014
Special Full Board
of Trustee Meeting**

ALASKA MENTAL HEALTH TRUST AUTHORITY

FULL BOARD MEETING

AUGUST 5, 2014

12:45 p.m.

Taken at:

Alaska Mental Health Trust Authority
3745 Community Park Loop, Suite 200
Anchorage, Alaska 99508

OFFICIAL MINUTES

Trustees present:

Mike Barton, Chair (via Speakerphone)

Laraine Derr, Vice Chair

Larry Norene

Mary Jane Michael

Paula Easley

John McClellan

Russ Webb

Trust staff present:

Jess Jessee

Steve Williams

Miri Smith-Coolidge

Kevin Buckland

Michael Baldwin

Carley Lawrence

Valette Keller

Marilyn McMillan

Carrie Predeger

Amanda Lofgren

Luke Lind

Trust Land Office staff present:

Marcie Menefee

Sarah Cunningham-Morrison

Craig Driver

John Morrison

Also present:

Kate Burkhart; Denise Daniello; Teresa Holt; Kathy Craft; Stephanie Krost.

PROCEEDINGS

CHAIR BARTON calls the special board meeting to order, and in the interest of efficiency of conducting the meeting, asks Laraine Derr, the Board's vice chair, to conduct the meeting.

VICE CHAIR DERR states that the special board meeting was called to do a few things. She states that all the Trustees are present, and asks for approval of the agenda.

TRUSTEE WEBB makes a motion to approve the agenda.

TRUSTEE NORENE seconds.

There being no objection, the motion is approved.

VICE CHAIR DERR states that motions from the Resource Committee need to be added to the agenda. She asks for any ethics disclosures.

TRUSTEE MICHAEL states that she was the executive director for NeighborWorks for three years, 1999 through 2002.

VICE CHAIR DERR thanks Trustee Michael, and moves to the Guiding Principles and the Mission Statement, which are enclosed in the packet. She states that the first item on the agenda is the small projects. She asks for a motion.

SMALL PROJECTS

TRUSTEE WEBB makes a motion that the Trustees approve the small projects as identified on the spreadsheet, the ID numbers 5976, 5978, 5980, 5982, 5984, 5985, and 5986, in the total amount of \$59,322.

TRUSTEE BARTON seconds.

There being no objection, the motion is approved.

VICE CHAIR DERR states that the small grants go to the Roosevelt, Fairbanks Youth Advocates, Sitka Community Hospital, Standing Together Against Rape, The Food Pantry of Alaska, the Salvation Army Serendipity Adult Day Services and NAMI of Juneau. She moves on, stating that the next items are from the Resource Management Committee, and she recognizes Larry Norene.

TRUSTEE NORENE makes a motion that the Alaska Mental Health Trust Board of Trustees approves the following action: Wherein the TLO forms a single-purpose entity owned in full by the Trust for the purpose of acquiring, owning and operating the proposed Texas building acquisition.

There being no objection, the motion is approved.

TRUSTEE NORENE makes a motion that the Alaska Mental Health Trust Board of Trustees approves an action to fund the newly formed LLC with principal from the Trust Authority Development Account, fund code 34045, to acquire the Texas property up to an amount of \$15,800,000. This funding will include purchase price, entity formation expenses, legal reviews, closing and due diligence costs as necessary to complete the transaction.

There being no objection, the motion is approved.

TRUSTEE NORENE makes a motion that the Alaska Mental Health Trust Board of Trustees concur with the proposed action to complete the financing of the Texas property acquisition and, further, that the Board concur with the recommendation that the net principal funds provided by the financing be distributed from the newly formed LLC to the Trust and placed in the Trust Authority Development Account fund code 34045.

There being no objection, the motion is approved.

TRUSTEE NORENE makes a motion that the Mental Health Trust Board of Trustees approves the increase to appropriation 15960-2015 from the facility maintenance, AKSAS fund 34048, in the amount of \$861,000.

There being no objection, the motion is approved.

TRUSTEE NORENE makes a motion that the Alaska Mental Health Trust Board of Trustees delegate to the executive director of the Trust Land Office the authority to determine if it is necessary to cancel this transaction and separately to address comments regarding the administrative decision process to spend Trust funds.

There being no objection, the motion is approved.

TRUSTEE NORENE makes a motion that the Alaska Mental Health Trust Board of Trustees approves the actions wherein the TLO facilitates the transfer of jurisdiction of management currently known as the Assets facility at 2330 Nichols Street from the Department of Health and Social Services to the Mental Health Trust.

There being no objection, the motion is approved.

TRUSTEE NORENE makes a motion that the Alaska Mental Health Trust Board of Trustees approves an increase to appropriation 15960-2015 from the facilities maintenance account fund 34048 in the amount of \$30,000 for 2330 Nichols Street. In addition, the Board authorizes the CFO to transfer the funds to the third-party property manager for management of the facilities.

There being no objection, the motion is approved.

VICE CHAIR DERR thanks Trustee Norene, and moves on to the resolution. She recognizes Mr. Jessee.

MR. JESSEE states that the proposed resolution on Ballot Measure 2 is the marijuana initiative. He continues that a \$10,000 increase to the admin budget was approved to advocate against this measure, and Legal posed a concern that LB&A did not have the authority to make an appropriation for the purpose of influencing the outcome of an election. He states that all that can be said proactively is what the ballot initiative says, where and when the election is, so that people know how to vote; and if asked in the course of duties for the Trust, that is the position. He continues that the ability to proactively advocate against the ballot initiative will be nonexistent.

A short discussion ensues.

TRUSTEE NORENE makes a motion to approve the following resolution regarding Ballot Measure 2: An Act to Tax and Regulate the Production, Sale and Use of Marijuana.

TRUSTEE BARTON seconds.

There being no objection, the motion is approved.

VICE CHAIR DERR thanks Luke Lind for doing the small projects recommendations, and states appreciation to all the staff for the work they do.

TRUSTEE WEBB also adds his appreciation.

VICE CHAIR DERR asks for anything else to come before the Board. There being none, she adjourns the meeting at 1:00 o'clock.

(Full Board meeting adjourned at 1:00 p.m.)

**Minutes for the
September 3-4, 2014
Full Board of Trustee
Meeting**

ALASKA MENTAL HEALTH TRUST AUTHORITY
FULL BOARD MEETING

September 3, 2014

9:00 a.m.

Taken at:

Alaska Mental Health Trust Authority
3745 Community Park Loop, Suite 200
Anchorage, Alaska 99508

OFFICIAL MINUTES

Trustees present:

Mike Barton, Chair
Laraine Derr
Larry Norene
Mary Jane Michael
Paula Easley
John McClellan
Russ Webb

Trust staff present:

Jess Jessee
Steve Williams
Nancy Burke
Miri Smith-Coolidge
Kevin Buckland
Michael Baldwin
Carley Lawrence
Amanda Lofgren
Katie Baldwin-Johnson
Valette Keller
Carrie Predeger
Luke Lind

Trust Land Office staff present:

Marcie Menefee
John Morrison

Also present:

Kate Burkhart; Denise Daniello; Teresa Holt; Kathy Craft; Stephanie Krost; Ric Nelson; Mystie Rail; Mark Regan; Ramona Dubey; Nelson Page; Tawny Buck; Commissioner Streur; Al Law; Sherry Henshaw; Donna Mong; Jerry Jenkins; Mary Shields; Corrine O'Neill; Kenny Scollen; Christine Johnson; Chief Justice Dana Fabe.

PROCEEDINGS

CHAIR BARTON calls the meeting to order, and recognizes the Trustees that are present, stating that Russ Webb will be along shortly. He asks for any changes in the agenda. There being none, he states that the agenda is adopted. He moves on to the approval of the following minutes: January 3, April 17, May 7, and June 25.

TRUSTEE DERR makes a motion to approve the minutes of January 3, 2014.

TRUSTEE McCLELLAN seconds.

There being no objection, the motion is approved.

TRUSTEE DERR makes a motion to approve the minutes of April 17, 2014.

TRUSTEE McCLELLAN seconds.

There being no objection, the motion is approved.

TRUSTEE DERR makes a motion to approve the minutes of May 7, 2014.

TRUSTEE McCLELLAN seconds.

There being no objection, the motion is approved.

TRUSTEE DERR makes a motion to approve the minutes of June 25, 2014.

TRUSTEE McCLELLAN seconds.

There being no objection, the motion is approved.

CHAIR BARTON asks for any ethics disclosures. There being none, he states that the Guiding Principles and the Bylaws are in the packet. He moves to Trustee board elections, and asks for a report of the Nominating Committee.

NOMINATING COMMITTEE REPORT

TRUSTEE McCLELLAN states that it is his understanding that there are three officer positions elected annually. He continues that the three positions and their current incumbents are: Chair, Mike Barton; Vice Chair, Laraine Derr; and Secretary Treasurer, Paula Easley. He states that all

three incumbents have offered to continue to serve, if so elected. He calls for any other nominations for these three positions. Hearing none, he asks for any objections to the incumbents continuing for another term. Hearing none, he states that the incumbents are hereby elected for another term through unanimous consent.

TRUSTEE DERR comments on a job well done.

CHAIR BARTON thanks Trustee McClellan.

MR. JESSEE asks about the Trustee committee assignments.

CHAIR BARTON replies that administration takes place on November 3, and will set it up. He states that they all appreciate the confidence of the Trustees and will work hard on their behalf. He moves on to the CEO update.

CEO UPDATE

MR. JESSEE states that everyone should have received the CEO report in the last several days, and he does not have anything to add. He adds that Commissioner Streur is expected for a conversation this afternoon.

CHAIR BARTON asks for any questions. There being none, he states that Trustee Russ Webb has joined the meeting. He moves on to the committee reports, and recognizes Trustee Norene.

COMMITTEE REPORTS

RESOURCE MANAGEMENT COMMITTEE REPORT

TRUSTEE NORENE states that there are a couple of items to bring before the Board. He continues that there was a meeting yesterday in regard to some timber sales and leases, and a management agreement. He adds that Mr. Slenkamp, the timber expert, informed the committee of a market opportunity that needed to be taken care of promptly. He states that those were passed. There are two consultations that require Trustee approval. He asks Ms. Menefee to continue.

MS. MENELEE states that the first item before the Resource Management Committee that needs Full Board approval is a timber sale located on Trust land on Prince of Wales Island near Control Lake called the Control Lake property. She continues that it is about a 400-acre parcel, and the sale would generate about \$1.2 million in revenue over a two-year period.

CHAIR BARTON asks how many acres will be cut.

MS. MENELEE replies about 100 to 150. She states that the cuts have not been laid out yet.

CHAIR BARTON asks if there has been any public process.

MS. MENELEE replies not yet. It will be the next thing to do, if the Trustees want to move ahead with this.

TRUSTEE NORENE states that the Resource Management Committee recommends that the Alaska Mental Health Trust Board of Trustees concur with the disposal of timber through a competitive sale located at Control Lake located at Prince of Wales Island.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

TRUSTEE NORENE states that the next item has to do with the operating agreement between various state agencies.

MS. MENELEE states that the Trust Land Office has been spending a considerable amount of time meeting with other state agencies that have forest resources in Alaska. She continues, that would include the University of Alaska, primarily in Southeast, the Division of Mining, Land & Water, and the Division of Forestry. She states that a vision statement was determined, and a draft is located in the packet. She continues that it would make the most sense to determine whether it was in the best interest of all the agencies to consider entering into a cooperative management agreement that set out various goals in which to partner, potentially, for forest development. She gives an example. She states that this is the first time anything like this has been done through the agencies, and the Governor is excited about and very supportive of the concept.

TRUSTEE NORENE asks for any questions.

CHAIR BARTON asks how this would relate to the Trust Authority's agreement, memorandum of understanding with DNR.

MS. MENELEE replies that the authority to make this decision has been delegated to the various directors of the other divisions.

TRUSTEE EASLEY observes that it is important to make these timber sales available not only for the revenue, but to ensure stable employment in the logging industry in Southeast.

TRUSTEE NORENE states that the Resource Management Committee recommends that the Alaska Mental Health Board Trustees concur with the TLO executing the statement of intent to various state agencies to advance the Trust Forest Management Program.

There being no objection, the motion is approved.

TRUSTEE NORENE states that Ms. Menefee gave a comprehensive report a month ago, and asks if anything happened for an update with the litigation since that time.

MS. MENELEE replies that the bankruptcy court approved a settlement between the unsecured creditors and the debtor, which ultimately affects the Trust's interest in the resource. She states that there is a step that allows the bankruptcy to move forward because there are some objections from the unsecured creditors, which was resolved, and the next step will be the auction of the assets. She adds that this is the Buccaneer bankruptcy.

MR. JESSEE asks for a quick update on Fairbanks, Denardo and Joshua's House.

MR. MORRISON begins with the Joshua House in Fairbanks, stating that he has a broker's opinion of value, and adds that the current owner of that facility is on the verge of bankruptcy. He states that if they do go through with the bankruptcy, the Trust would have to work with the bankruptcy trustee, who is yet to be named. He moves on to the Denardo and Fahrenkamp facilities which are on the same parcel, and they are moving forward in lockstep at this point. He states that there is some last bit of paperwork, both with the current tenant of the Fahrenkamp facility and then with the Department of Health and Social Services and DNR, to execute the transfer as quickly as possible. He moves to the update with the Assets facility, stating that substantial completion will occur in the month of September.

TRUSTEE DERR asks if it is wanted immediately.

MR. MORRISON states that all of the physical due diligence was done previously, and both Bryan Yackel, the new project manager, and Lounsbury are monitoring the project.

