

ALASKA MENTAL HEALTH TRUST AUTHORITY

SPECIAL FULL BOARD MEETING

October 4, 2017

10:30 a.m.

Taken at:

3745 Community Park Loop, Suite 120  
Anchorage, Alaska

**OFFICIAL MINUTES**

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Trustees present:

Christopher Cooke, Chair (via telephone)

Carlton Smith (via telephone)

Paula Easley

Greg Jones (via telephone)

Laraine Derr (via telephone)

Jerome Selby (via telephone)

Trust staff present:

Michael Abbott

Steve Williams

Miri Smith-Coolidge

Valette Keller

Katie Baldwin-Johnson

Trust Land Office:

Wyn Menefee

Aaron O'Quinn

**PROCEEDINGS**

**CALL TO ORDER**

CHAIR COOKE states that Mary Jane Michael is out of the country and, as vice chair, he calls the meeting to order, calls the roll, and states that everyone is present telephonically, except for Trustee Easley, who is present at the Alaska Mental Health Trust Authority. He moves to the agenda and asks for any additions, changes or corrections.

TRUSTEE SELBY makes a motion to approve the agenda.

TRUSTEE DERR seconds.

*There being no objection, the motion is approved.*

CHAIR COOKE asks for any ethics disclosures. There being none, he moves to the Fahrenkamp Center parking lot expansion.

MR. O'QUINN states that this is a proposal for a principal expenditure of up to \$160,000 to fund an expansion of the parking lot at the Fahrenkamp Center, and is based on a few factors. The primary factor is the needs of the existing tenant, Fairbanks Community Mental Health Services. He continues that they had pursued some additional funding, but have been unable to do so. They approached the Trust Land Office for that, and we are proposing that Trust principal expenditure be used to fund that. Currently, the facility does not meet the new revised Fairbanks building codes. There currently are 33 parking spaces; the building code requires one parking spot per 200 square feet. The building is about 10,000 square feet; and 50 parking spots are required. The new addition will add 25 parking spaces, and there is an additional asphalt area that can be striped to add 10 parking spaces. That would bring the total up to 58 parking spaces. A lot of those spaces need to be allocated to accessible needs, because many of the clients that visit the facility require accessible parking. There will be five total accessible parking spaces: three in the client parking lot; two in the employee parking lot. Additionally, if the tenancy of this organization were to terminate, there would be an enhanced amenity for future tenants in that the building would be compliant with the building code.

TRUSTEE EASLEY makes a motion that the Alaska Mental Health Trust Authority Board of Trustees approve a principal appropriation of up to \$160,000 from the Trust Authority Development Account, fund code 3320, for a parking lot expansion at the Fahrenkamp Center.

TRUSTEE DERR seconds.

TRUSTEE JONES asks if the parking lot has added design for snow storage.

MR. O'QUINN replies that they are encroaching on the snow, rather than the snow encroaching on them.

TRUSTEE JONES comments that, in addition to being a benefit to an important organization to the Trust, this is also a benefit to the property. Bringing the parking up to code maintains its viability in the market.

MS. BALDWIN-JOHNSON adds that staff has worked closely with the Trust Land Office and the Fairbanks Community Mental Health Center. They are the community behavioral health center in the Fairbanks greater area providing very important services to Trust beneficiaries.

A brief discussion ensues.

*There being no objection, the motion is approved.*

CHAIR COOKE states that next on the agenda is the status of CEO recruitment. At the last brief meeting we appointed a committee of Trustees Jones and Derr to contact the person that we are seeking to hire as CEO. He asks for a report.

TRUSTEE JONES states that we had a successful negotiation.

TRUSTEE JONES makes a motion to go into executive session to go through the details.

TRUSTEE EASLEY seconds.

MR. WILLIAMS states that there is a need to put on the record a motion for the reason to go into executive session.

TRUSTEE EASLEY makes a motion that the board go into executive session to consider the CEO recruitment which by law is not subject to public disclosure under AS 39.25.080(a).

TRUSTEE JONES seconds.

*There being no objection, the motion is approved.*

(Executive Session from 11:00 a.m. until 11:08 a.m.)

CHAIR COOKE reconvenes the special board meeting.

TRUSTEE EASLEY makes a motion that the trustees appoint Michael Abbott as chief executive officer of the Alaska Mental Health Trust Authority, PCN 04-9400, effective November 1, 2017.

TRUSTEE JONES seconds.

*CHAIR COOKE asks for a roll call vote: Trustee Derr, yes; Trustee Easley, yes; Trustee Jones, yes; Trustee Selby, yes; Trustee Cooke, yes. The motion passes unanimously.*

CHAIR COOKE recognizes Michael Abbott and welcomes him aboard. He states that the trustees look forward to great work with you over the years to come.

MR. ABBOTT states that he is honored to be selected, and looks forward to starting in a few weeks.

CHAIR COOKE states that this was important to do on a minimum amount of notice and an important step for the Trust, worth doing in this abbreviated fashion and telephonically.

TRUSTEE JONES states, for the record, that no action was taken in the executive session for the Open Meetings Act. He points out that the search for the new CEO took over six months, involving a search firm and over 30 candidates; some were minimally qualified, and quite a number of them were very qualified. It involved both the trustees, staff, advisers, and we ended

up being very fortunate to hire a very qualified candidate. It was a long effort, and very successful.

CHAIR COOKE thanks Trustee Jones for his comments and asks for any other comments. There being none, he asks for a motion to adjourn.

TRUSTEE SELBY makes a motion to adjourn the meeting.

TRUSTEE JONES seconds.

*There being no objection, the motion is approved.*

(Special Full Board meeting adjourned at 11:11 a.m.)