

How To Log Into Our WebEx Meeting

To participate via the web and listen via teleconference:

- To participate online in the **11/17/16 – Full Board of Trustee Meeting** WebEx – click on this link:

<https://thetrust.webex.com/thetrust/j.php?MTID=m1604da9ea23e239a266846a4c8f1ed6a>

- If you have technical issues click on this link: <http://thetrust.webex.com>
- Click on the JOIN Meeting button.
- Type your Name and Email Address in the appropriate fields and click on the OK button. Your computer may need to download a temporary application or software. Be sure to allow ActiveX to do this.
- Click on the **“I Will Call In”** button to get your **Attendee #**:
 - **Call in number: (844) 740-1264**
 - **Meeting/Training Session Number: 802 148 825 #**
 - **Attendee Number: (type number that is displayed and #)**
- Please make a note of this information – you will need it to call in to the teleconference part of the meeting. Then dial in on your phone to hear the audio.

To participate using an iPad, iPhone, Android Phone or Android Tablet:

iPad or iPhone: Please go to iTunes and download the free App for

- WebEx for iPad

Android Phone or Tablet: Please go to Android Market and download the free App for:

- Cisco WebEx Meetings
 - Open the App on your Device
 - Select - Join by Meeting Number
 - Type in the Meeting Number: **802 148 825**
 - Type in your Name
 - Select - Join Meeting
 - If you would like to PARTICIPATE in the Audio portion of the meeting, please use a telephone & call in using the below audio teleconference number / codes.
 - If you would like to LISTEN to the Audio portion of the meeting –
 - Select “Call Using iPad” or
 - Select “Connect Using the Internet”
 - *If you are using your iPad in the Conference Room where the Meeting is Taking Place – Please CANCEL the Audio Portion of the Meeting to prevent Audio Feedback.*

To participate in the TELECONFERENCE ONLY:

Please use the following information:

- **Call in number: (844) 740-1264**
- **Meeting/Training Session number: 802 148 825 #**
- **Attendee Number: #**