TRUSTEE NORENE states that he does not think that the board made any motion or direction for certain, and will need to.

MR. MORRISON states that the board has taken action on the Fahrenkamp and Denardo facilities and on the Assets facility to effect the transfer, and then provide funds for a budget to maintain it under the scenario. He continues that action on the Joshua House has not been taken. He adds that the process has to be figured out. He states that there is a working lunch as a Full Board to talk about Program-Related Investments.

TRUSTEE NORENE states that the one facility needs a negotiation to occur, and with other potential buyers. He continues, that should take place in executive session.

CHAIR BARTON asks for a motion to go into executive session.

TRUSTEE MICHAEL makes a motion to go into executive session.

TRUSTEE MCCLELLAN seconds.

MR. JESSEE clarifies that the basis for the executive session is matters that may affect the financial interest of the Trust are at issue.

CHAIR BARTON states that the meeting will reconvene at 10:15.

(Executive session begins at 9:35 and ends at 10:07 a.m.)

(Break.)

CHAIR BARTON reconvenes the meeting, and moves to Partner Updates. He asks Trustee Norene to summarize what was done in executive session.

TRUSTEE NORENE states the hope that the Trust Authority would authorize the TLO to perform some type of due diligence on the Joshua House that is deemed appropriate, and report back at a later date. He concludes the Resource Management report.

CHAIR BARTON recognizes Christine Johnson.

PARTNER UPDATES

CHIEF JUSTICE FABE states that she is Dana Fabe, Chief Justice of the Supreme Court. She introduces Christine Johnson. She thanks the Trust and acknowledges the progress made though the Trust's steadfast support of the mental health courts and other specialty courts and alternatives for Trust Beneficiaries. She states that the Trust has made great strides in how Alaskans think about issues regarding the mentally ill and, in particular, understanding that the mentally ill do not need to be and should not be in jail. She continues that the Court System is very appreciative of the support of the therapeutic court projects and restorative justice initiatives statewide. She asks Christine Johnson to continue.

MS. JOHNSON begins with an overview of the Alaska Court System, stating that there are Courts in 41 communities around the state. She continues that there are 850 employees that include eight appellate judges, 65 trial court judges, and another 53 magistrate judges. She states that there are 12 therapeutic courts on a statewide basis in six different communities: Anchorage, Palmer, Fairbanks, Bethel, Juneau, and Ketchikan. She continues that there are three dedicated mental health courts in Anchorage, Palmer and Juneau. She adds that in addition there are seven substance abuse courts for criminal defendants and a substance abuse court which is dedicated to CINA cases, which are cases where the parents are at risk of losing their children, often due to substance-abuse issues. In addition, she continues, there is a juvenile mental health court in Fairbanks, which was started and is sustained with Trust funds. She states that this year there was an evaluation of that court by an independent consulting firm with very favorable, positive outcomes for the youth participating in that programs. She adds that both that program and the Anchorage Mental Health Court were nationally recognized as model courts and teaching courts for other jurisdictions that are interested in developing similar programs for their communities.

CHIEF JUSTICE FABE thanks Ms. Johnson, and states that she will talk about another group of mentally ill in the justice system. She continues that Trust Beneficiaries are in courts involving civil, adult, guardianships and conservatorships. She adds that they are not involved in the criminal justice system, but are Beneficiaries, and the numbers are rising. She explains that these are cases where these individuals have been determined by the Court with incapacity or cognitively impaired where the need to communicate decisions is so impaired that the person cannot take care of any of their needs or finances. She states that the Court System has almost 5,000 open guardianship conservatorship cases statewide and has worked together with the Trust before to address and improve the responses through mediation in adult guardianship and conservatorship cases. She continues that she appointed an Elder Task Force to improve the response to Elders and other vulnerable adults, and to address more effectively the issues of abuse, neglect, physical abuse, and financial exploitation of Alaska's elderly population. She adds that the Elder Task Force will be chaired by Justice Dan Winfree and will include the deputy administrator of courts, several of the most experienced superior court judges, two of the magistrate judges who handle many of the

guardianship or conservatorship cases, the director of Public Advocacy, the court visitor, and the chair of the Alaska Bar Association's Elder Law Section. She continues that this small task force will be working with many other interest groups and partners to make recommendations to respond and improve the Court System's response to the functional limitations and changes in capacity that are associated with longevity. She states that training is planned for next May with a gerontologist and neurologist to provide some insight to judges in ways to detect cognitive impairment in the elderly. She concludes, stating that on behalf of the entire Alaska Court System and the Alaska Supreme Court, she thanks the Trust for its vigilance, resolute support of the programs designed to protect the Beneficiaries, and for helping to change the way that society views those Beneficiaries.

CHAIR BARTON thanks Chief Justice Fabe, and asks for any questions from the Trustees.

TRUSTEE WEBB thanks the Chief Justice for taking the time to be here and for the Court System's work with the Trust. He states that the Court System has been a wonderful partner for a long time, and together great things have been done. He asks for more information on the task force.

CHIEF JUSTICE FABE goes into more detail of what is happening, and states the hope to look at some best practices.

A discussion ensues.

MR. WILLIAMS thanks Chief Justice Fabe and Christine for taking the time to talk with the Trust. He states that the Trust is partnering with the Public Defender Agency, and there is a social services specialist in Bethel that is working on criminal cases and CINA cases, performing similar activities to what has been talked about. He continues that he just wants to make them aware of what is going on.

CHIEF JUSTICE FABE thanks Mr. Williams, and states that she was not aware of that.

The discussion continues.

CHAIR BARTON states that it has been an honor to have the Chief Justice, and thanks her for her time.

MR. JESSEE states appreciation for this guardianship issue, and adds that there are many partners that are relevant and very interested in this. He asks if there is a role for the Trust in helping to convene some of the other stakeholders outside of the Court System as a way to give a reference point for connecting on this.

CHIEF JUSTICE FABE replies that the task force would love to work and partner, and she will give Dan Winfree, the chair of this task force, your direct line number for any suggestions as to how the Trust may be able to help. That is greatly appreciated. She thanks all.

CHAIR BARTON moves on to the Finance Committee.

FINANCE COMMITTEE REPORT

TRUSTEE DERR states that the Finance Committee met on August 6, 2014, and has several items to bring forward to the Full Board. She continues that the first item is in regard to line-item transfers that resulted from a discussion in regard to what is budgeted and what is management plan. She states that the discussion came up with a sort of operating policy, and recognizes Kevin Buckland.

MR. BUCKLAND states that, based on discussions with Trustees, a two-tier approach was outlined on the understanding and interpretations of what Trustees made to staff is that if a line-item transfer is necessary and is under \$50,000, it is essentially at staff prerogative. He continues that it would be at the CEO level or the Trust administrative, and at the executive director level for the Trust Land Office. He states that the memo is in the packet, and asks if there are any corrections to the interpretation.

A discussion ensues.

TRUSTEE DERR makes a motion to approve a line-item transfer for the Trust FY2015 operating budget whereby the personal services line, 71000, is reduced by 89,036; and, therefore, \$74,036 is transferred to the services line, account code 73000, and 15,000 is transferred to the supplies line, account code 74000.

TRUSTEE WEBB seconds.

There being no objection, the motion is approved.

TRUSTEE DERR makes a motion that the Finance Committee recommends the Full Board of Trustees approve a \$74,700 FY15 partnership grant to Alaska Regional Hospital for the Neonatal and Family Recovery Center.

There being no objection, the motion is approved.

TRUSTEE DERR makes a motion that the Finance Committee recommends that the Full Board of Trustees approve the \$75,000 FY15 partnership grant to the Kodiak Area Native Association for the Behavioral Health Integration Project.

There being no objection, the motion is approved.

TRUSTEE DERR makes a motion that the Finance Committee recommends that the Full Board of Trustees approve a \$75,000 FY15 Partnership grant to the Yukon Kuskokwim Health Corporation with the YKHC-ONC Family-Centered Partnership.

There being no objection, the motion is approved.

TRUSTEE DERR makes a motion that the Finance Committee recommends that the Full Board of Trustees approve a \$75,000 FY15 Partnership grant to Lynn Canal Counseling Services for the Haines Wellness Center Lynn Canal Counseling Services Office Project.

There being no objection, the motion is approved.

TRUSTEE DERR makes a motion that the Finance Committee recommends that the Full Board of Trustees approve a \$75,000 FY15 Partnership grant to Akeela, Inc. for the KAR House Replacement Project.

There being no objection, the motion is approved.

TRUSTEE DERR makes a motion that the Finance Committee recommends that the Full Board of Trustees approve increasing the Substance Abuse Prevention and Treatment focus area budget by \$400,000 to make it an FY15 budget of \$1.4 million.

There being no objection, the motion is approved.

TRUSTEE DERR makes a motion that the Finance Committee recommends that the Full Board of Trustees approve the FY15 budget allocation for the Substance Abuse Prevention and Treatment focus area in the amount of \$1.4 million.

There being no objection, the motion is approved.

TRUSTEE DERR states that the final remaining items on the spreadsheet in the packet are for information only. She adds that they are additional motions that were made during the Finance Committee. She concludes the Finance Committee report.

CHAIR BARTON states that it will be a working lunch, and we will work a while before getting lunch. He moves to the Program-Related Investments.

PROGRAM-RELATED INVESTMENTS

MS. BURKE states that the PowerPoint presentation will propose the structure for the PRI program within the umbrella of the Trust and to review the revised Asset Management Plan Statement that was worked on with the Trust Land Office. She continues that it provides for the use of PRI through the Trust Development Account resources and does a little update on their public-notice procedure, as well. She states that the second piece is a policy statement for the program side of the PRI concept. She continues that it lays out how to go about looking at projects and some initial selection criteria. She adds that the committee spent some time talking about policy to address the desire of other Trustees to have a policy in place before actually discussing the projects.

MS. MENEFEE states that this Trust Authority Development Account Utilization Guideline was previously entitled the Land Development Account Utilization Guideline, and it only addressed the TLO's use of those principal funds for investing in and enhancing noncash assets. She continues that what has been added is the use of the same funds for the PRI programs. She adds that there have been changes throughout. She adds that it also addresses the conundrum that the TLO ran into in which the process to acquire as an asset of a timely close on a real estate acquisition that was potentially off market. She continues that the public process imposed a risk of the transaction failing because of the inability to close on time.

TRUSTEE DERR asks if this would change it for all purchases or investments.

MS. MENEFEE replies that it would change it for any expenditure of the TADA funds for both investment asset acquisition and program-related asset acquisition.

TRUSTEE DERR asks if this would take away the public notice.

MS. MENEFEE replies that the concept would be the Trustees' authority to expend the funds should not be encumbered by the same decision-making authority the executive director has to dispose of a Trust asset, and that authority goes all the way back to the State Constitution in that it is tied to the resources of the state belonging to the residents of the state. She states that the Constitution requires appropriate notice to the public that those are going to be sold or harvested, and the executive directors' decision-making process to dispose of any Trust asset is mirrored after and follows under the same public land law that looks to the Constitution. She adds that the distinguishing factor is that the Trustees are not disposing of a Trust asset; they are spending Trust funds to invest in a principal asset.

CHAIR BARTON asks how much public notice is needed.

MR. JESSEE replies that there would be the public notice that is normally given for committee meetings or Trustees meetings, which, under the Open Meetings Act, is reasonable notice. He states that it could be as short as 24 hours if it was something that was exigent.

A discussion ensues.

CHAIR BARTON clarifies that this is a policy related to the acquisition of properties or the use of funds for the PRI purposes; not disposal. He asks if the Trustees want to build that into this policy, or is it more appropriate built into some other section of AMPS.

MR. JESSEE replies that notice does not have to be defined. He states that it is enough for the TLO and the Authority offices to realize the intent that when meetings are noticed that the maximum amount of information that is available at the time is in the notice to enable people to understand both what is under deliberation and how they can participate. He adds that it will be an internal policy of both agencies.

A discussion ensues.

MR. JESSEE states that the Alaska Mental Health Trust Authority program-related plan is sort of the meat on the bones and is the operational language that then goes into the AMPS that would authorize the implementation of the plans. He suggests getting lunch.

CHAIR BARTON asks if the single page is incorporated into the multi-page document.

MR. JESSEE replies that the single page operationalizes that plan that is in this.

(Lunch break.)

CHAIR BARTON reconvenes the meeting.

MS. BURKE goes through the PowerPoint presentation, pointing out the diagrams and the components of the program, explaining as she goes along. She states that Chair Barton designated a subcommittee of the Board which met on August 19, reviewed the information, and began discussing potential first projects. She continues that the potential first projects need some due diligence and screening by both admin and TLO staff. She adds that the desire was for the board to look at policy, which is why this was brought forward first. She continues that if the board feels that the subcommittee is on the right track, a project that has a time line of October of this year may be pursued.

TRUSTEE EASLEY makes a motion to approve the Program-Related Investment Plan concept in order to move forward with it.

TRUSTEE MICHAEL seconds.

TRUSTEE DERR states objection to approving a concept.

TRUSTEE EASLEY states that she can drop "concept" and change it to "as presented by staff."

MS. BURKE states that approval for the seven-page document is being sought, and then the other component would be the revision of the AMPS. She continues that both pieces of policies are needed in place to be able to implement the program.

MR. JESSEE states that there is a motion on the table to adopt the seven-page document entitled "Alaska Mental Health Trust Authority Program Related Investment Fund."

TRUSTEE EASLEY replies that is the motion.

CHAIR BARTON asks for an explanation on how the single-page document relates.

