

ALASKA MENTAL HEALTH TRUST AUTHORITY
SPECIAL FULL BOARD OF TRUSTEES MEETING

August 17, 2017

12:30 p.m.

Taken at:

3745 Community Park Loop, Suite 120
Anchorage, Alaska

OFFICIAL MINUTES

Trustees present:

Mary Jane Michael, Chair
Carlton Smith
Paula Easley
Jerome Selby
Christopher Cooke

Trust staff present:

Greg Jones
Valette Keller
Miri Smith-Coolidge

Trust Land Office:

John Morrison

PROCEEDINGS

CHAIR MICHAEL calls the meeting to order and does a roll call. She moves to approval of the agenda.

TRUSTEE SELBY makes a motion to approve the agenda.

MS. KELLER states that there are some suggested additions to the agenda.

TRUSTEE SMITH makes a motion to amend the agenda, adding the CEO hiring process approval, and the CFO personnel issue.

TRUSTEE EASLEY seconds.

There being no objection, the motion is approved.

CHAIR MICHAEL asks for any ethics disclosures. There being none, she moves to the review of the applications of candidates for the CEO position.

TRUSTEE SELBY clarifies that the intent is to go into Executive Session and interview two candidates for the CEO, then have a discussion about the board review of the CEO's recommendation for the CEO. He continues that then there will be a review of the scoring process for CEO candidates that have been presented by the interim CEO. He adds that then the board will come out of Executive Session and potentially take an action on the record.

TRUSTEE SELBY makes a motion for the board to go into Executive Session to consider the CFO candidate recommendation and CEO applications received to date that by law are not subject to public disclosure under AS 39.25.080(a).

TRUSTEE COOKE seconds.

There being no objection, the motion is approved.

(Executive Session from 12:40 p.m. until 3:15 p.m.)

CHAIR MICHAEL states that the board is out of Executive Session as of 3:15.

TRUSTEE SELBY states that the board is coming out of Executive Session where no action was taken, and we are ready to move back to the regular session.

CHAIR MICHAEL states that first on the agenda is to approve the process for hiring the chief executive officer. She asks for a motion.

TRUSTEE SELBY makes a motion that the board approve the chief executive officer hiring process as outlined as proposed by Greg Jones in the memo dated August 16, 2017, with some refinement to still be accomplished on the chart.

TRUSTEE EASLEY seconds.

TRUSTEE COOKE asks if those refinements to the scoring chart would come back to the board.

MR. JONES replies that it would come back to the board. Staff will try and develop that scoring chart into one that could also be used by the board in terms of its review of the candidates, as well.

There being no objection, the motion is approved.

CHAIR MICHAEL moves to the second item.

TRUSTEE SELBY makes a motion that the board approve the CEO's recommendation for hiring a new chief financial officer.

TRUSTEE COOKE seconds.

There being no objection, the motion is approved.

MR. JONES states that this has to be forwarded to the Governor who has to approve the hiring, as well.

TRUSTEE COOKE asks when this time line will start.

MR. JONES replies that he will start on September 11th, the Monday after the next board meeting. He states that he will go back to the North Slope Borough for a bond election on October 3rd that he is heavily involved in.

CHAIR MICHAEL asks for any other comment.

TRUSTEE COOKE makes a motion regarding the implementation plan for the acting executive director for the TLO and designates Steve Williams and Wyn Menefee as acting CEOs with respect to the program office and the Trust Land Office, respectively.

MR. JONES corrects that it is executive director.

TRUSTEE SELBY adds a friendly amendment of September 1st for Steve Williams, and September 8th for Wyn Menefee.

TRUSTEE SELBY seconds.

There being no objection, the motion is approved.

CHAIR MICHAEL asks for any other items to come before the board. There being none, she asks for a motion to adjourn.

TRUSTEE SELBY makes a motion to adjourn the meeting.

TRUSTEE COOKE seconds.

There being no objection, the meeting is adjourned.

(Special Full Board meeting adjourned at 4:22 p.m.)