

MEETING AGENDA

Meeting: Board of Trustee
Date: November 16-17, 2016
Time: 3:15 pm
Location: Trust Authority Building, 3745 Community Park Loop, Anchorage
Teleconference: **Nov 16:** (844) 740-1264 / Session No: 802 203 755 # / Attendee No: #
Nov 17: (844) 740-1264 / Session No: 802 148 825 # / Attendee No: #
<http://thetrust.webex.com>
Trustees: Russ Webb (Chair), Mary Jane Michael (Vice Chair), Larry Norene (Secretary/Treasurer), Laraine Derr, Paula Easley, Jerome Selby, Carlton Smith

Wednesday, November 16, 2016

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3:15p	Call to Order – Russ Webb, Chair	
	Roll Call	
	Approval of Agenda	
	Approval of Minutes	
	• August 11, 2016	6
	• August 24, 2016	12
	• September 7-8	17
	Ethics Disclosure	
	Review of Guiding Principles	59
	Current Bylaws	68
3:20	Mission Moment	
3:35	CEO Trust Authority / Trust Land Office Executive Director Update	
3:50	Break	
4:00	Public Comment	
	• For Public Comment Guidelines click here	
6:00	Recess	

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8:30a	Call to Order Announcements	
8:35	Joint Advocacy Presentation Denise Daniello, Executive Director – ACOA Patrick Reinhart, Executive Director – GCDSE Kate Burkhart, Executive Director – AMHB / ABADA Carley Lawrence, Chief Communications Officer – the Trust	77
9:05	Non-Focus Area Allocation Funding Request Alaska eHealth Network	80
9:20	Statutory Advisor Update Monique Martin Department of Health & Social Services	
10:00	Retention of Counsel re: Employment Law	
10:30	Contract for Board Facilitation / Training	
10:45	Break	
11:00	Contract to Support TLO in Preparation for Legislative Audit	
11:20	Committee Report Finance Committee	84
11:40	Committee Report Planning Committee	122
12:00p	Lunch On Your Own	
1:15	Committee Report Resource Management	127
2:00	Break	

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2:15	Committee Report Executive Committee	131
2:30	Organizational Assessment Discussion	134
3:30	Break	
3:45	Organizational Assessment Discussion – (continued)	134
4:30	Adjourn	

Future Meeting Dates

Full Board of Trustee / Planning / Resource Management / Finance
2017 / 2018 / 2019

(Updated – October 27, 2016)

Planning Committee Dates:

- January 5, 2017 (Thu)
- April 13, 2017 (Thu)
- August 1-2, 2017 (Tue, Wed)
- October 17, 2017 (Tue)

- **January 4, 2018 (Thu)**
- **April 12, 2018 (Thu)**
- **Jul 31- Aug 1, 2018 (Tue, Wed)**
- **October 17, 2018 (Wed)**

- **January 3, 2019 (Thu)**
- **April 11, 2019 (Thu)**
- **Jul 30-31, 2019 (Tue, Wed)**
- **October 16, 2019 (Wed)**

Resource Management Committee Dates:

- January 5, 2017 (Thu)
- April 13, 2017 (Thu)
- August 3, 2017 (Thu)
- October 17, 2017 (Tue)

- **January 4, 2018 (Thu)**
- **April 12, 2018 (Thu)**
- **Aug 2, 2018 (Thu)**
- **October 17, 2018 (Wed)**

- **January 3, 2019 (Thu)**
- **April 11, 2019 (Thu)**
- **Sep 1, 2019 (Thu)**
- **October 16, 2019 (Wed)**

Future Meeting Dates

Full Board of Trustee / Planning / Resource Management / Finance
2017 / 2018 / 2019

(Updated – October 27, 2016)

Finance Committee Dates:

- January 5, **2017** (Thu)
- April 13, **2017** (Thu)
- August 3, **2017** (Thu)
- October 17, **2017** (Tue)

- **January 4, 2018** (Thu)
- **April 12, 2018** (Thu)
- **August 2, 2018** (Thu)
- **October 17, 2018** (Wed)

- **January 3, 2019** (Thu)
- **April 11, 2019** (Thu)
- **Sep 1, 2019** (Thu)
- **October 16, 2019** (Wed)

Full Board of Trustee Meeting Dates:

- January 25-26, **2017** (Wed, Thu) – JUNEAU
- May 4, **2017** (Thu) – TBD
- September 6-7, **2017** (Wed, Thu) – Anchorage – TAB
- November 16, **2017** (Thu) – Anchorage – TAB

- **January 24-25, 2018** (Wed, Thu) – JUNEAU
- **May 9, 2018** (Wed) – TBD
- **September 5-6, 2018** (Wed, Thu) – Anchorage – TAB
- **November 15, 2018** (Thu) – Anchorage – TAB

- **January 30-31, 2019** (Wed, Thu) – JUNEAU
- **May 8, 2019** (Wed) – TBD
- **September 4-5, 2019** (Wed, Thu) – Anchorage – TAB
- **November 14, 2019** (Thu) – Anchorage – TAB

**Minutes for the
August 11, 2016
Full Board of Trustee
Meeting**

ALASKA MENTAL HEALTH TRUST AUTHORITY
SPECIAL BOARD OF TRUSTEES MEETING

August 11, 2016
12:02 p.m.

Taken at:

Alaska Mental Health Trust Authority
3745 Community Park Loop, Suite 120
Anchorage, Alaska

OFFICIAL MINUTES

Trustees present:

Russ Webb, Chair
Mary Jane Michael
Carlton Smith
Laraine Derr
Larry Norene
Paula Easley
Jerome Selby

Trust staff present:

Jeff Jessee
Steve Williams
Kevin Buckland
Katie Baldwin-Johnson
Carrie Predeger
Heidi Wailand
Valette Keller
Carley Lawrence
Michael Baldwin
Lucas Lind
Amanda Lofgren
Miri Smith-Coolidge

Trust Land Office:

John Morrison

PROCEEDINGS

CHAIR WEBB calls the meeting to order and notes that all trustees are present. He moves to the agenda. He states that there is an issue of timber sales coming from the Resource Management Committee and asks that it be included on the agenda. He adds that there is also the Denardo-Fahrenkamp discussion as a follow-up from the previous meeting. He asks for any other changes to the agenda.

TRUSTEE EASLEY proposes adding the trustee election process after the Denardo-Fahrenkamp discussion.

TRUSTEE NORENE states the need for an Executive Session and we should change the order to dispose of the Denardo-Fahrenkamp first, and then move into Executive Session.

CHAIR WEBB asks for any objections. Hearing none, the agenda is approved. He asks for any ethics disclosures. He states that there were previous ethics disclosures in the earlier committee meetings. He moves to the Denardo-Fahrenkamp proposal, and recognizes Mr. Morrison.

MR. MORRISON gives a brief introduction and states that the Fahrenkamp and Denardo Center have been owned by the Trust for roughly two years. The discussions with the Department of Health and Social Services to transfer those facilities were initiated approaching three years now. He continues that, at the outset, the desire was to hold the Denardo Center specifically vacant while various things were proposed and, since then, the Fahrenkamp Center is now vacant. He states that at the last meeting staff was asked to provide more information on how the trustees want to move forward.

CHAIR WEBB recalls that one of the issues was to try to find as much information as possible about what the potential is for the need of the Denardo Center for programmatic purposes.

MR. JESSEE states that he was able to learn that the Division of Behavioral Health is going to put out that \$6 million, three-year appropriation and have made a \$49,000 grant to Fairbanks to develop a needs assessment and a gaps analysis. He continues, that is one of the requirements that any community is going to need in order to bid on these funds. He adds that the Division of Behavioral Health is anticipating having the RFP out in the November, December timeframe.

TRUSTEE MICHAEL asks if any more is known about whether this is their priority building.

MR. JESSEE replies that there was a very large community meeting led by Tanana Chiefs Conference. He states that most of the other providers were there, and the opportunity to potentially have a site for the sobering center is a huge factor to any proposal to be feasible. He asks if there is an estimate of the value of these two buildings.

MR. MORRISON replies that he believes that the replacement value of the buildings together is about \$4 million.

MR. BUCKLAND states that there was an appraisal or a broker's opinion of value done for those properties.

MR. MORRISON adds, that did not include the surface and, at \$200 a square foot, the Denardo would be worth a million, two.