MS. BURKE explains that the policy changes needed include the Asset Management Policy Statement which allows the Land Office to do their part of the transaction. She states that both policy statements are needed.

A discussion ensues.

CHAIR BARTON states that there is a motion on the floor, and asks for any objection.

There being no objection, the motion is approved.

CHAIR BARTON asks for further discussion on the one-page document, Trust Authority Development Account Utilization Guidelines.

A discussion ensues.

TRUSTEE EASLEY makes a motion to adopt the Trust Authority Development Account Utilization Guideline with a minor change in the wording in line five of the first paragraph,

changing the “Board will” to the “Board may use income or principal assets as determined by the Board.”

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

TRUSTEE DERR states, that in light of the change, she recommends removing the word “temporary” from the Trust Land Development Account.

CHAIR BARTON asks if that will cause any ramifications.

MR. BUCKLAND replies no, and that he will come back with a clean version for the next Finance Committee.

TRUSTEE DERR makes a motion to remove the word “temporary” from the Trust Land Development Account.

TRUSTEE WEBB seconds.

There being no objection, the motion is approved.

MS. BURKE asks the Chair if it is the will of the Trustees to start working on some examples and bring them forward to the subcommittee.

CHAIR BARTON replies yes.

TRUSTEE EASLEY asks Ms. Burke if there is a project that she is looking to present to the Trustees.

MS. BURKE replies not at this time.

CHAIR BARTON calls a break.

(Break.)

CHAIR BARTON begins with the Alaska Commission on Aging, and recognizes Denise Daniello.

ALASKA COMMISSION ON AGING

MS. DANIELLO states that she is the executive director of the Alaska Commission on Aging, and introduces Mary Shields.

MS. SHIELDS states that she is the chair of the Alaska Commission on Aging.

MS. DANIELLO states that the presentation will be providing information that was requested by the Request for Recommendations or RFR. She provides a quick update on the Commission's board, and reintroduces Mary Shields, current chair for the Commission.

MS. SHIELDS introduces the new board members: Rolf Numme, who received his doctorate and his dissertation is titled "Redefining Aging," Vice Chair; Anna Frank, an archdeacon for the Interior for Episcopal Diocese of Alaska and was the first ordained indigenous woman in the world and a retired Native missionary; Rachel Greenberg from the Mat-Su Valley, vice president of AgeNet; and David Blacketer from Kodiak who is the on-call chaplain for the Providence Kodiak Island Medical Center.

MS. DANIELLO moves on and quickly reviews the budget and legislative impacts for Senior Trust Beneficiaries from last session, in addition to other older Alaskans. She talks about the Family Caregiver program in terms of the budget impacts and states concern about the number of new caregivers that are coming on requesting services from this program. She continues that the number of caregivers serving elderly loved ones with dementia has doubled over the last five years. She adds that being a caregiver is very different, and they need respite, training, and peer support services to help them stay strong. She continues that research shows those services make a difference. She also mentions the increase in base funding for the nutrition, transportation, and support services. She moves on to the legislative priorities, beginning with the reauthorization of Alaska Senior Benefits Payment Program. She states that the signing ceremony happened at the Anchorage Senior Activities Center with a lovely reception afterwards. She continues with some other legislative items that the Commission advocated for and talks about the impacts from federal fiscal year 2013. She then provides an update of the progress with Alaska's road map to address Alzheimer's disease and related dementia. She states that the purpose of the road map is to create a comprehensive guide to provide improved services for people with Alzheimer's disease and related dementia, because this population is growing along with the senior population. She continues and recognizes that the Trust is a very important partner in this project, and thanks them very much. She states that there are six goals: first is to promote Alzheimer's disease and related dementia awareness and early diagnosis because ADRD is one of the biggest public health challenges of the century; second focuses on improving access to appropriate services and supports for individuals at all stages of ADRD; third is to optimize care, quality and efficiency; fourth is to develop a dementia-savvy workforce; fifth will be about reducing stress and providing training for unpaid caregivers; looking at implementation of Home Modifications for Aging in Place to remove obstacles in the home, help the person navigate better in the home, increase the number and diversity of assisted living beds and promote greater use of assistive technology. She states that there are four policy recommendations for this fiscal year: first is affordable senior housing; second is approving capacity to serve persons with Alzheimer's disease and related dementia; third is in support of policies that promote protection of older Alaskans from financial exploitation. She does a quick recap of the operating budget recommendations, and concludes her presentation.

CHAIR BARTON thanks Ms. Daniello. He moves on to the Alaska Mental Health Board and Advisory Board on Alcoholism and Drug Abuse, and recognizes Kate Burkhart.

ALASKA MENTAL HEALTH BOARD AND ADVISORY BOARD ON ALCOHOLISM AND DRUG ABUSE

MS. BURKHART states that she is the executive director of AMHB and ABADA and begins by going through the board roster. She continues that the ABADA has two new members: Philip Licht, a person in recovery, provides substance use disorder treatment, and is the executive of Set Free Alaska in the Mat-Su Valley; and Charles Gorman who works for the Veterans Administration in Anchorage with folks experiencing behavioral health disorders, is a person in recovery, and has experienced homelessness in the past. She states concern that there are no indigenous people on the board, and she is working closely with the Governor's office to make sure that the remaining vacancy is filled with an indigenous person. She continues that the Alaska Mental Health Board has no new members and has one vacancy: A person experiencing mental illness. She moves on, sharing an overview of the prevalence data which uses the National Survey on Drug Use and Health for the prevalence data for policymaking with the Department. She states that the Youth Risk Behavior Survey is where the adolescent behavioral health information comes from, and states that the one that is most relevant today are students that have had one drink of alcohol on one or more days during the past 30 days. She moves on, stating that trauma is not something that is collected in most of their data sources and can be anything from childhood abuse and neglect, domestic violence, combat-related trauma, historical or generational, and also secondary trauma. She continues that a lot of the work around trauma-informed care focuses on the person that experiences the trauma. She adds that documenting the impact of witnessing trauma is being worked on very hard. She states that the average childhood experiences data is almost ready to be released. She continues, explaining access to care, and then shares the utilization data. She goes over the community mental health graph and then talks about the concept of access to care which is the Alaska Medicaid Coordinated Care Initiative the Department has, which is a voluntary program not limited to behavioral health. She states that the goals and the scope of the project include increased quality of care, enhanced preventative services, integrated care and decreased costs. She continues that this was made possible through support from organizations like the Trust and the Department of Health and Social Services which subsidize the Rural Human Services Program at the University that many of the behavioral health aides go through. She states that the FY14 budget has not changed since it was last presented in May, and adds that the Division is considering implementing performance-based funding earlier in the year in order to capture back any unused General Funds from grantees and reallocate them in the fiscal year. She asks for any questions on the budget. There being none, she moves on to sequestration as well as flat funding. She states that Congress passed the Bipartisan Budget Act which voided the sequestration caps for federal fiscal year '14. She continues, that is good except that many of the behavioral health agencies made decisions in '12 and '13 based on the long-term sequestration and had programs closed in part due to the current and expected impact of it. She states that Medicaid is now reimbursing for SBIRT.

TRUSTEE EASLEY asks to talk about it in terms of getting the service from primary care and billing for it.

MS. BURKHART gives an example and moves on, explaining flat funding, which means having less funding to work with because the costs around operating the facilities goes up. She moves to the MMIS update, stating that third-party liability is a big error and is being worked on. She continues that a fix has been created to be incorporated into the enterprise system so that it will stop kicking claims back. She adds that this third-party liability error is having that impact on

folks that have never had insurance in the past, and most disconcerting is the fact that no notice is given when kicked off. She states that this has been brought to the Department's attention, and it has been added to the list of things to get fixed. She continues that other things related to MMIS involve the service authorization process which has been backlogged for a very long time. She adds that they are now being processed, and an easier form is being designed. She moves on to policy recommendations, stating that first adequate resources will be available for necessary behavioral health services. She states that all are invested in telemedicine and telebehavioral health, telepsychiatry in Alaska with millions of dollars and decades of work. She continues that the passage of HB 281 and the Governor's letting it become law without a signature is having a terrible impact on telepsychiatry in Alaska. She states that the psychiatrists at Seattle Children's are interpreting the law to mean that they can no longer prescribe and are not going to risk sanction under this law and will not prescribe. She continues that there will have to be a relationship with a local pediatrician in order for the clients to get their medications, which defeats the purpose of the telepsychiatry relationship with Seattle Children's. She adds that the law says that the medical board may not sanction someone who is licensed and located in the state and it does not say that they must sanction everybody else; however, the professional organizations are not going to take any risks with their licenses. She states that the Medical Board went on record opposing this bill during the session, and she explains the regulatory process. It will be at least 18 months before having an answer. She continues that the boards are going to provide public comment at the next Medical Board meeting in November to encourage them to adopt emergency regulations. She encourages the Trustees and Trust staff to dig into this issue, and to potentially support the request for emergency regulations.

TRUSTEE EASLEY asks what else HB 281 does that did not stand out.

MS. BURKHART replies that HB 281 was filed by Representative Gattis, and the physicians speaking in support of it all worked for a company called Teladoc which provides only general primary care, not specialty care. She continues that one of their doctors had been sanctioned for providing services to an Alaskan, so the point of the bill was to allow a doctor that is licensed and located in the state to provide through telephone or other communication means a consultation and a prescription, as long as it is not for a controlled substance. She states that there are issues around standards of care and quality because of the need for an ongoing patient relationship. She adds that their attempts to work with the sponsor to have it changed so it would not cause far-reaching consequences were not effective.

TRUSTEE EASLEY states that she does not see a problem with the Trust supporting emergency regulations regarding this. She asks if staff can go ahead and do this, or is a motion needed.

CHAIR BARTON states that a motion would be appropriate.

MS. BURKHART states that the Mental Health Board is going to provide public comment to the State Medical Board at their meeting in November, and is going to ask them to pursue emergency regulations to solve this problem as it relates to telepsychiatry, pending a final resolution through their normal regulatory process.

TRUSTEE EASLEY makes a motion that the Alaska Mental Health Trust Authority supports creation of those emergency regulations.

TRUSTEE WEBB seconds.

There being no objection, the motion is approved.

MS. BURKHART thanks the Trustees and reminds them of some things that could be done to help solve some of the problems that have been raised over the year and in this presentation. She states that one is to continue to collaborate with the Behavioral Health Association to bring in technical assistance so that behavioral health providers have resources to make better business decisions. She continues to maximizing the ability of community behavioral health centers to bill private insurance and other forms of revenue. She mentions the need to maintain support for recruitment and retention programs. She thanks the Trust for its commitment to the SHARP program, and concludes her presentation.

CHAIR BARTON thanks Ms. Burkhart, and moves on to the Governor's Council on Disabilities and Special Education.

GOVERNOR'S COUNCIL ON DISABILITIES AND SPECIAL EDUCATION

MS. HOLT states that she is the executive director for the Governor's Council on Disabilities and Special Education, and introduces Ric Nelson, chair of the Council.

MR. NELSON states that there are three new council members: Anthony Cravalho from Kotzebue; Mallory Hamilton from Anchorage; and Jill Burkert from Juneau. He adds that there is one continuing member, Lacy Odden.

MS. HOLT adds that there are 28 members, total.

MR. NELSON states that the next item is focus on implementation, and the first focus is Employment First.

MS. HOLT states that the Council was successful legislatively last year and are looking at implementation of all the different pieces and working closely with the Employment First with Amanda and the focus area here at the Trust. She continues that a systems change is being looked at which includes meeting with division directors, commissioners and how to have the four departments report to the trust: Department of Education; Department of Health and Social Services; Department of Administration; and Department of Labor. She explains the process on bringing together the four service systems. She states that they are working on transition, looking at youth, and hope to have four school districts that are actually doing supportive employment called Discovery to report on next year. She continues that the Council believes that keeping people who receive Social Security, public assistance is one of the biggest barriers and contains people into a poverty level, which means that if a person stays on benefits he will always be in poverty. She adds that their goal is bigger and wants people out of poverty. She states that some people were trained to be planners, someone that is certified, to go through the complex system of how all those benefits interact, and explain how the money made monthly will affect those benefits.

MR. NELSON states that the next item is restraint and seclusion in schools.

MS. HOLT explains that this bill was passed last year and requires districts to collect data, have policies, provide training to staff, and work with the Alaska Association of School Boards to develop some model policies and some model procedures. She states that they are working with the Department to make sure data is being collected, which will give a basis to start seeing if a difference can be made to reduce the number of restraints and seclusions.

MR. NELSON states that the next item is the elimination of the EXIT examination, which has been worked on for the past ten years and got a change this year that it is no longer a requirement to take an EXIT examination to get a diploma.

MS. HOLT adds that it is retroactive, and any folks that did not pass the exam and did not get a diploma can make an application to get a diploma. She continues that there are some regulations that are being promulgated around that.

MR. NELSON states that the next item is the Complex Behavior Collaborative.

MS. HOLT states that implementation is being followed, and is working to make sure there is an advisory group and that the group is meeting. She continues to the Beneficiary update, and talks about some of the systems issues that the Beneficiaries are experiencing. She adds that Senior and Disability Services waivers are moving to an automated service plan, an on-line system, so that providers, individuals and guardians will have access. She states that the vendor is Harmony, and there is a lot of change happening. She talks about the FY15 budget and summary impacts, and then about waivers, placement, and moves to the Medicaid Reform Advisory Group. She states concern on some of the things that are concerning such as caps on prescriptions for behavioral services, behavioral health services per recipient, reduction of benefits offered, eliminating loopholes, uniform assessment tool, utilization limits for occupational, physical and speech therapy, increase in co-pays, and a global cap on Medicaid spending. She continues that they will be following this group closely.

