

Small Project Grant Guidelines

ABOUT THE TRUST

The Alaska Mental Health Trust Authority is a state corporation that administers the Alaska Mental Health Trust, a perpetual trust, to improve the lives of beneficiaries. The Trust operates much like a private foundation, using its resources to provide leadership in advocacy, planning, implementing, and funding of a Comprehensive Integrated Mental Health Program.

Beneficiaries of the Trust include the following broad groups of Alaskans with:

- mental illness
- developmental disabilities
- chronic alcoholism and other substance related disorders
- Alzheimer’s disease and related dementia
- traumatic brain injuries

The Trust also works in prevention and early intervention services for individuals at risk of becoming beneficiaries. The Trust considers prevention of these conditions, where possible, to be part of its mandate.

SMALL PROJECT GRANTS

WHAT?	The Trust awards one-time funding of up to \$10,000 for projects that directly impact Trust beneficiaries.
WHO?	Eligible organizations for small project grants are foundations, government agencies, tribal entities, nonprofits and corporations who serve Trust beneficiaries.

WHY?	The purpose of small project grants is to provide for innovative projects or enhancements to an existing project or for select capital projects. If these funds will be used as seed money to start a program, the grant request must include a realistic sustainability plan to continue the program after the grant ends.
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GENERAL FUNDING GUIDELNES

How to Apply	<p>Access the online grant application at: http://mhtrust.org/grants/small-projects/</p> <p>Applications are accepted three times per calendar year. Applications must be completed and received by the Trust office no later than 4:30 p.m. on the following dates:</p> <ul style="list-style-type: none"> • March 1 • July 1 • November 1
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To be considered, all funding requests MUST:	<ul style="list-style-type: none"> • Clearly identify the specific Trust beneficiary group (or groups) to be served. • Directly benefit or improve Trust beneficiaries’ quality of life by actively involving them in the proposed program. • Provide a clear and strong connection between the beneficiary group(s) being served and how the proposed project will directly impact beneficiaries. • Identify Trust beneficiaries as a majority of the people benefitting from the project. If non-beneficiaries will participate in the project, the funds requested should reflect the percentage of beneficiaries served. (For example, if 70 percent of the recipients are Trust beneficiaries, the funding request cannot exceed 70 percent of the cost of the program.) • Include a sound, realistic sustainability plan if the program is to continue once the Trust grant has concluded. • Not duplicate services provided elsewhere in local, state, or federal government.
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<p>Can a program seek more than one grant?</p>	<p>Typically a program will not be awarded multiple small project grants in a fiscal year.</p>	
<p>FUNDING EXAMPLES</p>		
<p>Pilot Projects</p>	<p>Requests will be considered that implement and test a new program, model or services for beneficiaries.</p>	<p>YES</p>
<p>Capital Projects</p>	<p>Requests will be considered that include renovations or purchase of furniture or equipment that directly improve the health and safety of Trust beneficiaries.</p>	<p>YES</p>
<p>Prevention Projects</p>	<p>Requests will be considered only if there is a strong rationale and connection to Trust beneficiaries.</p>	<p>YES</p>
<p>Training for Beneficiaries</p>	<p>Requests for training will only be considered if beneficiaries are the intended audience of the training, are active participants and receive a direct benefit.</p>	<p>YES</p>
<p>Other Training</p>	<p>Requests for staff training or conferences will not be funded.</p>	<p>NO</p>
<p>Operating Funds</p>	<p>Requests will not be considered that fund ongoing operating expenses, such as personnel, services, supplies or facilities rental.</p>	<p>NO</p>
<p>Continuation Funding</p>	<p>Proposals will not be considered that request funds to continue a previously funded small project grant. Exception: Requests will be considered that propose a significant new program component that was not part of a previously funded project.</p>	<p>NO</p>

Vehicles/Fuel	Requests for vehicles (e.g., vans, 4-wheelers, snow machines, boats/boat motors), fuel or maintenance will not be funded under this grant program.	NO
QUESTIONS		
What other funding is available from the Trust?	Complete details and application procedures for all grants can be found under “Grants” on the Trust’s website (www.mhtrust.org).	
Who can provide additional information?	Call Luke Lind, Grants Administrator, at 907-269-7999 or email lucas.lind@alaska.gov .	