MR. JESSEE reminds all that Health and Social Services owned these buildings and had beneficiary-related programs in both of them.

CHAIR WEBB recalls from the last discussion that the issue is one of how to balance out the cost of operation of these facilities when they are empty with the potential for having a programmatic use.

A discussion ensues.

TRUSTEE MICHAEL comments that there are two potential tenants here, and we do not want to lose two potential tenants or end up having two tenants fighting over one building.

The discussion continues.

CHAIR WEBB asks if there is money in the budget to keep both facilities available.

MR. MORRISON replies that there is full funding through FY17.

CHAIR WEBB states that it is a question of what the will of the trustees is.

TRUSTEE SMITH states that it seems to be a management recommendation, and we should look at some different options.

MR. MORRISON states that staff recommendation is to proceed with the lease. This way, instead of a negative cash flow, a positive one can be produced.

The discussion continues about a description and setup of the buildings.

TRUSTEE MICHAEL asks, on Fahrenkamp, if an area similar to what the needs of the existing requesting tenant are could be designated or modified.

MR. MORRISON replies that it is might be possible to relegate them to half of Fahrenkamp and save the other half for whomever.

The discussion continues.

CHAIR WEBB asks if representation has been made to the community in Fairbanks that the Trust is going to make the Denardo Center available for a sobering center.

MR. JESSEE replies yes.

TRUSTEE SELBY makes a motion to direct staff to offer the potential lessee a portion of the Fahrenkamp Center at a fair market value lease.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

MR. MORRISON states that there is currently an operating budget for Fahrenkamp. He continues, with this tenant, those operating funds will not be needed, but funds to facilitate the tenant improvements will likely be needed and asks that the funds be redirected.

TRUSTEE SELBY makes a motion to redirect the use of the operating budget for Fahrenkamp, the funds, to facilitate tenant improvements.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

CHAIR WEBB makes a point to authority staff to not make representations about trust land without getting trustee guidance first. He moves on to the issue of the proposed timber sale and asks for a motion to move into Executive Session.

TRUSTEE NORENE makes a motion to move into Executive Session for the purpose of potential negotiations.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

(Executive Session from 12:32 p.m. to 12:41 p.m.)

TRUSTEE SELBY makes a motion to go back on the record.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

TRUSTEE SELBY reports out of Executive Session that financial matters were discussed and no action was taken.

CHAIR WEBB states that the next item would be bylaws. He continues that some decisions were made last year that changed how the Trust operated, and some specific decisions were also made about committee operations. He adds that he has created a document that has the proposed changes, as well as a purpose and rationale statement for each of those changes. He states that he will send that out for future conversation.

TRUSTEE DERR asks if the bylaw changes will be looked at in September. She states that it cannot because it is not 30 days.

MR. JESSEE replies that it could if there was a unanimous vote.

CHAIR WEBB states that it could be a unanimous vote or a special meeting. They will be sent by e-mail.

TRUSTEE EASLEY makes a motion to move into Executive Session for Item 2, subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion.

TRUSTEE SELBY seconds.

There being no objection, the motion is approved.

(Executive Session from 12:47 p.m. to 1:47 p.m.)

CHAIR WEBB states, for the record, that Executive Session came out at 1:47 p.m.

TRUSTEE SELBY makes a motion to adjourn the meeting.

TRUSTEE DERR seconds.

There being no objection, the motion is approved

(Special Board of Trustees Meeting adjourned at 1:48 p.m.)

**Minutes for the
August 24, 2016
Full Board of Trustee
Meeting**

ALASKA MENTAL HEALTH TRUST AUTHORITY
SPECIAL BOARD OF TRUSTEES MEETING

August 24, 2016
9:00 a.m.

Taken at:

Alaska Mental Health Trust Authority
3745 Community Park Loop, Suite 120
Anchorage, Alaska

OFFICIAL MINUTES

Trustees present:

Russ Webb, Chair

Mary Jane Michael (via Speakerphone)

Carlton Smith (via Speakerphone)

Laraine Derr (via Speakerphone)

Larry Norene

Paula Easley (via Speakerphone)

Jerome Selby (via Speakerphone)

Trust staff present:

Jeff Jessee

Steve Williams

Heidi Wailand

Carley Lawrence

Michael Baldwin

Miri Smith-Coolidge

Trust Land Office:

John Morrison

Wyn Menefee

Paul Slenkamp (via Speakerphone)

PROCEEDINGS

CHAIR WEBB calls the meeting to order and states that all trustees are present. He moves to the agenda and asks for any additions or corrections.

MR. JESSEE states that, depending on the outcome of the first two business items, there may be a need to discuss the communications plan.

TRUSTEE DERR states that there is supposed to be an executive session.

CHAIR WEBB explains, that is left open for the purposes of having some discussion about these items and the strategies related to them.

TRUSTEE NORENE states that there are some matters of negotiation, monetary and things, that might be appropriate for a short executive session, and then come back on the record with the issues.

TRUSTEE SELBY makes a motion to approve the agenda, as amended.

TRUSTEE NORENE seconds.

There being no objection, the motion is approved.

CHAIR WEBB asks for any ethics disclosures. He states that there was a request for an ethics disclosure at the last meeting. He continues that he would prefer that the Trust policy and approach not be driven by requests from individuals about issues that are already on the record. He adds that Mr. Jessee is working on that and will give an update at the September meeting. He states that there are two items on the agenda: a P-1 timber sale, Petersburg area; and a K-3 timber sale in the Ketchikan area; both of which are related. He asks Trustee Norene if these issues relate to the need for an executive session.

TRUSTEE NORENE replies, yes, in matters of negotiation.

TRUSTEE NORENE makes a motion to move into executive session.

TRUSTEE SELBY seconds.

There being no objection, the motion is approved.

(Executive session from 9:08 a.m. until 9:58 a.m.)

CHAIR WEBB moves back into the open session of the formal board and performs another roll call.

TRUSTEE SMITH states that because of his schedule, he needs to leave in 15 minutes.

TRUSTEE EASLEY states the same.

CHAIR WEBB states that there are two items on the agenda and begins with the P-1 timber sale in the Petersburg area.

MR. MORRISON states that Paul Slenkamp will give a brief consultation on each of the items.

MR. SLENKAMP states that the P-1 timber sale is located in Petersburg, Alaska, in Southeast Alaska. It has potential for providing \$2,673,250 into principal; \$471,500 into income. He

continues that it will be approximately 17,500,000 board feet on 2600 acres of land. It will be primarily, but not completely, helicopter logging.

TRUSTEE SELBY makes a motion that the board approve the Resource Management Committee recommendation that the Alaska Mental Health Trust Authority Board of Trustees concur with the disposal of timbers through a negotiated sale on Trust land near Petersburg, as proposed, no later than January 15, 2017, unless legislation directing the Secretary to effect an exchange of land from the Forest Service is passed affecting the subject parcels.

TRUSTEE NORENE seconds.

MR. MORRISON states that the items and language is very specific and asks for an amendment.

TRUSTEE SELBY withdraws his motion.

TRUSTEE NORENE states that second accepts that.

There being no objections, the motion is withdrawn.

CHAIR WEBB asks if there is another motion related to the P-1 timber sale.

TRUSTEE NORENE makes a motion that the Alaska Mental Health Trust Authority Board of Trustees concur with the disposal of timber as proposed, through a negotiated sale on Trust land at Petersburg after January 15, 2017, unless by that time legislation is enacted by Congress directing the Secretary of Agriculture to exchange with the Trust, National Forest land identified of equal value as the subject parcel.

TRUSTEE SELBY seconds.

CHAIR WEBB states that there is a circumstance today where the timber industry is declining and has been in decline in Southeast for some time. He continues that without some available timber to harvest, the timber industry in Southeast Alaska is likely to be dead in a short period of time. He adds, if that occurs, the Trust would be unable to extract any value from both these particular parcels. He states that in order to gain the value, either the timber has to be harvested or have an exchange occur in short order to be able to move forward. He asks for any other comments or questions.

There being no objection, the motion is approved.

MR. MORRISON asks Mr. Slenkamp for another brief consultation.