MR. NELSON states that next is the policy recommendations. First is supportive employment to make it easier for people to obtain employment; automated service plan; consistent definitions; federal changes to employment.

MS. HOLT explains that there have been three significant changes around employment at the federal level. Federal contractors being required to hire 7 percent of people identified with having a disability; no subminimum wage for folks with disabilities; and the Workforce Investment Opportunities Act. She states, that provides a definition of competitive employment, customized employment and supportive employment. She continues that the other piece is the focus that the Division of Vocational Rehabilitation has to use 15 percent of their budget to work with youth. She moves to durable medical equipment reuse, stating that there have been several meetings to find a way to reuse durable medical equipment.

CHAIR BARTON thanks both Ms. Holt and Mr. Nelson, and calls a break.

(Break.)

CHAIR BARTON calls the meeting back to order, and moves to the Planning Committee report.

PLANNING COMMITTEE REPORT

TRUSTEE EASLEY reports on the Planning Committee activities over the past few months. She states that there have been some interesting and in-depth discussions about the roles, functions and authorities of the Planning Committee, and we have some suggestions to pursue. She continues that one of the recommendations was for the name of the committee to go back to Program & Planning Committee. She states that the program directors of all the focus areas presented updates, and it was encouraging to see how the activities are moving right along with the stakeholder groups. She continues that Nancy Burke led an in-depth discussion on the Program-Related Investments, and some projects that might be appropriate were discussed. She adds that Sheila Soule at the University of Alaska went through the workforce development history. That was very useful in looking at their future plans. She adds that in August program briefings and recommendations for the FY16 cycle were reviewed. Executive directors of the advisory agencies presented on their recommendations, which are included on the draft budget, and an updated results-based accountability report was prepared by staff. She continues that an overview of the proposed nonfocus area projects was looked at, and the next meeting is scheduled for October 22, 2014. She states that another suggestion was to see if a more efficient meeting schedule for the Trustees could be made that would work both for staff and the Trustees. She concludes her report.

CHAIR BARTON asks for any questions. He states that in the June 25 meeting, the Alaska staff presented/requested follow-up information on the history and outcomes of the Trust-funded programs. He asks about those outcomes.

MR. BALDWIN states that it was outcomes addressing students in graduation and graduates that remained that were employed in the state.

TRUSTEE EASLEY replies that was mailed after the meeting, and Sheila's report showed a very high rate of people who received training in the state remaining in the state.

CHAIR BARTON asks if the jobs were in the field.

MR. BALDWIN replies yes. He continues, also discussed was a breakdown of different types of outcomes in terms of not only people employed in the field and remaining in the state, but also systems changes and investments that have happened in the University system and other systems.

TRUSTEE EASLEY states that she would like to find out the different waiver programs in the Medicaid program, what is covered, and who is eligible, and have that item on the agenda for the next Planning Committee meeting.

MS. DANIELLO states that 1915(i) and 1915 (k) are the options for the Medicaid state plan. She continues that right now the state has a 1915 (c) that offers the customary array of services.

MS. BURKHART states that those are sections within the Social Security Act that authorize the Federal Government to create waivers so that people who would not be categorically eligible for Medicaid or who need services that are not usually eligible for Medicaid. She adds that the person is not being waived; the services are.

A discussion ensues.

CHAIR BARTON states that would be an excellent topic for the November meeting, and asks for any further questions or comments for the Planning Committee.

TRUSTEE DERR asks that if the Planning Committee is meeting October 22, would there be a chance to move the Finance Committee to that same day.

MS. SMITH-COOLIDGE asks if the intent is to have a Resource Management, Finance, Planning and a meeting of the Full Board on the same days.

CHAIR BARTON replies yes. He states that the meeting will stand in recess until Commissioner Streur arrives.

(Break.)

CHAIR BARTON reconvenes the meeting, and welcomes Commissioner Streur.

COMMISSIONER STREUR states that he would like to touch on the mission of the Department to protect the wealth, health and well-being of Alaskans, and adds that a good part of his day is spent with attempting to realize that throughout the state of Alaska. He continues that twice in the past three days he dealt with an infant death, and there have been seven infant deaths reported to OCS in less than 30 days. He states that he begins this way because it is what the Department faces all day, every day. He continues that the need for collaboration, cooperation, and working together becomes more and more acute in going forward. He adds that the three priorities for the Department are health and wellness across an individual's life span, safe and responsible individuals and families. He states that the Department has seven core services, to which all eight divisions align in both practice and policy. First is to protect and promote the health of Alaskans; provide quality of life in a safe living environment for all Alaskans; manage health-care coverage for Alaskans in need; facilitate access to affordable health-care for Alaskans; strengthen Alaskan families; protect vulnerable Alaskans; and promote personal responsibility and accountable decisions by Alaskans. He continues that each of these core services areas identify clear tracks to get there. He states that in the past 18 months they have undergone an agencywide shift in the way impact is measured in the health and well-being of Alaskan individuals, families and communities. He continues that the intent of the Department is to move forward in delivering quality services while making the best use of public resources, balancing both effectiveness and efficiency, and doing a better job for less money. He goes through what that means to the budget and the challenges that face Alaskans, adding that the solutions are complex. He states that this is a significant reason behind moving to results-based accountability, results-based budgeting, and to being able to quantify and qualify what it means in everything else done. He asks why the Department and Trust needs to partner, and replies that he needs to work with the Trust on the efforts. He states that DHSS is developing and maintaining a stable, accessible and sustainable system of behavioral care for all Alaskans. He continues that \$4 million of anti-recidivism money was received for the focus areas that will be run through the Division of Behavioral Health, and talks about it. He states that grant reformation is occurring in the Department, and that means a better way to provide the beds. He continues that the current rewrite of the treatment recovery grants would make it more flexible. He moves on to the FY16 budget process, and states that a few legislators will be coming to cut

the fat and slash the budget at any cost, and states the need to bring forward the Department and the Trust to do good work together to serve Alaskans in need. He adds that they are ready for the changes, and asks the Trust to join in moving the budget forward. He asks for any questions.

TRUSTEE WEBB states that the Trust wants to work with the Department, and asks what is wanted from the Trust.

COMMISSIONER STREUER replies that he does not know, and talks about the devaluation of what was not being done within the MMIS system. He states that he acknowledged the problems and is responsible for that. He continues that they are in active mediation in Anchorage, and if mediation does not work, it will immediately go to litigation, and will continue until there is an alternate solution.

MR. JESSEE asks if he would introduce Al to the Trustees.

COMMISSIONER STREUER introduces Al Law, the new director of behavioral health for the Department.

MR. LAW states that he was born and raised in Alaska and has a background in mental health for the last 20 years, both in the private sector and the military.

CHAIR BARTON thanks the Commissioner, and assures him that the Trust wants to work with the Department.

MR. JESSEE states that he has enjoyed getting to know and working with Al Law, who brings a unique combination of not only having run programs, but a lot of budget experience as a former budget director for the Department. He continues that he is renewing the commitment of the Department to housing with a section of the Division focused on housing. He also introduces Sherry Henshaw who is in housing.

CHAIR BARTON, again, thanks the Commissioner, and states that they will stand in recess until 4:35.

(Recess.)

PUBLIC COMMENT

CHAIR BARTON states that the Public Comment period will not be considered a hearing and cannot be used for that purpose. He continues with the time limit and rules of Public Comment. He recognizes Donna Mong.

MS. MONG states that she is with the Alaska Peer Support Consortium and takes the opportunity to thank the Trust for the support provided to the Consortium to develop peer support and the peer workforce across Alaska. She proceeds with an update on the training summit that the Trust sponsored in April. She states that there were a lot of conversations, and there were 58 different participants. She continues that it is important to note that people were really hungry for training in this area, and of the participants, only 14 registered for one isolated

training. She states that, overall, the training summit was a huge success with some really good feedback. She thanks all.

CHAIR BARTON thanks Ms. Mong, and recognizes Tawny Buck.

MS. BUCK states that she is the executive director for the Alaska Brain Injury Network, and continues that she is impressed with this room of people and the very important task in front of them. She continues that she is raising a disabled adult daughter, 24/7 full care, and her husband as well as herself are the primary caregivers. She states that the services that ABIN and the other agencies in this room that the Trust provides funding for are changing the lives for people struggling with great difficulty and tragedy in their lives. She thanks them all for their commitment and passion.

CHAIR BARTON thanks Tawny, and recognizes Faith Meyers.

MS. MEYERS states that she volunteers as a mental health patient advocate, and over the last 100 years improvements in rights for the disabled have done more to improve patient quality of care than any single program. She asks the Trust Authority Board to establish a committee whose goal is to provide recommendations on which rights for the disabled should be improved. She adds that each board member has been given a copy of some of the patient rights that should be improved. She continues that without the help of organizations like the Trust Authority and its board members, patient rights are less likely to be improved. She closes by asking for help in putting forth recommendations for improving the rights for the disabled in Alaska. Thank you.

CHAIR BARTON thanks Faith, and recognizes Jerry Jenkins.

MR. JENKINS states that he is CEO of Anchorage and Fairbanks Community Mental Health Services, and that his comments will focus on housing. He continues that housing means different things to different people, for some it simply means having access and resources that align, and to others it is more complicated. He adds that it is tenuous for those on the economical margins that do have housing today. He states that there are challenges on maintaining what we have, and there is a need to make sure that opportunities like Safe Harbor Inn are maintained. He concludes the need for housing, more options, and to make sure that the needs of the people are accommodated. Thank you.

CHAIR BARTON recognizes Corrine O'Neill.

MS. O'NEILL states that she is the director for the Division of Supportive Housing with RurAL Cap which currently owns 129 units of supportive housing and provides housing, treatment and supportive services for many Trust Beneficiaries. She continues that they are in a dire crisis of operating their supportive housing. She adds that they are not a Medicaid biller or a Division of Behavioral Health grantee, but have a contract with Anchorage Community Mental Health Services for the past years to build something called recipient support services for safety and monitoring services on their properties. She states that Safe Harbor Inn, 100 units of homeless housing in the Anchorage community, put out an RFP in December for a nonprofit to acquire it. She adds that RurAL CAP recognized that these units were desperately needed for special needs people and, at that time, wrote a pro forma that was based on over half a million dollars of Medicaid revenue, particularly recipient support services. She continues that, as of July,

Anchorage Community Mental Health Services indicated to RurAL CAP that our recipient support contracts were not going to be renewed because of a variety of compliance issues with the state. She states that Fairview acquired an appropriation through DBH, and is asking that potentially some of that funding goes to RurAL CAP so that operation of 100 special needs units are not lost. She also asks for some significant advocacy around great reform for supportive housing. She adds that there needs to be some answer for true integration of Beneficiaries into the community, particularly people with acute needs that have high disabling conditions that can make it in supportive housing, but not in any other institutional forms of care like assisted living. She shares a couple of handouts and thanks all.

CHAIR BARTON thanks Corinne, and recognizes Mystie Rail.

MS. RAIL states that she is the executive director of Assistive Technology of Alaska and provides a report and comment on a program that the Mental Health Trust Authority supported for them. She continues that it was a capital appropriation received to provide assistive technology to individuals across the state that are in need of vision and hearing or sensory items. She states that in the last year the needs of almost 330 Beneficiaries have been met, and they have received life-changing A.T. equipment. She continues that the cost per person is around \$416 and, including travel and service cost, is \$670 per person. She adds that only \$14,000 of the travel budget has been spent to meet the Beneficiaries, and to travel to 73 sites. She shares that in her 15 years of doing assistive technology in Alaska, this is the most life-changing and impactful program she has ever done. She continues that there are no hoops and no loopholes; there is a small catalog of items for hearing and for vision, and the person gets to try out different items, and whatever works they get to take and keep. She adds that the items are being loaned for as long as needed within their lifetime. She states that the Beneficiaries are educated on the importance of utilization, and asks them to send it back so someone else can have the opportunity if the item is no longer being used. She continues that this is to build in some type of sustainability. She adds that there is a two-minute video on their Web site, and states a growing concern of when the program ends. She asks to consider further supporting this program. Thank you.

TRUSTEE EASLEY asks for the Web site address.

MS. RAIL replies atlaak.org.

CHAIR BARTON recognizes Kenny Scollen.

MR. SCOLLEN states that he is the division manager of RurAL CAP affordable housing. He states that he oversees the project at Karluk Manor, and currently has a University of Alaska study of the supportive housing with the Alaska Mental Health Trust. He continues that it is a three-year study with the outcomes at Karluk Manor anticipated release in 2015. He gives a summary of the statistics of that program, and states that there have been only two written complaints since Karluk Manor opened its doors, and in the past 18 months there has not been one written complaint. He continues that this is a program that is working, is duplicable, and is sustainable. He asks for Trust support, and thanks all.

CHAIR BARTON recognizes Mark Regan.

MR. REGAN states that he is the legal director at the Disability Law Center and talks about the problems in helping people in getting onto Social Security disability. He continues that it is important because, aside from being basic income support for a lot of Trust Beneficiaries who have no other way to work or support themselves, it is the pathway onto Medicaid for many Trustee Beneficiaries who otherwise would not have health coverage. He adds that it is both income support and health expansion. He states that Social Security opened a local hearings office in 2010 and, nationally, 44 percent of people get their application approved at the hearing stage, but only about 15 percent of the people in Anchorage and elsewhere in Alaska win at hearings. He continues that complaints have been made to bring this to the attention of Social Security. He adds that they are also trying to help people get through the unnecessarily confrontational process of getting through a hearing where they are interrogated by an administrative law judge. He hopes to come back next year with better news on how this process is going. Thank you.

CHAIR BARTON thanks Mark, and recognizes Ramona Duby.

MS. DUBY states the need for housing for seniors with all kinds of needs and mental health issues, and that it is needed now. She adds the need for options for different types of housing, and thanks all.

CHAIR BARTON asks for anyone else to present to the board. There being no one, he closes the public comment period and reminds the Trustees and staff that the meeting will begin at 8:30 a.m. tomorrow. He asks for a motion to adjourn.

TRUSTEE DERR moves to recess.

There being no objection, the motion is approved.

(Alaska Mental Health Trust Authority recessed at 5:10 p.m.)

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ALASKA MENTAL HEALTH TRUST AUTHORITY

FULL BOARD MEETING

September 4, 2014

8:30 a.m.

Taken at:

Alaska Mental Health Trust Authority
3745 Community Park Loop, Suite 200
Anchorage, Alaska 99508

OFFICIAL MINUTES

Trustees present:

Mike Barton, Chair
Laraine Derr
Larry Norene
Mary Jane Michael
Paula Easley
John McClellan
Russ Webb

Trust staff present:

Jeff Jessee
Steve Williams
Nancy Burke
Miri Smith-Coolidge
Kevin Buckland
Michael Baldwin
Carley Lawrence
Amanda Lofgren
Katie Baldwin-Johnson
Valette Keller
Carrie Predeger
Luke Lind

Trust Land Office staff present:

Marcie Menefee
John Morrison

Also present:

Kate Burkhart; Denise Daniello; Teresa Holt; Kathy Craft; Stephanie Krost; Nelson Page; Tawny Buck; Laura Brooks; Adam Rutherford (via speakerphone); Rich Sanders.

PROCEEDINGS

CHAIR BARTON begins the meeting and asks for any announcements. There being none, he recognizes Laura Brooks, deputy director of the Department of Corrections.

DEPARTMENT OF CORRECTIONS

MS. BROOKS thanks all, and states that the Commissioner apologizes for not being able to attend. She begins with the change in administration, stating that Remond Henderson is the new deputy commissioner, and is the primary person for MA health-care and behavioral health. She continues that substance abuse programming has moved from institutions, and has been placed under behavioral health and inmate health care. She adds that Adam Rutherford, chief mental health clinician, is on-line. He oversees the mental health programs and also the substance-abuse programs. She states that SB64, the omnibus crime bill, was signed into law by the Governor last month, and Deputy Commissioner Ron Taylor is leading that project. She explains that SB64 targets reentry and recidivism issues for both repeat offenders and some of the most high-risk offenders. She adds that it is a community collaboration, and a lot of work for both DOC and DHSS. She continues that DHSS has been charged with implementing a program through the ASAP program to ensure 24/7 Breathalyzer testing for alcohol-related offenses. She adds that one of the big impacts of SB64 for DOC is with the PACE, Probation Accountable Certain Enforcement, program, which she describes. It has a potential to have an impact on some of the Trust Beneficiaries with serious alcohol and drug-related diagnoses. She adds that a contractor was hired under SB64 to assist in identifying any of the gaps that not only DOC might have in transitional services, but also in the community. She continues that this is early in the process, and DOC is looking forward to get it going. She moves on to the new Trust study of Trust Beneficiaries in DOC which came out a few months ago and hits on some of the highlights. She continues that the definition of Trust Beneficiaries was expanded in this study, as well as the offenders observed. She adds that everyone who was in and out during this period was included instead of just those that were incarcerated during this period. She states that the study shows that 65 percent of the DOC population were Trust Beneficiaries, and 70 percent had co-occurring substance abuse disorders. She goes through some of the highlights from the study from the DOC perspective. She then talks about Mike Mod, the men's acute-care psychiatric unit in Anchorage, stating that it has become a stabilization unit with medication, and less of a true treatment milieu. She adds that Lima Mod has been full ever since it was opened in January of 2011. She continues that there will be two more units at Cook Inlet Pretrial for men: One will be a true treatment milieu where offenders that are capable of coming in and engage in treatment; the other would be a true subacute unit which will be a stepdown unit from Mike Mod giving more of a transition period to open population. She adds that a fourth unit will be a catch-all. She gives a brief overview and update on the APEC program, which has received a lot of support from the Trust, stating that it continues to grow far beyond what was ever expected in the beginning. She continues that with funding from the Trust they have started looking for a

specialist to provide culturally relevant services, and along with that identifying resources for offenders diagnosed with FASD. She moves on to expanding the psychiatric nursing services to provide more support to mentally ill folks and to help them manage their physical health care, as well as their mental needs. She states that some of the topics in the nation have been mentally ill and segregation. She continues that under Adam Rutherford's leadership, all have worked very hard to make sure that the severely mentally ill population does not spend time in segregation. She adds that he has worked to develop programming where if someone with a mental illness does end up in segregation, because it is a jail first, then mental health and health-care services are provided. She continues that it has worked out well, and we have agreements with security in place where some who would have spent an inordinate amount of time in segregation now can serve their segregation time in the mental-health units with daily contact with mental health staff. She states that a big change is that in January substance abuse programming came under behavioral health and has been combined. She continues and gives credit to Adam Rutherford for driving this, and adds that he is very passionate and knowledgeable about this topic. She adds that he is developing an offender orientation which will be a group orientation with offenders with substance abuse issues so that more people can be reached quickly with screenings to determine referrals, and he also brought on several evidence-based programs that will replace the existing LSAT and OSAT plans. She continues that he is also working to bring the success at Goose Creek, the new facility, to the rest of the facilities in order to provide the offenders with much needed aggressive substance abuse programming. She states that two dual-diagnostic treatment programs that will use the New Direction curriculum are being added and will be put in place in Palmer and Spring Creek in January. She adds that both of those facilities also have subacute units: Palmer has a men's subacute unit, and Spring Creek has a 60-bed subacute unit. She continues that the hope is to hit a fairly large part of the Trust Beneficiary population. She states that substance abuse treatment will be made available within the pretrial setting and will focus on some of the core components of the Living-in-Balance program.

MR. WILLIAMS interjects that not only is the substance abuse treatment programming for folks that have a sentence and will be there for an extended period of time, but also will try to do early intervention with folks who are in pretrial status who might cycle in and out of a facility.

MS. BROOKS continues that the assessment process has been streamlined to try to do away with the wait list. She moves on to an update on the expansion of the women's mental health unit, and states that the acuity of female offenders with mental health issues is growing in leaps and bounds and have outgrown the current housing available for them. She continues that female Trust Beneficiaries recidivate at twice the rate as the general female population, and something to stem the tide is needed. She adds that the unit currently operates at maximum capacity every day, and the new women's acute-care psychiatric care unit will be moved from that small segregation unit to a much larger one. She states that it is designed to be a mental health unit, and she describes it. She continues that they will be asking to partner with the Trust to help with this project.

MR. WILLIAMS clarifies that the Department is trying to figure out their capital increment request for FY16. He states that once that figure is solidified, it goes through the budget process.

MS. BROOKS asks for any questions or comments.

TRUSTEE EASLEY thanks Ms. Brooks for the comprehensive report, and asks if there is a system in place for evaluating the effectiveness of the programs and if there are opportunities for people to volunteer at the Hiland facility for anything.

MS. BROOKS replies yes to both questions, and goes into greater detail in response.

CHAIR BARTON asks for anything else. There being none, he thanks Ms. Brooks, and moves to budget deliberations.

BUDGET DELIBERATIONS

MR. BUCKLAND briefly goes over the financials that have not changed much since the Finance Committee meeting last month, and quickly goes through the numbers, explaining as he goes along.

A discussion ensues on the finances and inflation-proofing.

MR. PAGE asks the Trustees to focus back on the worksheet with all the budget recommendations, and points out that after subtracting the recommended amounts from what is available, there is a small deficit amount, but then the current unobligated funds from FY15, \$1.6 million, need to be added in. He states that the next step in this process is to go through each of the areas where funding is recommended, and discuss if any changes should be made. He continues that, traditionally, the Trustees have always set aside a holdover, a rainy-day amount or emergency fund, for unforeseen opportunities that arise in this process. He also suggests thinking about what this amount should be from the \$1.6 million and adds that staff may have some recommendations. He states that the question is: How much to set aside at this point that will not be committed to any modifications of the spreadsheet as it is gone through.

TRUSTEE WEBB makes a motion to set aside \$1.6 million for a rainy-day fund and use it judiciously throughout the year, if need be.

TRUSTEE NORENE seconds.

There being no objection, the motion is approved.

TRUSTEE DERR makes a motion to accept a budget for FY16 in the amount of \$28,126,500 for MHTAAR admin and AG; \$16,644,500 for MHTAAR admin and \$11,482,000 for Authority Grants; \$6,265,000 for GF/MH; and \$9,100,000 for other.

TRUSTEE WEBB seconds.

There being no objection, the motion is approved.

MR. PAGE recommends going through the FY17 numbers.

TRUSTEE DERR makes a motion for FY17, the total amount of \$28,234,000, and additional for GF/MH, \$4,914,000, and under other, \$9,100,000.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

MR. JESSE states that, in going through the different sections, the only motions that would be entertained would be motions to amend.

CHAIR BARTON agrees.

MR. PAGE begins going through section by section to give the Trustees an opportunity to comment, recommend amendments.

TRUSTEE NORENE asks about the Foraker pooled predevelopment project and the \$300,000 that goes into it yearly, and what the Trust benefit is.

MS. BURKE states that the pooled predevelopment program is a partnership that the Denali Commission, the Alaska Mental Health Trust Authority, Rasmuson Foundation and Mat-Su Health Foundation pool resources to have technical services and assistance available to nonprofits or other entities who want to construct a capital project. She continues that one of the benefits is directly to the grantees, and the other is that for a project to get into predevelopment it has to be sponsored by one of the funders. She adds that emergent capacity as well as ongoing due diligences and lining up the partners is why it has been indispensable from a staff perspective.

MR. NELSON continues going through the allocations.

TRUSTEE EASLEY asks about Laura Brooks and what that involves.

MR. WILLIAMS explains that is not in the focus area budget and refers to the remodel plan at Hiland Mountain.

MR. JESSEE states that the big-picture meeting with OMB is on the 16th and is assuming that the Trustees would be in support of the project. He continues that he would like some explicit endorsement of at least the level of support.

CHAIR BARTON asks if the Board is generally supportive of the concept.

TRUSTEE WEBB makes a motion that the Board is supportive of the concept.

A short discussion ensues.

MR. PAGE asks for anything else for changes to the Disability Justice focus area.

TRUSTEE WEBB states that Christine Johnson talked about the need for some standardization and training, making sure that all of the participants in the therapeutic courts were trained in the principles, elements and operation of therapeutic courts. He continues that he is not opposed to the training, but would like that training money used for the purposes of everyone getting trained on the same things, and everyone would be on the same page.

MR. WILLIAMS replies, yes, and gives a little background context.

A short discussion ensues.

CHAIR BARTON calls a ten-minute break.

(Break.)

CHAIR BARTON recognizes Nelson Page.

MR. PAGE moves on to the Workforce Development focus area and goes through the spreadsheet.

TRUSTEE MICHAEL makes a comment, speaking only on her own behalf. She states that she would like to spend more time really looking at the focus areas and where to go with them. She continues that a lot has been accomplished, but there are a lot of questions about trying some new strategies. She adds that due diligence has not been done in that area, and shares her observations and concerns.

CHAIR BARTON thanks Trustee Michael, stating he shares her concerns, but this is not the forum.

A discussion ensues.

TRUSTEE WEBB states that the recently convened Planning Committee focused on the Workforce Development area and what is going on with that. He suggests that Trustee Easley convene another such meeting to spend some quality time on this issue.

TRUSTEE EASLEY understands the concerns and states that it will be discussed at the next Planning meeting.

MR. NELSON moves on to Housing, Long-Term Services & Supports. There being no questions or comments, he continues on to Beneficiary Employment and Engagement.

TRUSTEE EASLEY asks what is being done on the Beneficiary Employment and what will be done with the additional funding that is being proposed.

MS. LOFGREN states that the group is currently in the planning stages and are convening stakeholder groups to identify work groups for each of the strategy areas listed. She continues that there is a lot of ambiguity at this time because of still being in the preinitial planning stages.

MR. NELSON moves on to Substance Abuse Prevention and Treatment, and asks for any questions or comments.

TRUSTEE WEBB asks to discuss the \$200,000 increase on family interventions, and voices his skepticism.

CHAIR BARTON asks if this is a suggestion for modification of this budget.

TRUSTEE WEBB suggests, for purposes of discussion, moving that \$200,000 into the area of treatment and using that if there is a need to focus on part of this particular population.

A discussion ensues.

TRUSTEE WEBB makes a motion to amend and eliminate the Family Interventions item, line item 18, and the \$200,000 increase, and move it into Treatment Access, increasing that dollar amount to \$600,000.

TRUSTEE NORENE seconds the amendment.

There being no objection, the motion is approved.

MR. JESSEE asks about the intention regarding FY17.

TRUSTEE WEBB makes a motion regarding FY17, making the same change.

TRUSTEE NORENE seconds.

There being no objection, the motion is approved.

MR. NELSON moves on to Advisory Board requests.

TRUSTEE WEBB makes a motion that the Trustees adopt the amended budget for FY16 and FY17, incorporating the amendments made in the detailed discussion of the proposed spreadsheet.