MR. SLENKAMP states that the K-3 timber sale is located south of Ketchikan, Alaska, and encompasses a highly visible area known as Deer Mountain. This has been for sale through a federal legislative mandated sale but was pulled off at the request of the Forest Association in 2003. He continues that this parcel is involved in the Alaska Mental Health Trust land exchange. This particular timber sale would provide up to \$1,785,000 revenue to the principal; \$335,000

worth of income. He adds that this is a very high visibility, controversial area, and is also part of the Mental Health Land exchange. The Trust Land Office recommendation would be to proceed with the negotiated K-3 timber sale on the outlying parcels.

TRUSTEE NORENE makes a motion that the Alaska Mental Health Trust Authority Board of Trustees concur with the disposal of timber, as proposed, through a negotiated sale of Trust land near Ketchikan after January 15, 2017, unless by that time legislation is enacted by Congress directing the Secretary of Agriculture to exchange with the Trust National Forest land identified of equal value as the subject parcel.

TRUSTEE SELBY seconds.

There being no objection, the motion is approved.

CHAIR WEBB asks for anything else to come forward. There being none, he asks for a motion to adjourn.

TRUSTEE NORENE makes a motion to adjourn the meeting.

TRUSTEE SELBY seconds.

There being no objection, the motion is approved.

(Special Full Board meeting adjourned at 10:12 a.m.)

**Minutes for the
September 7-8, 2016
Full Board of Trustee
Meeting**

ALASKA MENTAL HEALTH TRUST AUTHORITY

BOARD OF TRUSTEES MEETING

September 7, 2016
8:15 a.m.

Taken at:

Alaska Mental Health Trust Authority
3745 Community Park Loop, Suite 120
Anchorage, Alaska

OFFICIAL MINUTES

Trustees present:

Russ Webb, Chair
Mary Jane Michael
Carlton Smith
Laraine Derr
Larry Norene
Paula Easley
Jerome Selby

Trust staff present:

Jeff Jessee
Steve Williams
Heidi Wailand
Carley Lawrence
Michael Baldwin
Miri Smith-Coolidge
Kevin Buckland
Katie Baldwin
Amanda Lofgren
Carrie Predeger
Valette Keller
Lucas Lind
Kat Roch

Trust Land Office:

John Morrison
Wyn Menefee
Karsten Eden
Sarah Morrison

Others Participating:

Kathy Craft; Patrick Reinhart; Kristin Vandagriff; Denise Daniello; Kate Burkhart; Sandra Heffern; Commissioner Valerie Davidson; Commissioner Dean Williams; Randall Burns; Miss Claire and Miss Shelby; Charlene Tautfest; Teresa Holt; Karen Perdue; Faith Myers; Dorance Collins.

PROCEEDINGS

CHAIR WEBB calls the board to order and does a roll call; all of the trustees are present. He moves to the agenda and asks for any changes or additions. Hearing none, he asks for a motion to approve the agenda.

TRUSTEE NORENE makes a motion to approve the agenda.

TRUSTEE SELBY seconds.

There being no objection, the motion is approved.

CHAIR WEBB moves to the minutes of May 2, May 4, and June 15, 2016, and asks for any changes or additions to those minutes.

TRUSTEE SELBY makes a motion to approve the minutes of May 2, 2016.

TRUSTEE DERR seconds.

There being no objection, the motion is approved.

TRUSTEE MICHAEL makes a motion to approve the minutes of May 4, 2016.

TRUSTEE SELBY seconds.

TRUSTEE SMITH notes that the second paragraph states that “Chair Webb convened the Full Board meeting and Trustee Smith is not able to be here,” but the minutes reflect that I was there.

CHAIR WEBB replies that was the occasion where Trustee Smith was absent for a little while because of a doctor’s appointment.

TRUSTEE SMITH notes that he was late.

CHAIR WEBB asks for any other comments about those minutes.

There being no objection, the motion is approved.

TRUSTEE MICHAEL makes a motion to approve the minutes of June 15, 2016.

TRUSTEE SELBY seconds.

There being no objection, the motion is approved.

CHAIR WEBB moves to the issue of ethics disclosures. There was a non sequitur during the Finance Committee on August 11 around ethics disclosures. He states that there was a conversation with Mr. Jessee following that meeting, and his recollection is that some material was going to be put together setting out a process to circulate that for this meeting.

MR. JESSEE replies that he tried to contact the ethics officer in the Department of Revenue to get some additional information. He states that the law is very clear on actual conflicts of interest and is vague when it comes to appearance issues. He continues that he is still gathering some external documents that will shed some light on that. He adds that for this meeting to just focus on disclosures that people feel are pertinent to the matters that are coming up in each action item, and then we will continue to work on coming up with a longitudinal answer.

CHAIR WEBB asks for any ethics disclosures.

MR. WILLIAMS states that there was a small project that was proposed by an organization called LAHAF in partnership with Bean's Café. He reminds all that he is a member of the board of directors, and is currently the chair, of the board for Bean's Café.

MR. JESSEE explains that in a situation like this, it is made sure that there is a clear separation so that the person that has an interest outside of the Trust is totally disassociated from any deliberations or processing of any of the applications that might have a bearing on their other activities. He states that, in this case, Mr. Williams had nothing to do with the small projects deliberations or review of the program team or otherwise.

CHAIR WEBB asks for any other ethics disclosures. He states, for the record, that he is married to Judge Stephanie Rhoades, who has been a District Court Judge in Anchorage for 25 years. She created and presides over the Mental Health Court in Anchorage and has absolutely nothing to do with any budget matters in the Court System whatsoever. He moves to the review of the guiding principles and states that they are in the packets and on the Web site for all to see, as are the bylaws. He moves on to the next item on the agenda, which is board elections. He notes that he received two written nominations, both from Trustee Easley, and begins with nominations for the chair of the board. He states that Trustee Easley has nominated Trustee Selby, who has agreed that he would be available to serve.

TRUSTEE EASLEY asks to read her letter into the record. She begins:

“You have requested officer nominations be presented in writing prior to the September 7-8 meetings. There are two new trustees who are exceptionally qualified to serve as chair and vice chair for the coming year. The chair nominee, Jerome Selby, has developed outstanding leadership credentials as the nine-term elected mayor of the Kodiak Island Borough and its 11 communities, and has served in leadership positions on a number of state and national boards of directors. He has agreed to serve and be readily accessible to staff and trustees, if elected.

The vice chair nominee, Mary Jane Michael, has decades of service as a nonprofit organization executive in the mental health field and as a local government department head with extensive community engagement and affordable housing experience. She currently serves as the Trust vice chair. These nominations are respectfully submitted for board consideration, Paula Easley." Thank you.

CHAIR WEBB thanks Trustee Easley, and asks for any other nominations.

TRUSTEE NORENE states that he would like to nominate Russ Webb for chair as a worthy nomination on the board. He continues that there is continuing business and business yet to be discussed in the meetings and he thinks that it will require an Anchorage-based chair for this coming year. He adds that Trustee Webb has done a great job, and it would be a tough choice, but he would support him on a continued basis.

CHAIR WEBB asks if there is a second for Trustee Selby's nomination.

TRUSTEE DERR seconds.

CHAIR WEBB asks if there is a second for Trustee Norene's nominee.

TRUSTEE MICHAEL seconds.

CHAIR WEBB asks for a vote.

TRUSTEE EASLEY comments that in the past there had been three out-of-Anchorage chairs: John Pugh, Dr. Doolittle in Fairbanks, and Mike Barton in Juneau, and they were able to maintain adequate communications with the staff and the board.

TRUSTEE DERR requests a paper ballot.

MR. JESSEE counts the ballot and states four votes for Russ Webb and three votes for Jerome Selby.

CHAIR WEBB asks Trustee Easley to formally make her nomination for vice chair.

TRUSTEE EASELY nominates Mary Jane Michael for vice chair.

TRUSTEE SELBY seconds.

There being no other nominations and no objections, Mary Jane Michael is the vice chair.

CHAIR WEBB asks for any nominations for the office of Secretary-Treasurer.

TRUSTEE DERR nominates Paula Easley.

TRUSTEE SELBY seconds.

CHAIR WEBB asks for any other nominations.

TRUSTEE MICHAEL nominates Larry Norene.

TRUSTEE SMITH seconds.

CHAIR WEBB asks for the paper ballots.

MR. JESSEE counts the ballots and states four votes for Larry Norene and three votes for Paula Easley.