TRUSTEE DERR seconds.

There being no objection, the motion is approved.

CHAIR BARTON states that there is a budget and congratulates all.

TRUSTEE EASLEY states that it is a delight to have the funding that the Trust now has for these projects, and adds that it is great to move in that direction.

CHAIR BARTON asks for anything further.

TRUSTEE WEBB comments on Commissioner Streur's visit yesterday, stating that he wants to help the Commissioner and wants the Trust to help the Commissioner. He states that he has no interest in blaming the Commissioner for anything. He continues that the Commissioner needs to tell the Trustees and staff what help is needed. He encourages staff to work with the Commissioner and assist him in any way possible to try to protect the Beneficiary interests by having service systems that are capable of serving them.

CHAIR BARTON thanks Nelson Page for his efforts, as well as Kevin and the rest of the staff, and also the Trustees for all the hard work. He asks for any further comments or discussions. He recognizes Trustee Michael.

TRUSTEE MICHAEL states that she had a question of staff about RurAL CAP and RSS billing with Medicaid, which was brought up at public comment yesterday. She asks for an update or explanation of what is going on and how the Trust can help. She continues that it looked like a lot of money was at stake, and she states concern.

MS. BURKHART states that at the meeting yesterday and at the Alaska Behavioral Health Association Stakeholder meeting information about this was received. She continues that they have been meeting about a month now on the issue of recipient support services, which is the Medicaid procedure code that RSS stands for, and is the support services. She states that Director Wall shared that during the site review visit with the Centers for Medicaid and Medicaid Services, providers were asked how they were billing RSS, and at some point Division staff came to the conclusion that it has been done wrong and those claims could no longer be paid. She explains that RSS services have to be billed secondary to primary Medicaid service. She continues that a definition of what a recipient support service is is needed and is ongoing. She states that another reason claims are being held up for payment is the old NCCI error, a code alignment error. She continues that there is also an issue with the service authorizations for recipient support services.

TRUSTEE MICHAEL states that RurAL CAP is not going to have funding for October 17, and asks if they are going to need operating money to be reimbursed. She adds that this is very critical.

MS. BURKE gives a microview of what is happening with RSS, and adds that the problem is that there is no waiver for people who really need additional support services in communities. She states that this is an area that the Trust needs to really dig into.

TRUSTEE WEBB suggests that if there is a potential waiver solution on this and other issues, it would be useful to have a Planning Committee session or a session of the entire Board to talk about the policy issues related to waivers. He states that it may very well be that the Trust

should be advocating and recommending both to the Department, the Governor and the Legislature that waivers that are not currently utilized be used.

MS. BURKE agrees.

TRUSTEE MICHAEL comments and wants to make sure that RurAL CAP has money on October 1st.

MS. BURKE states that their budget is being monitored very carefully.

TRUSTEE EASLEY states that on the subject of Medicaid waivers and this discussion, she would like to know how many waivers there are, what they are for, the original Medicaid Alaska program that they came from, the process for getting a new waiver and an additional waiver, and can waivers be gotten for anything.

CHAIR BARTON states that it was agreed to make that an agenda item for the next Board meeting.

TRUSTEE EASLEY asks Ms. Holt how many waivers there are.

MS. HOLT replies that there are currently four waivers: one for people that need physical assistance; one for children who are medically fragile; one for folks with intellectual and developmental disabilities; and a separate waiver for people with intellectual developmental disabilities and physical needs.

CHAIR BARTON asks what they are being waived from.

MS. HOLT replies from nursing home care, and she states that it is less costly to provide those services in the community than in a nursing home or institution care.

A discussion ensues on the issue of waivers.

CHAIR BARTON states the need of the Full Board understanding the issue and to keep it on the agenda. He continues that October 22 is a big day with a Resource Committee meeting, a Planning Committee meeting, Finance Committee meeting and Executive Committee. He asks for a motion to adjourn.

TRUSTEE WEBB makes a motion to adjourn the meeting.

TRUSTEE NORENE seconds.

There being no objection, CHAIR BARTON adjourns the meeting.

(Full Board Meeting adjourned at 11:22 a.m.)

**The Trust's
Guiding Principles /
Mission Statement /
Trust Budget
Process Flowcharts**



Trust Guiding Principles

To improve the lives of Trust beneficiaries, The Trust is committed to:

Education of the public and policymakers on beneficiary needs;

Collaboration with consumers and partner advocates;

Maximizing beneficiary input into programs;

Continually improving results for beneficiaries;

Prioritizing services for beneficiaries at risk of institutionalization or needing long-term, intensive care;

Useful and timely data for evaluating program results;

Inclusion of early intervention and prevention components in programs;

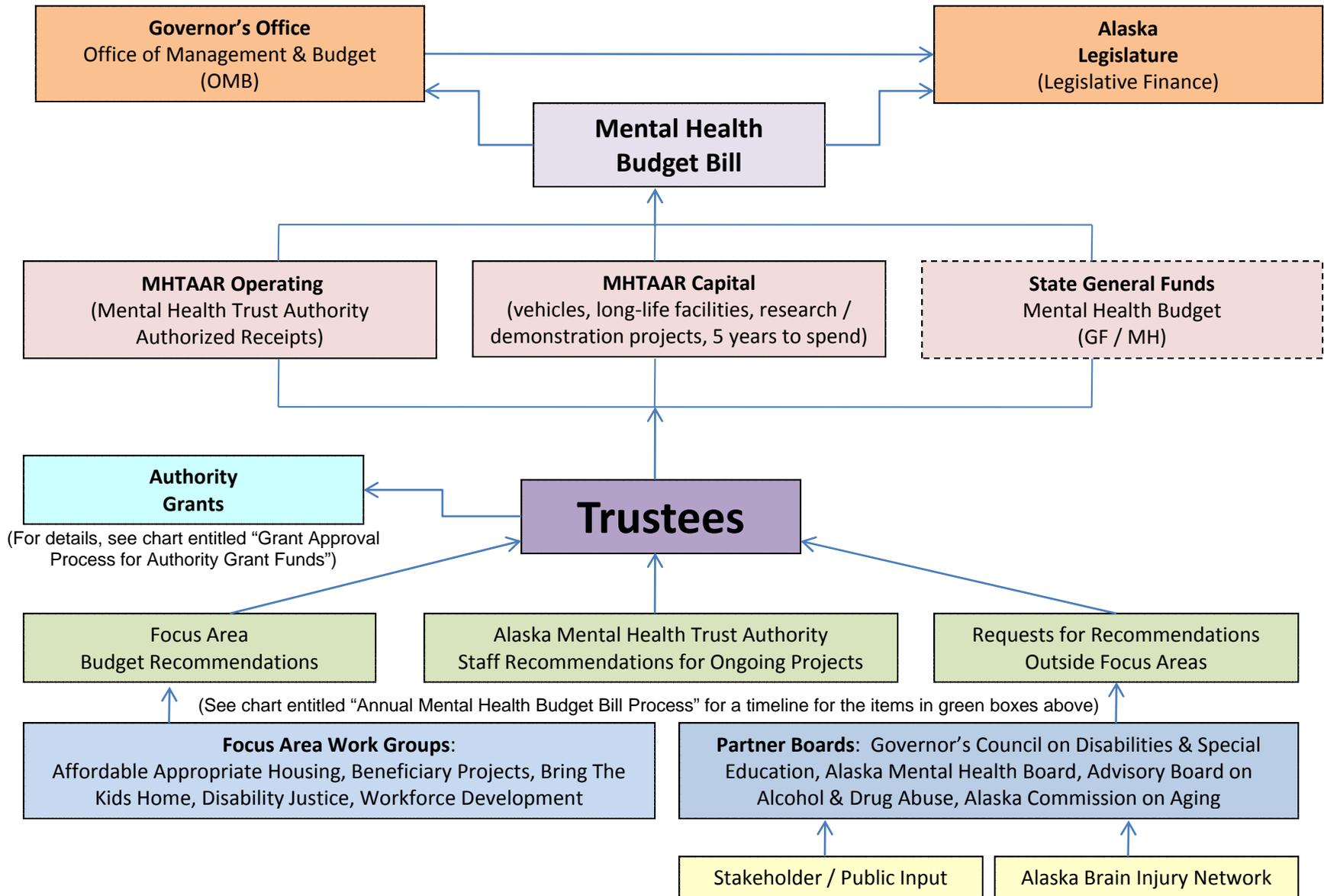
Provision of reasonably necessary beneficiary services based on ability to pay.



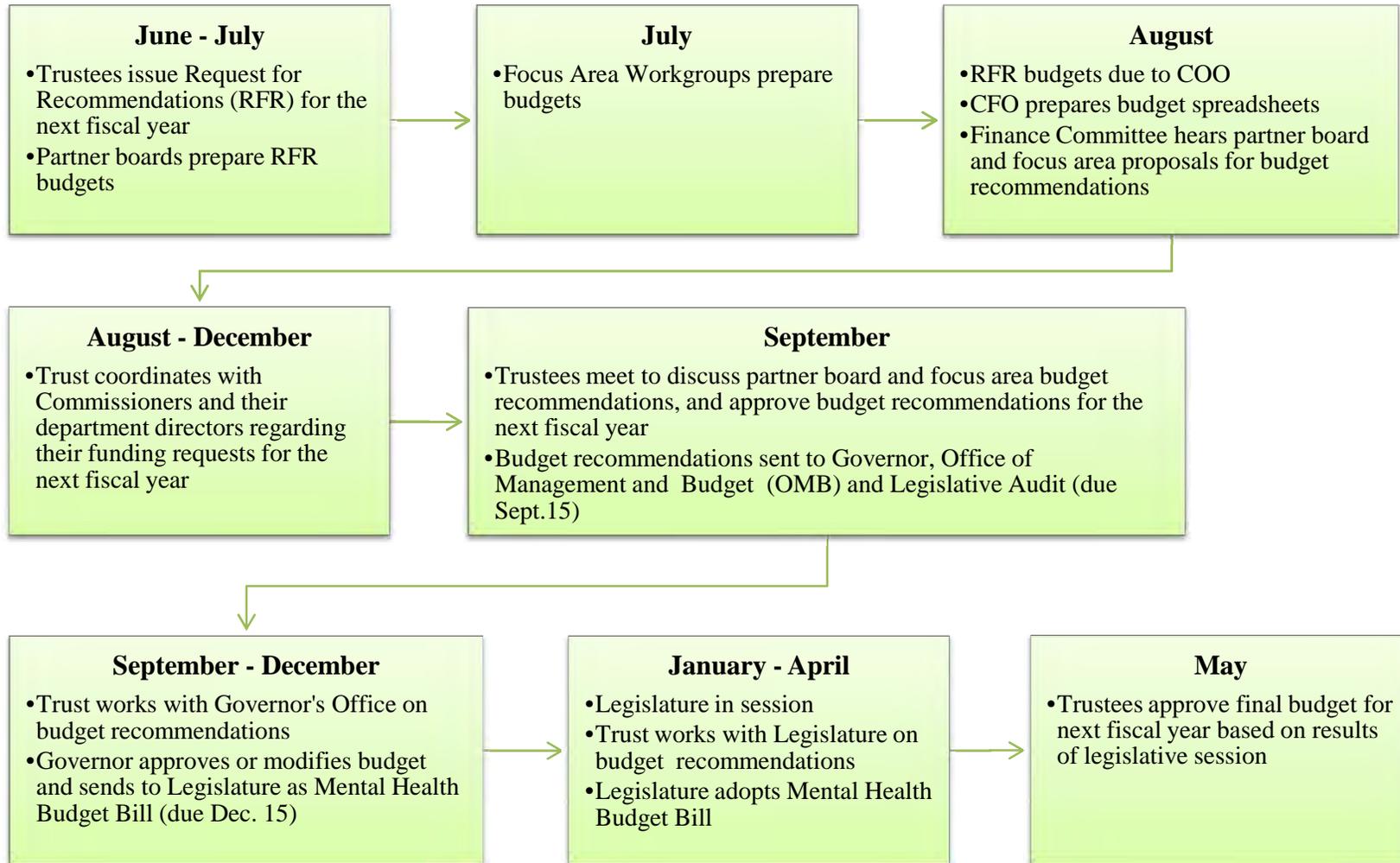
Trust Mission Statement

The Alaska Mental Health Trust Authority (The Trust) administers the Mental Health Trust to improve the lives of beneficiaries. Trustees have a fiduciary responsibility to protect and enhance trust assets in perpetuity for the beneficiaries. The Trust provides leadership in advocacy, planning, implementing and funding of the Comprehensive Integrated Mental Health Program; and acts as a catalyst for change.