CHAIR WEBB states that Trustee Norene will serve as Secretary-Treasurer and ends the board elections process. He moves to the mission.

MR. JESSEE states that the mission moment is delayed and is supposed to be at 8:45.

CHAIR WEBB asks if there are any items that Mr. Jessee would like to update the trustees about.

MR. JESSEE states that there has been some discussion around this issue of good time or credit for time served for people that are sent to API for competency evaluations and then subsequently sometimes for restorations. He continues that an e-mail was received this morning from Karen Forrest, and Health and Social Services has leapt into the breach here. He continues that Ms. Forrest seems optimistic that they are going to come up with a way of getting credit for that time served under the existing statutes without requiring a statutory amendment. It is not a done deal, but is looking more optimistic.

CHAIR WEBB states that is good to hear and asks Mr. Jessee to stay on top of this issue for the simple reason that one interpretation that has held for 25 years or more can be changed in a single moment. He continues that if there is a need to make a statutory change in order to assure that the beneficiaries do not spend more time in jail because they are beneficiaries, then that probably needs to be done.

MR. JESSEE states that he will stay on top of this. He continues that the trustees have the CEO report, and if there are any questions they can be entertained now. There being no questions, he suggests a break.

CHAIR WEBB calls a ten-minute recess.

(Break.)

CHAIR WEBB states that there are a couple of things to brief trustees on and give some guidance on something that will be encountered.

MR. JESSEE states that two public records requests have been received: one from the Mitkof Island Group; and one from Bob Weinstein in Ketchikan. Those will be given to you before you leave, and together are fairly board requests. He continues that the point of this notice is to let the trustees know that they will all need to search through their documents, e-mails, instant messaging, and texts for any items that are relevant once the public records requests are seen. Right now the hope is that nothing that was deleted might be relevant and he asks that nothing be deleted from this point forward until those requests are received. He adds that staff will be available for any help needed.

TRUSTEE CARLTON asks if there is an effective date involved.

MR. JESSEE replies that there is. The request came in on August 29 and September 1, and no one can be held responsible for something that was done before that. He states that anything that is Trust-related is a public record and should not be deleted in any event, and should always be retained as a public record. He adds that all should be very conservative about ever deleting anything that is Trust-related. He states that right now the trustees have a Trust e-mail address but what that does is when an e-mail comes in to you at that address it is forwarded to your private email. This is so the public does not have the private e-mail address, but they do have a way to contact you. He continues that they are looking into a way to create a separate e-mail address for each of the trustees that the Trust e-mail address would then feed into and could be used in correspondence with each other or external bodies; but it would put all of your public records related to the Trust in one e-mail account.

CHAIR WEBB states that the goal is to set up a firewall so that anything that is Trust business is kept separate from every other thing that is private.

MS. LAWRENCE clarifies the time frame for the request. It came in on August 29 and September 1. However, clarification on the date is going to be requested. She adds that the requests were very broad, and the AG suggested asking for clarification.

CHAIR WEBB asks Ms. Lofgren to introduce the guests.

MS. LOFGREN introduces Miss Claire and her grandmother, Shelby. She states that one of the biggest rewards in this job is to be able to do the systems work and then actually see how it affects beneficiaries in day-to-day life. She adds that Miss Claire is here to tell all how the mini grants she received really changed her life.

SHELBY thanks all for having them and introduces Claire. She states that Claire is eight years old and will be nine in November. She is a trauma survivor, was injured badly at three months by her biological parents, and has come a long way. She was told that Claire would not make it 24 hours, and then, after a week she was told that Claire would never walk or talk and would be blind and deaf. Claire is a miracle. She is blind and has a lot of issues. But she dances and helps share our message everywhere. She states that the mini-grant program has really helped to make that happen. She continues that there are not a lot of services in Anchorage or in Alaska for blind children, especially with cognitive problems. They started looking outside the community and then outside the state. She adds that services outside the state are expensive and

they are on a tight budget. She continues that this program allowed an opportunity to go to Portland and participate in Braille camp, not just once, but for the last three years. Part of the benefits for Braille camp is, obviously, learning Braille, but it was much more. Claire is the only blind child in her school and probably does not understand what blind is. At Braille camp, everyone is blind, including the instructors. The children learn how to live as a blind person; not as the attachment to a sighted person, which was huge, not only for Claire, but really for me the first year. She explains that it is a day camp and Claire would get dropped off in the morning, which was difficult that first year. This year Claire pushed her out of the door and knew what she was doing. Shelby states that she got to see who Claire could be if she let go. She got to see who Claire could be one day, which was very powerful. The mini-grant program has opened a whole new world not only for Claire, but also for me. She thanks the Trust for all the incredible work you do for the community and for families like ours and kids like Claire.

(Applause)

CHAIR WEBB states that both have left something profound. He asks about the mini-grant program in terms of how it functions; is it readily accessible; is it visible; how did you learn about it; and is the process difficult to engage in and get through.

SHELBY replies that it is not difficult to apply for and is pretty straightforward. She states that people are not aware that it exists or have preconceived notions that any type of grant is difficult to get. She thinks that the education is through the care coordinators reaching out and saying this is available; not just to recipients of waiver services, but also people that are on the waiting list.

TRUSTEE MICHAEL thanks Shelby and Claire, and states that it takes a lot of courage to do what you do. She continues that it is important to keep telling the story and share this incredible message. She adds to keep doing what you are doing, because it is so informative.

SHELBY asks Claire to tell them thank you like Elvis.

CLAIRE says "thank you very much."

CHAIR WEBB thanks them again, and welcomes Commissioner Davidson.

COMMISSIONER DAVIDSON states that there is a lot of change happening in the State in a variety of ways, and begins with the budget. Over the last two fiscal years the Department has been reduced by about \$200 million in General Fund, which has been quite an adjustment. She adds that one of the challenges is about 74 percent of the budget is actually formula-based and it is statutory formula, either federal or state, mostly federal. Over the last few weeks, a \$5.8 million reduction in grants was implemented, which was done as a consideration for Medicaid expansion. She spends some time talking about Medicaid expansion. The good news is that 20,000 Alaskans now have coverage and access to paid health-care services that they simply did not have before. She states that the next year budget cycle is going to be rough, and explains it in greater detail. She explains that one of the reasons they are working so aggressively on the tribal claim policy is because it is the biggest opportunity for immediate General Fund savings. Thanks to a national policy change, that was approved by CMS, more services, particularly

travel and referred services, are covered at 100 percent rather than 50 percent. She states that there will be some new legislators this session, and it is really important for us to be able to make sure that they understand the difference between mandatory Medicaid services and optional Medicaid services. The State of Alaska participates in those optional services because they make a lot of sense; having home- and community-based waiver services are important and are under the optional Medicaid services. She explains this more fully and states that there will be a lot of upfront working terms making sure that people understand optional versus mandatory services. She moves to the reform efforts that are happening in the Department through Senate Bill 74. There are 16 different initiative work groups that are undertaking this work. The Department of Health and Social Services is on point for 12 of them. Along with that, the behavioral health system is being redesigned and completely changed. She continues that a readiness assessment is happening on two fronts: the behavioral health staff, and the health providers. She adds that the assessment is going to be done in early October. In addition, the Division of Behavioral Health is going to work with the Trust, behavioral health staff, the tribal behavioral health director's committee and Behavioral Health Association to work on a workforce development plan moving forward, and all are ready to implement a plan. She states that the other thing that is happening is the development of an 1115 behavioral health Medicaid waiver, which can be administratively burdensome. She explains, that will allow certain requirements of the Social Security Act be waived to do things in a more innovative way. She continues that there are six different waiver development teams: policy; benefit design; cost; data; quality; and writing. The plan is to submit these to CMS beginning with a concept paper before spending a lot of time writing the actual proposal. She adds that they are also looking at developing relationships with the Administrative Services Organization to help manage the 1115 waiver process. There will be a couple of site visits in December to see what other states have done as their changes in their behavioral health programs are implemented. They will also be issuing requests for letters of interest that will be posted November through January to get a sense from folks that are interested in providing services. That would also allow narrowing the scope of the RFP. She goes through in detail all of the incredible work that is happening. She states that Agnew::Beck was awarded the contract for stakeholder engagement for implementation of the Medicaid redesign. There is a webinar on Thursday, September 8, that will be recorded and will be available for viewing on the Web site at the Healthy Alaska Plan link. She continues that there will be a key partners meeting on September 28, and we have a couple of RFPs out. She adds that help is needed in populating a couple of work groups for telemedicine, and also quality and cost effectiveness. For telemedicine, the tribal health system has been very fortunate through the Alaska Federal Health Care Access Network, and some of the federal partners in the state have really had access to telehealth services for some time now. The rest of the state has not had the access to telehealth services in a way that is needed. She continues that there are a host of telepsychiatry services, home- and community-based services available which are actually a part of the standard health-care plan. She adds that if any folks are interested in participating, the e-mail is Medicaid.redesign@alaska.gov. Anyone interested in receiving updates, please send an e-mail.