Alaska Mental Health Trust Authority Budget Process



Timeline for Annual Mental Health Budget Bill Process

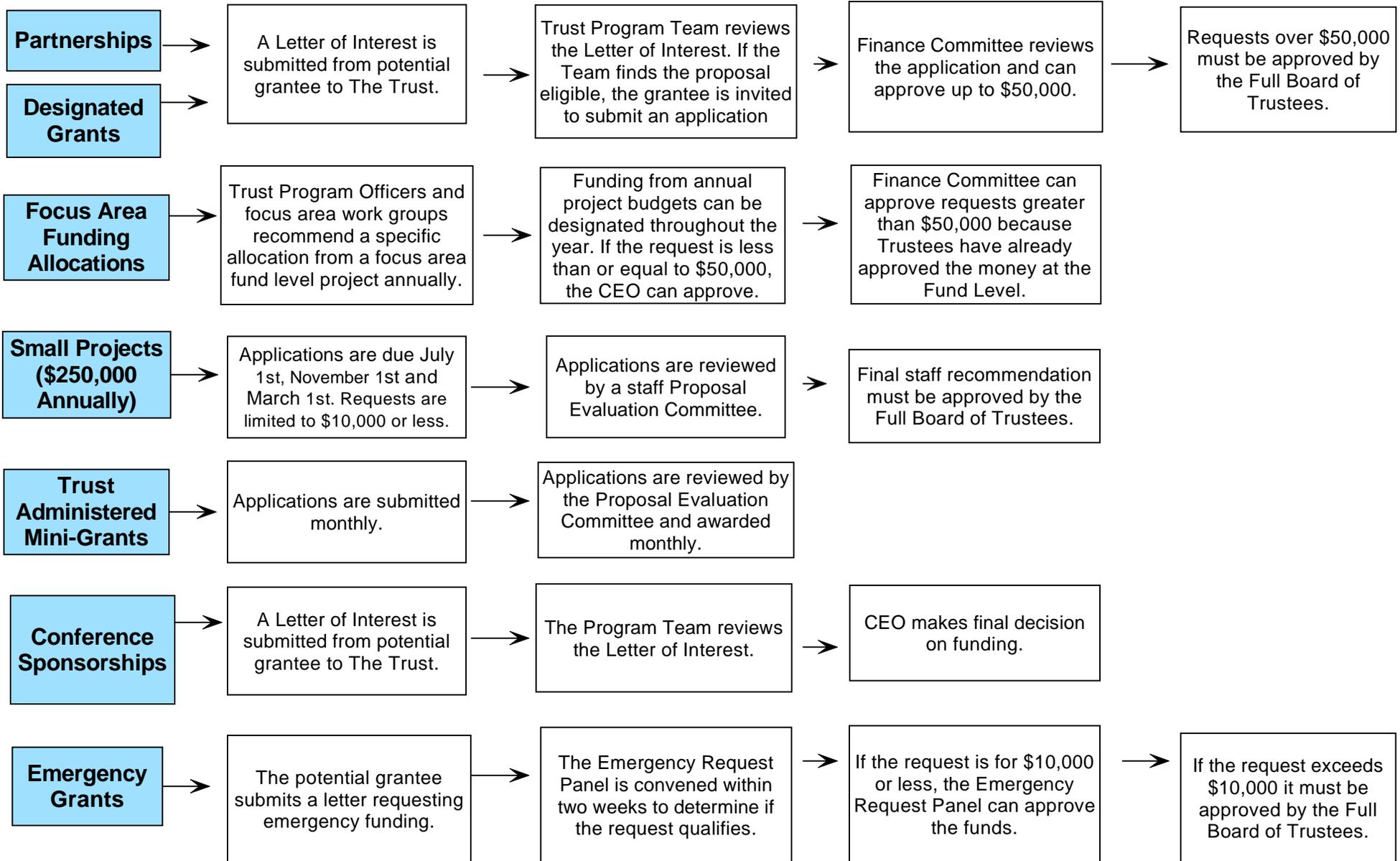


Note: timeline represents those items in the green boxes in the chart entitled "Alaska Mental Health Budget Process"

June 2009

Grant Approval Process for Authority Grant Funds

All annual budgets are approved by the Full Board of Trustees at the September Meeting



Note: this chart depicts those items included in the blue box labeled "Authority Grants" on the chart entitled "Alaska Mental Health Trust Authority Budget Process"

[Revised: 05/08/12]

Trust Annual Calendar

| | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Board Administration | | | | | | | | | | | | |
| Trustee reports due to APOC – Mar 15 | | | XX | | | | | | | | | |
| Trustee committee assignments | | | | | XX | | | | | | | |
| Officer elections | | | | | | | | | XX | | | |
| Board evaluations | | | | | | | | | | XX | XX | |
| CEO evaluation | | | | | | | | | | | XX | |
| | | | | | | | | | | | | |
| Trust Administration | | | | | | | | | | | | |
| Legislature convenes | XX | | | | | | | | | | | |
| Trustees present budget to House/ Senate Finance Committees | XX | XX | | | | | | | | | | |
| Legislature adjourns | | | | XX | | | | | | | | |
| Request for Recommendations (RFR) issued to partner boards April 30 | | | | XX | | | | | | | | |
| Fiscal year ends June 30 | | | | | | XX | | | | | | |
| Fiscal year begins July 1 | | | | | | | XX | | | | | |
| RFRs due from partner boards July 30 | | | | | | | XX | | | | | |
| Advocacy Summit | | | | | | | | | | | XX | |
| Staff drafts Trust office budget for next fiscal year | | | | | | | | XX | | | | |
| Staff coordinates w/DHSS on budget | | | | | | | | XX | XX | XX | XX | XX |
| Trustee meeting to approve next fiscal year budget | | | | | | | | | XX | | | |
| Trust budget recommendations due September 15 to Governor/ Legislative Finance | | | | | | | | | XX | | | |
| Financial audit begins | | | | | | | XX | | | | | |
| Financial audit completed | | | | | | | | | | XX | | |
| Staff coordinates with OMB/DHSS on budget recommendations | | | | | | | | | | XX | XX | XX |
| Trustees meet to finalize budget | | | | | | | | | | | XX | |
| Governor's budget released December 15 | | | | | | | | | | | | XX |

5/25/10

Current Trust Bylaws

1
2
3 ALASKA MENTAL HEALTH TRUST AUTHORITY
4 BYLAWS

5
6 ARTICLE I
7 NAME

8
9 The name of this organization is the Alaska Mental Health Trust Authority.
10 Common usage and abbreviation may be "The Trust" or "Trust Authority."

11
12 ARTICLE II
13 MISSION

14
15 Section 1. The Trust Authority acts in the best interest of the beneficiaries of The Trust. Its
16 mission is:

17
18 The Alaska Mental Health Trust Authority (The Trust) administers the Mental Health Trust to
19 improve the lives of beneficiaries. Trustees have a fiduciary responsibility to protect and
20 enhance trust assets in perpetuity for the beneficiaries. The Trust provides leadership in
21 advocacy for and planning, implementing and funding of the Comprehensive Integrated
22 Mental Health Program; and acts as a catalyst for change.

23
24
25 ARTICLE III
26 BOARD OF TRUSTEE
27 MEMBERSHIP AND TERMS OF OFFICE

28
29 Section 1. Trust Authority composition:

30 (a) The Trust shall be governed by its board of trustees.

31
32 (b) The Trust Authority Board of Trustees here after referred to as the Trust Authority,
33 consists of seven members appointed by the governor and confirmed by the
34 legislature. The members appointed under this subsection shall be appointed based
35 upon their ability in financial management and investment, in land management, or in
36 services for the beneficiaries of The Trust.

37
38 (c) A member of the board is entitled to:

- 39 1. An honorarium of \$200 each day spent at a meeting of the board, at a meeting of
40 a subcommittee of the board, or as a representative of the board. The sliding
41 scale will be \$50 for less than 2 hours, \$100 for 2 to 4 hours, \$150 for 4 to 6 hours
42 and \$200 for 6 hours or more. Any conflicts will be resolved by the Executive
43 Committee; and
44 2. Per Diem and travel expenses are authorized for boards and commissions under
45 AS 39.20.180.
46

1 Section 2. Term of office, vacancies, and removal:

- 2 (a) The members of the Trust Authority serve staggered five-year terms. A member
3 shall continue to serve until the member's successor is appointed and confirmed by
4 the legislature.
5
- 6 (b) A vacancy occurring in the membership of the Trust Authority shall be filled within 60
7 days by appointment of the governor for the unexpired portion of the vacated term.
8
- 9 (c) The governor may remove a member of the Trust Authority only for cause, including
10 incompetence, neglect of duty, misconduct in office, poor attendance, or lack of
11 contribution to the Trust Authority's work.
12

13 A member being removed for cause shall be given a copy of the charges and
14 afforded an opportunity to publicly present a defense in person or by counsel upon
15 not less than 10 days' written notice. If a member is removed for cause, the governor
16 shall file with the lieutenant governor a complete statement of all charges made
17 against the member and the governor's findings based on the charges, together with
18 a complete record of the proceedings. The removal of a member for cause
19 constitutes a final administrative order. A member seeking to appeal the governor's
20 removal of a member for cause under this subsection shall file a notice of appeal with
21 the superior court under AS 44.62.560.
22

- 23 (d) Except for a trustee who has served two consecutive five-year terms, a member of
24 the Trust Authority may be reappointed. A member of the Trust Authority who has
25 served two consecutive five-year terms is not eligible for reappointment to the Trust
26 Authority until one year has intervened. (§ 26 ch 66 SLA 1991).
27

28 ARTICLE IV
29 OFFICERS AND DUTIES
30

31 Section 1. The Trust Authority, by a majority vote of its membership, shall annually elect a
32 Chair, Vice Chair, and Secretary/Treasurer and other officers it considers
33 necessary from its membership.
34

35
36 Section 2. The officers must be elected by a majority vote at the September meeting, and
37 their term of office shall start on October 1 and shall end on the following
38 September 30.
39

40 Section 3. Officers may be re-elected to the office in which they serve by vote of the
41 membership of the Trust Authority as above.
42

43 Section 4. In the event of the resignation, death, or removal from the Trust Authority, of the
44 Chair, the Vice-Chair will succeed to the office of the Chair.
45

46 Section 5. If an office of the Trust Authority becomes vacant, an election shall be held to fill
47 the vacancy at the next regular meeting of the Trust Authority following the

1 vacancy. In the interim, the Chair may appoint a member to serve until the
2 election is held.

3
4 Section 6. The duties of the officers shall be as follows:

5 (a) Chair

- 6 1. Call all meetings. Preside at all meetings.
- 7 2. Appoint Committees and Chairs of Committees.
- 8 3. Serve as ex-officio (voting) member of all Committees.
- 9 4. Serve as the Trust Authority's official representative during his/her term.
- 10 5. Operate and conduct the business and affairs of the Trust Authority according
11 to the statutes, regulations, bylaws and policies adopted by the Trust
12 Authority.
- 13 6. Approve Trust Authority meeting agenda.

14
15 (b) Vice Chair

- 16 1. Assist the Chair in the discharge of his/her duties and preside at meetings in
17 the absence of the Chair.
- 18 2. Keep a list of actions taken by motion at each meeting and place items
19 requiring follow-up on the agenda for the next meeting.
- 20 3. Act as the parliamentarian for the Trust Authority.
- 21 4. Perform other duties described in these Bylaws or in accordance with statutes,
22 regulations, by-laws and policies adopted by the Trust Authority.

23
24 (c) Secretary/Treasurer

- 25 1. Sign to authenticate Trust Authority meeting minutes after Board approval for
26 the record. Upon request, attest to the authenticity of Trust Authority by-laws,
27 and approved motions.
- 28 2. Perform other duties assigned by the Trust Authority or the Executive
29 Committee.

30
31 ARTICLE V
32 MEETINGS
33

34 Section 1. The Trust Authority will meet at least four times each fiscal year. Committees will
35 meet as necessary to accomplish their responsibilities.

36
37 Section 2. Special meetings of the Trust Authority may be held at such time and place as
38 the Chair may order; or when any four Trustees request to the CEO a meeting be
39 scheduled.

40
41 Section 3. Reasonable public notice of Trust Authority and Committee meetings shall be
42 provided in accordance with AS 44.62.310. Meetings of the Trust Authority and
43 its Committees are subject to the Open Meetings Act, AS 44.62.310 and
44 44.62.312.

45
46 Section 4. A quorum at all meetings shall consist of a simple majority of currently appointed
47 Trust Authority members. One-half of the Trust Authority membership of a
48 Committee constitutes a quorum at a Committee meeting for conducting and

1 exercising the powers of the Trust Authority, but in no event shall consist of less
2 than two members.

3
4 Section 5. No member of the Trust Authority may designate a proxy.

5
6 Section 6. The Trust Authority will schedule at least one period for public comment during
7 each regularly scheduled Trust Authority meeting. Prior to beginning the public
8 comment period, the presiding officer will specify any limitation on content or
9 topics to be addressed. She or he should read or may paraphrase the following
10 procedural constraints:

- 11
- 12 (a) The purpose for having public comment is to allow persons the opportunity to provide
13 information to the Trust Authority and to advise the Trust Authority about problems and
14 issues.
 - 15
 - 16 (b) The public comment period will not be considered a hearing and cannot be used for
17 that purpose. Organizations are required to request hearings in advance in writing, and
18 when granted by the Trust Authority, the hearing must be given public notice in
19 accordance with law.
 - 20
 - 21 (c) Public comments will normally be held to a maximum of three minutes per speaker. A
22 waiver to the time limit may be granted by order of the Chair or motion adopted by the
23 Trust Authority.
 - 24
 - 25 (d) The public comment period is not to be used in order to criticize or attack specific
26 individuals.
 - 27
 - 28 (e) The Trust Authority may not take action during the comment period, but may take
29 matters under advisement.
 - 30
 - 31 (f) The Trust Authority may consider matters identified during the public comment period
32 under new business, but may defer such matters to a subsequent meeting in order to
33 complete the original agenda or to provide notice to the public that the item will be on
34 the Trust Authority's agenda.
 - 35
 - 36 (g) In order to afford the maximum amount of time to the public, responses or comments
37 by Trust Authority members or Trust Authority staff during public comment periods will
38 be held to a minimum.

39
40 Section 7. Meetings of the Trust Authority may be conducted by teleconference or
41 videoconference in accordance with AS 44.62.312(a)(6) provided that with
42 respect to a matter which requires the consideration of documents a member
43 participating by teleconference or videoconference may vote only on those
44 matters to which he or she has access to said documents.

45
46 Section 8.

- 47 (a) Formal actions by The Trust are accomplished through adoption of motions.
48

1 (b) Motions must be proposed by a Committee or Trust Authority member.

2
3 (c) Copies of motions on the agenda will be available to the public at the opening of the
4 Trust Authority meeting.

5
6 Section 9. A document becomes an official Trust Authority document only upon approval of
7 the Trust Authority. Any document not approved by the Trust Authority shall be
8 clearly marked "DRAFT".

9
10 ARTICLE VI
11 COMMITTEES

12
13 The Trust Authority Chair may designate Ad Hoc Committees or task forces to
14 accomplish special purposes. Persons other than Trust Authority members may serve on
15 the Trust Authority's Ad Hoc Committees and task forces; however, such persons may not
16 be voting members of such committees, only appointed committee members may vote on
17 committee actions. (The Chair of the Board of Trustees is a voting member of each
18 committee, article IV, section 6 (a)) Committee actions must be reported to the Trust
19 Authority at the next regular Trust Authority meeting.

20
21 ARTICLE VII
22 EXECUTIVE COMMITTEE

23
24 Section 1. The Executive Committee of the Trust Authority is composed of three officers,
25 the Chair, the Vice Chair, and the Secretary/Treasurer. The Chief Executive
26 Officer shall participate as requested at Executive Committee meetings.

27
28 Section 2. The Executive Committee:

29 (a) Has full authority within the limits of established Trust Authority priorities, policies, and
30 procedures to act on behalf of the Trust Authority between regularly scheduled
31 meetings with a dollar limit of \$500,000.00 on expenditures.

32
33 (b) Evaluates the Chief Executive Officer's performance in carrying out policies,
34 procedures, and directions of the Trust Authority before the November Trustee
35 meeting.

36
37 (c) Refers matters to other Committees for reports to the Trust Authority.

38
39 (d) Monitors activities of the Trust Authority through the Standing Committees.

40
41 (e) Reviews corporate performance measures, analyzes them, and brings them to the
42 Trust Authority with recommendations.

43
44 (f) Approves the annual corporation audit and forwards to the state for inclusion in the
45 state financial statements within timeframes set by the state department of
46 Administration.

47 (g) Reviews Memorandums of Agreement (MOAs) that involve the Trust Authority
48 and other governmental entity's except the Department of Natural Resources in

1 respect to the Trust Land Office and recommends to the Board of Trustees for
2 approval.

3
4 Section 3. The Executive Committee will meet no less than two times a year.
5

6
7 ARTICLE VIII
8 STANDING COMMITTEES
9

10 Standing Committees and their Chairs will be appointed by the Chair.
11

12 (a) The Resource Management Committee:

- 13 • Develops policies and plans for protecting, enhancing, and managing the Trust's
14 non-cash resources in the best interests of the beneficiaries.
- 15 • Implements plans at the direction of and on behalf of The Trust in accordance with
16 Trust statutes and regulations.
- 17 • Approves disposals with an annual lease rental more than \$50,000 and not to
18 exceed \$200,000; and disposals with sale revenues more than \$100,000 and less
19 than \$500,000. This authority includes disposals that could produce revenues in the
20 form of royalties that exceed this revenue limit if the disposal is an extension or
21 expansion of an existing lease that has previously been subject to the consultation
22 process, so long as any expansion or addition to that lease does not exceed 25% of
23 the original lease acreage. All approvals for new disposals of interest that include
24 royalties shall be approved by The Trust Authority.
- 25 • Approves project-specific expenditures from the Trust Land Office principal account
26 up to \$50,000.
- 27 • Reviews Trust Authority Memorandum of Agreement with the Department of
28 Natural Resources for management of the Trust Land Office and recommends for
29 approval to Board of Trustees.
- 30 • Reviews annual operating budget for TLO and recommends approval to Finance
31 Committee.
- 32 • Evaluates, along with DNR, the Executive Director of the TLO annually.
33

34 (b) The Planning Committee:

- 35 • Identifies and forecasts the status and needs of beneficiaries.
- 36 • Develops program policies and plans to meet needs and improve the
37 circumstances of beneficiaries; and recommends to the Trust Authority for approval
38 as appropriate.
- 39 • Evaluates the implementation of approved policies and plans affecting
40 beneficiaries.
41

42 (c) The Finance Committee:

- 43 • Develops policies for investment and fiscal management for approval by the Trust
44 Authority.
- 45 • Oversees the implementation of approved investment and fiscal management
46 policies.
- 47 • Reviews the administrative budgets for The Trust and Trust Land Office and then
48 recommends to the Trust Authority for approval.

- 1 • Approves expenditure of authority funds to implement Trust Authority-approved
2 Focus Area allocations or bundles of an unlimited amount for a state fiscal year so
3 long as the total annual budget approved for this purpose for the same fiscal year is
4 not increased.
- 5 • Approves authority funds for individual Partnership Grants, General Authority
6 Grants and Trust Directed Projects in amounts up to \$50,000 awarded to a specific
7 recipient.
- 8
- 9 • Recommends to the Trust Authority individual Partnership, General Authority
10 Grants and Trust Directed Projects in amounts over \$50,000 for each specific
11 recipient.
- 12 • Approves Changes of Intent for MHTAAR grants involving the carry-over from one
13 state fiscal year to the next.
- 14

15
16 ARTICLE IX
17 CHIEF EXECUTIVE OFFICER
18

19 Section 1. The Trust Authority shall hire and appoint a Chief Executive Officer as provided
20 by law.

21
22 Section 2. The Chief Executive Officer is responsible for ensuring the staffing, planning,
23 organizing, coordinating, and directing all activities necessary to fulfill the
24 powers, duties, and purpose of the Trust Authority.

25
26 Section 3. The Trust Authority will evaluate the performance of the Chief Executive Officer
27 after the first six months of employment. Thereafter, the Chief Executive Officer's
28 performance shall be evaluated annually by the Executive Committee.

29
30 Section 4. Termination of employment of the Chief Executive Officer is by simple majority of
31 the seven trustees.

32
33 Section 5. Authorizes disposition of assets with an annual lease rental of \$50,000 or less
34 and/or total sale revenues of \$100,000 or less.

35
36 Section 6. Designates funds for contracts or grants in amounts up to \$50,000 each to a
37 specific recipient so long as the Focus Area project or bundle is within the scope
38 and amount previously approved by the Trust Authority but had not already been
39 designated to a specific agency.

40
41 Section 7. Approves authority grants in amounts up to \$10,000 for purposes that are
42 allowed under AS 47.30.056 totaling not more than the total approved for this
43 purpose annually by the Trust Authority for Trust Directed Projects.

44
45 Section 8. Executes transactions previously approved by the Trust Authority.

46
47 Section 9. The Chief Executive Officer will provide fiscal oversight of the Trust Land Office
48 on behalf of The Trust Authority.

1
2
3 ARTICLE X
4 PARLIAMENTARY AUTHORITY
5

6 Unless otherwise provided by law or these Bylaws, the Trust Authority's procedures
7 shall be governed by Robert's Rules of Order Newly Revised.
8

9
10 ARTICLE XI
11 ETHICS
12

13 Section 1. Trust Authority members are required to comply with AS 39.52.010 -39.52.960,
14 the Alaska Executive Branch Ethics Act.
15

16 Section 2. In addition to complying with the requirements of the Alaska Executive Branch
17 Ethics Act, Trust Authority members shall refrain from influencing or attempting
18 to influence their fellow Trust Authority members, or the Trust Authority's staff, to
19 take any official action or make any recommendation for official action with
20 respect to the state's funding, direct or indirect, of an organization with which
21 they are associated.
22

23 Section 3. Trust Authority members are required to comply with the Conflict of Interest
24 Declaration as stipulated in the Alaska Executive Branch Ethics Acts.
25

26
27 ARTICLE XII
28 AMENDMENT OF BYLAWS
29

30 These Bylaws may be amended at any regular or special meeting of the Trust
31 Authority by a two-thirds vote of Trust Authority members provided that written notice and
32 copies of the proposed amendment have been submitted to the members 30 days prior to
33 the meeting or by unanimous vote without notice.
34

Public Comment Guidelines

PUBLIC COMMENT GUIDELINES

| | |
|------------------|---|
| WHEN? | <ul style="list-style-type: none"> ▪ The Trust bylaws call for a public comment period during all regular meetings of the Full Board of Trustees. See page 2 of this document for the relevant bylaw. ▪ Full Board meetings usually are held in late January/early February, May, September and November. Public comment typically occurs at the close of the first meeting day. Public notice is issued for all meetings. Meeting information and agendas are posted on The Trust’s website www.mhtrust.org. (See our online calendar.) |
| PURPOSE? | The public comment period allows individuals to inform and advise the Board of Trustees about issues, problems or concerns. It is not a hearing. |
| PROTOCOL? | <ul style="list-style-type: none"> ▪ Individuals are invited to speak for up to three minutes. ▪ A speaker may be granted the latitude to speak longer than the 3-minute time limit only by the Board Chair or by a motion adopted by the Full Board of Trustees. ▪ Participants addressing issues relating to Trust beneficiaries will have priority order. ▪ Speakers are not permitted to criticize or attack others. ▪ Anyone providing comment should do so in a manner that is respectful of the Board of Trustees and all meeting attendees. The Board Chair maintains the right to stop public comments that contain inappropriate or inflammatory language or behavior. |

FREQUENTLY ASKED QUESTIONS

| | |
|--|--|
| How can someone provide comments? | <p>IN PERSON - please sign up for public comment using the clipboard provided by Trust staff during the Trustee meeting.</p> <p>VIA TELECONFERENCE – please call the meeting teleconference number on a telephone hard line. To prevent audio feedback, do not call on a speaker phone or cell phone. You may use the mute feature on your phone until you are called to speak, but do not put the call on hold because hold music disrupts the meeting. If this occurs, we will mute or disconnect your line.</p> <p>IN WRITING – send comments to the address or fax number below or email delisa.culpepper@alaska.gov. Note that, if you wish your comments distributed to Trustees prior to a meeting, all comments should be received at least two days prior to the meeting to allow time to distribute them to Trustees.</p> |
| Where is The Trust office? | The Trust Authority Building is located at 3745 Community Park Loop in Anchorage. A downloadable map can be found on our website under Contact Us. |
| What is the call-in number? | Complete dialing instructions and the call-in number are posted on our website. Check our online calendar , find the meeting and click on the link to find the meeting agenda, call-in information and any meeting documents. Problems? Email info@mhtrust.org . |
| Is public comment taken at Trustee committee meetings? | Public comment is not regularly scheduled during Trustee committee meetings. Written comments are always welcome and may be submitted to the Trustees at any time to the address or fax number below or email delisa.culpepper@alaska.gov . Note that, if you wish your comments distributed to Trustees prior to a committee meeting, all comments must be received two days prior to the meeting to allow time to distribute them to Trustees. |
| What is the process for commenting on projects on Trust land? | Public comment regarding projects on Trust land is most effective when provided early in the decision process. Trust land is managed by the Trust Land Office (TLO) on behalf of the Trust Authority. Written comment is sought by the TLO on a per-project basis. Before each project, the TLO consults with the Board of Trustees and issues a “best interest decision and public notice” regarding the project. The best interest decision and instructions for submitting comments are posted on the Trust Land Office website , through the State of Alaska Online Public Notices and in local newspapers. Following the comment period, the TLO may affirm, revise or rescind the best interest decision regarding the project. Of course, public comment regarding any Trust land issue may be provided to the Trustees at any time at the address or fax number below, by email to delisa.culpepper@alaska.gov or at Trustee meetings as described above. |
| For additional information: | Call Delisa Culpepper, Chief Operating Officer, at 907-269-7965 or email delisa.culpepper@alaska.gov if you have additional questions. |

ALASKA MENTAL HEALTH TRUST AUTHORITY

BYLAWS

ARTICLE V
MEETINGS*

Section 6. The Trust Authority will schedule at least one period for public comment during each regularly scheduled Trust Authority meeting. Prior to beginning the public comment period, the presiding officer will specify any limitation on content or topics to be addressed. She or he should read or may paraphrase the following procedural constraints:

- (a) The purpose for having public comment is to allow persons the opportunity to provide information to the Trust Authority and to advise the Trust Authority about problems and issues.
- (b) The public comment period will not be considered a hearing and cannot be used for that purpose. Organizations are required to request hearings in advance in writing, and when granted by the Trust Authority, the hearing must be given public notice in accordance with law.
- (c) Public comments will normally be held to a maximum of three minutes per speaker. A waiver to the time limit may be granted by order of the Chair or motion adopted by the Trust Authority.
- (d) The public comment period is not to be used in order to criticize or attack specific individuals.
- (e) The Trust Authority may not take action during the comment period, but may take matters under advisement.
- (f) The Trust Authority may consider matters identified during the public comment period under new business, but may defer such matters to a subsequent meeting in order to complete the original agenda or to provide notice to the public that the item will be on the Trust Authority's agenda.
- (g) In order to afford the maximum amount of time to the public, responses or comments by Trust Authority members or Trust Authority staff during public comment periods will be held to a minimum.

* Excerpted from Alaska Mental Health Trust Authority Bylaws adopted October 2012. All statutes, regulations and bylaws governing The Trust can be found on our website <http://www.mhtrust.org/index.cfm/About-Us/Statutes-Regulations-Bylaws>.

May 2013