She moves on to the coordinated care demonstration project which is a piece of Senate Bill 74 and states an RFP has to be put out by December 31. She states that they were able to work with the Robert Wood Johnson Foundation, who provided the technical support. They contracted with the Pacific Health Policy Group to help provide technical assistance on the design of the

coordinated care demonstration project. She continues that a request for information will be released before sending out the RFP. The privatization studies, which were required as part of Senate Bill 74, have had the Pacific Consulting Group, the contractors for the API feasibility study, come to Alaska for their first meeting and have had a number of conversations and meetings with folks. She adds that another company, Carter Global Associates, is going to conduct the DJJ privatization study. The Pioneer Home study was amended as part of the Senate Bill 74 process and is not privatization of the whole home, but privatization of pharmacy services. She moves to the efforts in working with the Department of Corrections to make sure that there are folks enrolled in Medicaid moving forward. She states that it was suggested that DOC support an eligibility tech that will work only on DOC applications that will be 50 percent Federal/50 percent GF. She continues that there is a lot of heat from folks about people waiting for eligibility determination, and we will be spending more time educating the public and the Legislature about what happened through the budget process. She explains in greater detail. She states that she has asked the Office of Children's Services to interject the issue of child maltreatment and child welfare into every conversation. She explains this more fully. She states that they have been working with the tribal state collaborative working group to be able to develop a five-year strategic plan on how to do a better job of changing outcomes for Alaska Native and American Indian children who deal with OCS. She adds that one of the strategic plan components is recognizing that culture is critical to resiliency and a critical component of treatment. She thanks the Trust, "Quyana," for all the investment in this work.

CHAIR WEBB comments that expectations have been exceeded in trying to meet the level of your predecessor, and you have done a great job of informing us.

TRUSTEE SMITH states that the Netflix idea is terrific, and asks when that will be done.

COMMISSIONER DAVIDSON replies that the first show will come up tomorrow, but all of them will not be complete until maybe May.

TRUSTEE DERR states that the Trust put the \$1.5 million that the Legislature took out and asks if that will achieve what the Trust would like to achieve.

COMMISSIONER DAVIDSON replies that it is all about being able to do what was talked about in the beginning; making sure that everyone collectively and individually does their advocacy.

MR. JESSEE states that so far this is still a collaborative relationship.

TRUSTEE SELBY thanks Commissioner Davidson and asks a series of data questions.

A short discussion ensues.

COMMISSIONER DAVIDSON states that she recognizes the fact that she is the most easily replaced person in the Department and adds that the folks in the Department that do this day-to-day work do an incredible job.

CHAIR WEBB thanks Commissioner Davidson and calls a break until 10:15.

(Break.)

CHAIR WEBB recognizes Commissioner Williams.

COMMISSIONER WILLIAMS states that this is his first meeting with the trustees, and he has been on the job for eight months. He continues that the Trust has supported the Department in the past and asks for continued support in the future. He acknowledges some of the news that came out recently to underscore some of the challenges, and hopes for a continued partnership. He talks about two cases that underscore the challenge that the Department is facing which involves some very difficult issues, and then gives a few more examples. He states that he recently announced the closure of the Palmer Correctional facility, which is a great facility and did lots of fantastic work. He continues that he could not make it continue because of the budget cuts. He adds that he was able to reallocate those inmates to other facilities and was able to put more options back into facilities that were more vulnerable, including the Anchorage complex. He was able to put 20 officers back there to enhance the inadequate staffing. He states that he would like to see other alternatives developed to incarceration for offenders that are highly addicted. He adds that he is willing to realign the money. He states that he is here for a season and wants to do something different in terms of bending the curve on some of the people that are being lost as a result of addiction issues, and the alternatives can be developed as a team. He adds that he would like to spend the remainder of his presentation exploring, talking, and asking questions on how best to work together.

TRUSTEE EASLEY states that the trustees are 100 percent in support of alternatives to incarceration and have been supportive for a very long time.

COMMISSIONER WILLIAMS makes it clear that he is willing to make any difficult decision about where the Department is spending money.

A question-and-answer discussion ensues.

COMMISSIONER WILLIAMS states that he is looking forward to a follow-up conversation and thanks all.

CHAIR WEBB thanks the Commissioner and moves on to the committee reports, starting with the Planning Committee.

TRUSTEE MICHAEL states that there is a summary of the Planning Committee report on page 56, and we will not go over that. She continues that most of the trustees participated in the Planning meeting and turns it over to Mike Baldwin for an overview of the feedback from the FY18-19 stakeholder budget process.

MR. BALDWIN states that the FY18-19 budget planning process was changed, and we engaged in a heavy stakeholder process to get some ongoing input on the budget process. He continues that some surveys were done, and feedback received from participants and though the overall

process invited about 100 people to take part. He adds that, overall, the feedback was very positive. Those that participated in the two-day work session were generally more positive because there was a lot of hands-on discussion.

TRUSTEE MICHAEL asks for any questions about the survey. There being none, she recognizes Amanda Lofgren with an update on the assistive technology budget item, which is a follow-up on the request to put in an additional \$150,000.

MS. LOFGREN thanks Trustee Selby for creating the opportunity to have a dialogue and for bringing forward the staff's recommendation. She states that in looking at telehealth or technology, it is not just primary care to telepsychiatry that needs to be considered. It is much broader than that. She continues that there are a lot of opportunities in home- and community-based services where assistive technology, home modifications, remote monitoring, health technology can be looked at to really improve access to services, whether it be medical components or in the personal care that individuals receive. She goes through some examples. She states that it is the staff recommendation to not put \$150,000 into capital for the program, but to work more with the existing opportunities that we have. Once something specifically is identified, staff will bring that back to trustees through the housing and long-term services and supports focus area. She notes some examples. She states that it is staff recommendation, in partnership with the board, to bring it forward with an ask in the future.

TRUSTEE SELBY thanks Ms. Lofgren for digging in and taking a close look at this.

TRUSTEE MICHAEL asks for any other questions, and then asks Ms. Lofgren to talk about the conference.

MS. LOFGREN states that every year the National State Unit on Aging and Disability Services hosts an annual conference where there is an opportunity to hear about every aspect of home- and community-based services and the national trends, the directions from CMS, and what the states are doing as innovative projects. Alaska put together a presentation on all of the rate-basing work that has been worked on. She continues that it was a proud moment to really hear how innovative Alaska really is, and how much work has been done on reforming the home- and community-based system for the last several years.

MS. HEFFREN states that she went to a session on remote monitoring, and one of the people on the panel was basically selling his software product, which she describes as a pretty sophisticated model. One of the participants stated that the product that is being bought today is almost obsolete as soon as it is bought. She continues that Health and Human Services is usually on the tail end of technology, and we are having discussions about telehealth and telemedicine. She asks if there is a way to look at other industries that tend to be more ahead of the curve. She adds that her "aha" moment was that instead of purchasing technology, leasing it would be better.

TRUSTEE MICHAEL states that she also went and shares her experiences.

CHAIR WEBB thanks both for the update.

TRUSTEE SMITH thanks Ms. Lofgren for the mission moment, and states that it needs to be a regular part of the agenda.

TRUSTEE MICHAEL states that Heidi Wailand will give a brief update on the status of the comprehensive mental health program.

MS. WAILAND states that this team and partners are at a unique juncture in history where there is this opportunity to bring about change that brings positive changes to the system of care. This period of transformation presents opportunities for the comprehensive planning process that the trustees have prioritized and that is a statutory requirement for the Department and the Trust. She underscores that this opportunity right now is to plan for the comprehensive program in a different way and gives some examples. The system of care plan is being undertaken in a very big way. She states that the concept of undertaking developmental disability systems assessment is being explored, and then moves to the need to document the journey. She concludes her update and hopes to provide more regular updates during the Planning Committee meetings.

TRUSTEE SELBY asks what is being done in terms of looking outside of Alaska on best practices and high-quality programs taking place in other states. He asks if any states have been identified with having rock-star programs in terms of the overall comprehensive mental health program.

MS. WAILAND replies that she was fortunate to work with the Department of Health and Social Services last fall as part of the team that was working on the first deliverable which was an environmental scan. She goes through the project in greater detail on developing a specific kind of environmental scan with a concrete product that will help be a good resource for decision-making.

MS. LOFGREN states that South Dakota is a state to look to that is doing some cutting-edge best practices. Depending on the component, national best practices will be included and are currently being built on.

TRUSTEE MICHAEL asks for any other questions.

CHAIR WEBB asks about the concept of program mapping, which he takes to mean identifying how beneficiaries use or interact with the various components of the comprehensive program. He states that it seems to be an opportunity to define ways that the systems of care work and do not work, and help to envision the system of care that is wanted and would be more effective in providing holistic care.

MS. WAILAND replies that he is understanding the concept correctly, and adds that there is also the opportunity to draw the line on where to spend.

TRUSTEE MICHAEL asks Mr. Baldwin to wrap up.

MR. BALDWIN states that the next Planning Committee meeting is October 20, 2016, and thanks all for all the great work.

CHAIR WEBB thanks Trustee Michael and states that next on the agenda is a working lunch with a Resource Management Committee report and an executive session.

(Lunch break.)

CHAIR WEBB recognizes Trustee Norene and the Resource Management Committee report.

TRUSTEE NORENE states that there is a board approval item before us, which is the fiscal year '18 operating budget and requires Full Board approval.

CHAIR WEBB makes a motion that the Resource Management Committee recommends that the Alaska Mental Health Trust Authority Board of Trustees approve the Trust Land Office operating budget for fiscal year '18 in the amount of \$4,472,600.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

TRUSTEE NORENE states that he seeks concurrence on a memo from the DNR Commissioner in regard to mandatory two-day furloughs for all full-time exempt, partially exempt employees, which includes the TLO. He continues that the plan is to meet with the Commissioner next Monday, and with Trust concurrence, would like to tell him that we do not plan to comply. He adds that, frankly, the Trust Land Office just does not have the time to take off.

CHAIR WEBB states that he understands that these kinds of board directives are intended to save General Fund Money.

TRUSTEE NORENE replies that is correct, and this is not General Fund money.

CHAIR WEBB asks Mr. Morrison if there are any General Fund moneys in the Trust Land Office.

MR. MORRISON replies no.

A short discussion ensues.

CHAIR WEBB states that the executive session is scheduled and the reason for it will be twofold: first, a discussion of the Icy Cape Properties; and a potential litigation for the timber sale.

TRUSTEE NORENE makes a motion from the Resource Management Committee to go into executive session.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

(Executive session from 11:55 a.m. until 1:45 p.m.)

CHAIR WEBB moves on to approvals of the small projects FY17.

MR. WILLIAMS states that the small projects proposal is in the packet with the list of projects that are being recommended for approval. He asks for any questions on any of the specific projects. He states that there is a proposed motion on page 72 that would require trustees' approval.

TRUSTEE DERR makes a motion to approve the recommended FY17 small projects from the July application in the Amount of \$70,250.

TRUSTEE EASLEY seconds.

There being no objection, the motion is approved.

CHAIR WEBB states that next on the agenda is the Finance Committee report.

TRUSTEE SMITH states that there are two items for approval for this part of the agenda. He continues that first is a TLO operative item; second is the Mental Health Trust Administrative budget; and a third item relates to the Raven House with no action required.

TRUSTEE DERR states that the board actually approved the first motion this morning and it came from the Resource Committee. She adds that she does not think that needs to be done again.

MR. WILLIAMS replies that he does not think so. He states the need to take up the recommendation for the Trust Authority operating budget on page 76. He continues that it is a recommendation from the committee that the board approve.

CHAIR WEBB states that his matter was discussed at the August 11 meeting in much detail and, acting as the Finance Committee, all the trustees were in attendance and recommended moving this to the Full Board for approval.

TRUSTEE DERR makes a motion that the Finance Committee recommends the Full Board of Trustees approve the FY18 Trust Authority Mental Health Trust admin budget of \$3,899,200.

TRUSTEE NORENE seconds.

There being no objection, the motion is approved.

CHAIR WEBB recognizes Kevin Buckland.

MR. BUCKLAND states that he has a partial cash management report that reflects some updated figures and updated projections that are germane to the discussions tomorrow related to budget deliberations. There is a handout which has the FY16 payout calculation. He begins going through, explaining as he goes along.

TRUSTEE NORENE asks Mr. Buckland to talk about the performance at the Permanent Fund, and in reflection of the 4.25 percent payout.

MR. BUCKLAND states that there was a Permanent Fund work session last Friday, and he was present for part of it. He gives a short update on the work session.

A discussion ensues.

TRUSTEE NORENE asks about Meketa.

MR. BUCKLAND states that Meketa is well underway for the asset allocations study and recommendations. He continues that a formal presentation is expected at the next Finance Committee meeting.

TRUSTEE SMITH concludes his report.

MR. BURNS states that he has a question about the TLO's spendable income. He asks why it is different each year.

MR. BUCKLAND explains that the TLO's spendable income can be variable because it is based off of all their contracts that can change over time.

CHAIR WEBB explains with more examples. He moves into statutory adviser updates and recognizes Denise Daniello from the Commission on Aging.

MS. DANIELLO states that she will provide an overview of the enacted 2017 budget, and also talk about some potential impacts for senior Trust beneficiaries and other older Alaskans at risk. She continues that this is going to be a lot of data having to do with demographics and changes in health status indicators for older Alaskans and senior Trust beneficiaries. Senior participation rates in certain select programs that serve seniors looking at public assistance and home- and community-based long-term support services. She adds they also looked at changes in budget amounts for those programs. That information is intended to provide a backdrop in helping inform the advocacy strategies for this next session. She states that Alaska continues to be the state with the fastest growing senior population because of the highest proportion of baby boomers of any state. These are people born between 1946 and 1964 who moved to Alaska as young people during the 1970s oil construction era. Unlike former migrants, this group of young people stayed and are still around today. She adds that the senior population is both growing in numbers, and the population is growing older as baby boomers continue to age. She continues through her presentation, explaining and answering questions as she goes along. She mentions, in addition to SB 74 and SB 91, three other bills that the Commission advocated for that the

Governor signed this past summer. That included SB 124, which provided an extension to the Commission of eight years. She states that SB 72, which was the designated caregiver patient bill that requires hospitals to engage patients' designated caregiver into the plan of care process, and to provide meaningful training and aftercare, provided that person comes home; and HB 8, which was the power-of-attorney bill to strengthen and modernize the power of attorney laws. She moves on to commission news and mentions the new commission members, and concludes her report.

CHAIR WEBB asks for any questions. There being none, he recognizes Patrick Reinhart, executive director of the Governor's Council on Disabilities and Special Education.

MR. REINHART introduces Kristin Vandagriff, who is the new planner and has worked for the council for a couple of years. He states that Rich Sanders, the former planner, retired.

MS. VANDAGRIFF states that she has been with the Council for about three years and has been working in this field for about 11 years. She continues that she started out at Hope Community Services working in direct care for people with disabilities, moved to the Division of Senior and Disability Services, worked in the IDD unit, and then went to the Council. She adds that she comes to this work with a profound respect for everything the Trust does, and thanks them for all they do.

MR. REINHART states that he was a planner and research analyst and does not have a bunch of slides. He states that the Council has spent about eight months working on a five-year plan due to the Federal Government, and that was sent to the Administration on Community Living. He continues that planning is a lot of effort and energy, and this plan was about 80 pages long. He moves on and states that last week they had a visit from Senator Dan Sullivan and set up a presentation on the DD system and had some of the Council members come in and talk to him and tell him what the system was all about. He continues that the expectation is to follow up with the Senator on some issues related to employment as they come up with the Federal Government. He mentions that the Second Annual Alaska Disability Aging Coalition is happening October 13 and 14, and anyone is welcome. He asks for anyone to sign up if interested and adds that it is a coalition of a lot of different groups and will be fairly exciting. He asks Ms. Vandagriff to continue.

MS. VANDAGRIFF states that the DD Committee has been very busy and updates all on the waitlist number, which is at 535; the lowest number since its inception. She continues that partnering with the Center for Human Development continues to be an ongoing activity for this committee. She states that she is also staff to the Employment Transportation Committee and the business employment services team is an interagency collaboration between the Department of Health and Social Services and the waiver and workforce development. She explains this further. She states that Alaska Association of People Supporting Employment First, or AAPSE, continues to grow and is the main national organization for Employment First. She explains this and continues on to the Discovery and Certificate Employment Services Training activities, part of the capacity-building efforts and collaboration with the Center for Human Development at UAA. She states that she will have more data coming up in the next few months to really look at

how the teachers are starting to utilize the training that was received this past spring. She goes through this in greater detail. She continues with an update on the other activities.

MR. REINHART moves on and gives an update on the FASD work group and states that FASD Day is actually at the end of this week on Friday, and there are a lot of activities going on that Council is involved with. He moves on to the big issue which is the regulation change that was worked with the Department of Education and Early Development; when other health impairments are defined in relation to a student with a disability, they accepted the definition of FASD and who could actually do the diagnosis of FASD. He states that Dr. Brennan, who has been the long-time person running the autism clinics in the state, is retiring, which will leave a big void. He continues that the other big issue is the coverage of applied behavioral analysis through Medicaid, through the F-STAT, and that has been delayed a year.

MS. VANDAGRIFF continues that there will be a public booklet out on the plan. Essentially, after all the public testimony, community forums, input from the Council members and stakeholders, five goal areas were recognized: community inclusion supports and services; employment; early intervention; education; and health care. With Medicaid reform, expansion and redesign, that has a lot of activities for the Council under those areas. She highlights that within the five-year state planning process there are three important objective focus areas that the Feds through the Administration on Community Living want to have.

MR. REINHART gives a quick update on the Alaska Mobility Coalition Transit and states that the board of directors are in charge, which is very active. He goes through in greater detail and also talks about the volunteer program for nonemergency medical transportation.

MS. VANDAGRIFF moves on to an update on the ABLE Act and thanks the Trust for covering the fiscal note that was integral to the passage of this bill that was signed into law this past August. She states that it is moving along quickly with Department of Revenue. There was an initial implementation meeting, and we are working on developing a basic Web site with the goal being late 2016, early 2017 availability.

MR. REINHART moves to an update on the durable medical reuse effort, and we do have a group working on this. It involves a bit of pressure on the Department of Health and Social Services to get some regulations out. The Council has issued a letter to the Commissioner that we are waiting on to move forward. He explains this in more detail. He then moves to the impacts of the budget from this last year and states that the block grants were restored to the 2016 levels. He continues going through them. He finishes up and asks for any questions.

TRUSTEE EASLEY states that it was a lot of information and a good job was done.

CHAIR WEBB thanks them and calls a break.

(Break.)

CHAIR WEBB reconvenes the meeting and recognizes Kate Burkhart, the executive director of the Advisory Board on Alcoholism and Drug Abuse and the Alaska Mental Health Board.

MS. BURKHART states that with her today is Charlene Tautfest, the Chairperson of the Alaska Mental Board. This is her first Trust meeting. She begins with core services that are essential to their particular populations of Trust beneficiaries, the impact of budget changes and reductions, and then looks forward at policy and legislative advocacy. She states that about three years ago the boards started emphasizing the need for basic needs services for their constituents and Trust beneficiaries. She continues that they have been really focused on ensuring that resources for food, shelter, safety, health care, education and community inclusion were the priorities, and policymaking is not on that list. She goes through some of the programs that support Trust beneficiaries' basic needs. She moves on to budget impacts, shows the cumulative impact of budget reductions in the last five years, and explains the slides that go through these impacts. She states that she is trying to focus on preserving direct services and minimizing disruption to the services that Alaskans depend on. She points out that the general consensus has been that there will be a gradual shift from the General Fund behavioral health grants to Medicaid, and all plan for that. She reiterates that two-thirds of the behavioral health prevention funding is State funding, and that reflects policymakers' and legislators' continued emphasis on the importance of prevention, especially when it comes to substance abuse prevention and suicide prevention. The fact that line has not been more dramatically reduced reflects that commitment. She moves on to the Medicaid programs and talks about what is happening there. She states that the funding for the special needs housing and homeless assistance programs has been relatively consistent over the last five years, although some of the fund sources have changed. She continues that it is important to understand that flat funding is reduced funding, and we have flat funding for the emergency shelter programs and the special needs programs. She explains this more fully. She states that the juvenile justice programs facilities budget has decreased over the last five years, while the probation and delinquency prevention budget has gone up. That aligns with the utilization patterns nationally. She emphasizes that the investment in the probation and community services in the juvenile justice system is a huge factor in why the facilities are going underutilized. She adds that further reductions are going to have an impact on the facility utilization. She states that the Alaska State Troopers, which are often the only law enforcement available in rural communities, have also seen staffing and budget reductions. She adds that the numbers in the packet are wrong. She states that the lack of law enforcement in Talkeetna has been a problem for Trust beneficiaries. She moves on to education, and then continues on to policy considerations, explaining as she moves along. She states that the work continues and the goal is to have the recommendations done by November, and then the work to see those recommendations accepted and implemented will begin.

A short question-and-answer session ensues.

TRUSTEE EASLEY asks about paratransportation.

MS. BURKHART explains that paratransport is Anchor Rides, or in Juneau, it is Care-A-Van. It is the special taxi voucher programs for folks with disabilities for whom the bus is just not an option. They are specialty transportation programs that are accessible.

CHAIR WEB thanks Ms. Burkhart and calls a brief break before beginning the public comment period. He states that, in recognition of some of the previously scheduled responsibilities of

some of the trustees, the public comment period will be limited to one hour. He states that he will recess, take a break, and convene the meeting tomorrow morning and continue public comments today.

(Break.)

CHAIR WEBB states that there are three people here in Anchorage who wish to comment, and seven people online.

REPRESENTATIVE WILSON states that she is Tammie Wilson and wants to comment about why the Trust is not involved in helping OCS parents. She adds that she is a state representative for North Pole.

CHAIR WEBB asks for anyone else online. There being no one, he goes through the public comment process. He recognizes Faith Myers and Dorrance Collins.

MS. MYERS states that she volunteers as a mental health patient advocate. She continues that at least six laws were written to allow the State of Alaska to delegate its obligations of setting a reasonable standard of care for Trust beneficiaries. She states that there is a legal obligation for the State of Alaska and a moral obligation for advocacy organizations like the Mental Health Trust Authority to help set specific standards of care that will protect the severely disabled. Psychiatric patients need a new comprehensive grievance procedure, appeal process, due process law, improved transportation contracts for the disabled, state rule calling for the recognizing and treating of sanctuary trauma or harm, basic rights for when a psychiatric patient locked in a facility can go outdoors or exercise. Also, allowing for gender choice of staff for intimate care for psychiatric patients. She asks the Mental Health Trust Authority to set up a committee meeting and get involved in determining what basic rights the severely mentally ill Trust beneficiaries need to be safe and recover. Thank you.

CHAIR WEBB thanks Ms. Myers also for providing written testimony as well as the backup documentation. He states that next is Karen Perdue from Fairbanks.

MS. PERDUE thanks all for allowing her to address the Trust and gives an update on some of the issues that are going on in Fairbanks regarding mental health services. She states that she is on the Fairbanks Hospital Board and we are transitioning from management by a professional company called Banner to independent management, and we are very focused on that. She continues that in the end, the hospital will be more of a health system because the foundation which was created after the flood in Fairbanks owns the facility. She adds that some things are going well and some of the things are not, and goes through them in more detail. She thanks the Trust for the continued, persistent service to Fairbanks.

CHAIR WEBB thanks Ms. Perdue, and recognizes Representative Wilson.

REPRESENTATIVE WILSON states that she has been working with OCS parents and children for the last two years trying to work the system, and shares some of the findings and why she decided to testify. She continues that in almost all the cases that have been reviewed, almost all

of them must have psychological evaluations, and the State must follow the recommendations. Her concern is that it is not professionals that are deciding whether or not the parents have followed along enough to where they are able to get their children back, but it is the case workers who are not trained in the same fashion as the professionals. Mostly, the cases are drugs or alcohol abuse and is the primary reason for removal of the children. She states that her reason for calling in is why is the Trust not stepping in to help these clients. They have no advocates and are some of the neediest people in the state trying to get through a system that is just insane to try to figure out how to do it in a moment in crisis. She continues that she wanted to bring attention to this and will be mailing a packet with all the information to show just how many are clients of the Trust. Thank you.

CHAIR WEBB thanks Representative Wilson, and recognizes Teresa Holt.

MS. HOLT states that she is the long-term care ombudsman for the State with a staff of six and service all the individuals who live in long-term care, which is nursing homes and assisted living. She continues that since she started two years ago, they have been working pretty hard to go to their roots and clarify what the mission is. Under the Older Americans Act, their job is to go visit with seniors who live in long-term care, see if they have any issues or needs and resolve those. Since there are only six staff members and they visit 250 assisted living homes and 18 nursing homes in 30 communities, only five of which are on the road system. Staff spends a lot of time traveling. She adds that one of the things they do is unannounced facility visits and may show up in the evening, on Saturday, in the morning or in the afternoon. She states that the Federal Government has implemented new regulations governing the program and we are going to have a federal review. One of the things that will come about is making some statute changes regarding the difference of our role and APS's.

CHAIR WEBB asks for any questions, and thanks Ms. Holt. He asks for anyone else present or online who would like to testify. With no additional commenters, he closes the public comment session for the evening and will reconvene tomorrow at 8:30. Thank you.

(Alaska Mental Health Trust Authority Full Board meeting adjourned at 4:45 p.m.)

ALASKA MENTAL HEALTH TRUST AUTHORITY
BOARD OF TRUSTEES MEETING

September 8, 2016
8:30 a.m.

Taken at:

Alaska Mental Health Trust Authority
3745 Community Park Loop, Suite 120
Anchorage, Alaska

OFFICIAL MINUTES

Trustees present:

Russ Webb, Chair
Mary Jane Michael
Carlton Smith
Laraine Derr
Larry Norene
Paula Easley
Jerome Selby

Trust staff present:

Jeff Jessee
Steve Williams
Heidi Wailand
Carley Lawrence
Michael Baldwin
Miri Smith-Coolidge
Kevin Buckland
Katie Baldwin
Amanda Lofgren
Carrie Predeger
Valette Keller
Lucas Lind
Kat Roch

Trust Land Office:

John Morrison
Wyn Menefee

Others Participating:

Nelson Page; Kathy Craft; Kate Burkhart; Patrick Reinhart; Randall Burns; Lisa Cauble; Dave Branding; Denise Daniello.

PROCEEDINGS

CHAIR WEBB calls the meeting to order and asks for any announcements. He states that with us today is Nelson Page, who, in addition to being the Trust general counsel, is a former trustee and former Chair of the Board and has an enormous amount of experience and knowledge working with and for the Trust. He continues that Mr. Page is here today to help walk through the budget process. He asks Mr. Page to get started.

MR. PAGE states that he will not be going through and discussing each line item. He continues that the intention is to go through the spreadsheets in general categories, ask for motions to approve the general categories' amounts, and then give trustees the opportunity to go back through a particular category, ask any questions, and make proposed amendments or do whatever they choose to do with that particular category. He adds that Mr. Buckland will take care of making sure that the spreadsheet is accurate. If there are any changes, those changes will be reflected down the line through the spreadsheet. This is the opportunity to ask staff any questions, make any changes, or make any amendments as we go through.

MR. JESSEE states that as Mr. Page goes through the categories, staff will identify any changes that have been made and answer any questions.

MR. PAGE states that the format of the spreadsheet is different and explains in detail. He makes the point that the line items are still part of the focus area, but they have been changed into a different format and presentation.

MR. WILLIAMS states that a lot of acronyms are used and the line items that are associated with a focus area, in parentheses, will have the acronym for that focus area.

MR. PAGE begins with the summary page, which is the summary of what money the Trust has or expects to have.

TRUSTEE SELBY makes a motion that, for FY2018 planning purposes, the Full Board budget \$29,026,600 as available funding, excluding unobligated carryover, for FY2018 MHTAAR and Authority Grants.

TRUSTEE DERR seconds.

MR. PAGE asks Mr. Buckland for any additional explanation of the funds and how they got there.

MR. BUCKLAND replies that during the Finance Committee report, some updated projections, based primarily on return expectations of what is expected from Permanent Fund and Treasury of the annual payout, were provided. He states that there is also the TLO spendable income, the lapsed appropriations, and some miscellaneous other income.

MR. PAGE asks for any other questions before moving into the budget line items. There being none, he states that the first section is Nonfocus Area Allocations. He continues that it is his understanding that the line items on this section of the budget have already been approved. The summary of the total is \$8,372,800, and no further action needs to be taken. He moves to Other Nonfocus Area Allocations and asks for a motion to approve the total Nonfocus Area Allocations.

TRUSTEE SELBY makes a motion to postpone the action on the first motion that is on the floor until the last action by the board on the budget just in case any other changes are made along the way. The motion is to postpone until after the rest of the budget discussion.

TRUSTEE DERR seconds.

There being no objection, the motion is approved.

TRUSTEE SELBY makes a motion that the Full Board of Trustees appropriate \$5,952,000 in MHTAAR and Authority Grants for other nonfocus area projects during FY2018, consisting of \$887,000 MHTAAR and \$5,065,000 Authority Grants. He further moves that the Full Board of Trustees recommend zero dollars of other funds for other Nonfocus Area Allocations for FY2018.

TRUSTEE EASLEY seconds.

TRUSTEE SELBY asks staff to explain the changes on lines 22 and 23, and why they were made.

MS. LOFGREN replies that lines 23 and 23 reflect increases of \$40,000 to both the Anchorage and Fairbanks Dental Programs. She continues that the grant that was received over the last three years were expended in the first three quarters. She adds that this provides dental services to beneficiaries. She states that there is a very specific criteria and referral process on whom they serve and how they serve beneficiaries. The increase in the funds will allow services to be provided to all four quarters, and staff recommended an increase. She explains further.

TRUSTEE MICHAEL asks about the mini grants on 29, 30 and 31, and if the Alzheimer's Resource Agency is one of the organizations that administers them.

MS. LOFGREN replies that it is contracted directly with Information Insights out of Fairbanks to manage those two programs. She states that the DD mini grant and the behavioral health mini grants will run the same way.

TRUSTEE SELBY states that the next change is on lines 41 and 42, and asks staff to address that.

MS. LOFGREN replies that, to her knowledge, there was no change from what was presented at the Planning Committee; however, there was a reduction from FY17 to FY18 for this item.

CHAIR WEBB asks about the dental and if, in making the determination to increase to the neighborhood health centers funding for dental services, any analysis of what the potential impact is of granting that money versus making it available through mini grants where people can access it directly and quickly.

MS. LOGREN replies yes and no, explaining that those conversations have taken place internally. She states that, in November, a dentist will come and talk about impacts and the changes. She continues that the guidelines to the mini grants were changed to make it more readily accessible to get dental services. She adds that some individuals who have an established provider are better served through the mini grant. Some individuals do not have providers, and the neighborhood centers or the FQHCs are the best option for them. She states, from her perspective, having access through both programs is the best option for beneficiaries, depending on their circumstances and situations.

MR. JESSEE explains in more detail and wants to come back in November with a better description of what this dental looks like for beneficiaries and what the ultimate mix should be.

A short discussion ensues, and Mr. Jessee gives a short history of the dental situation.

CHAIR WEBB asks if there is a gap between the number of applications that would be approved if there was money versus those that are approved within the money we have.

MR. LIND explains that for behavioral health there is not, but there is the ability to fund all the applications that come in that are eligible.

MS. PREDEGER replies that there is a large gap. She states that for DD, 138 mini grants were left unfunded, and for Alzheimer's, 34 were unable to be funded. She continues that from Alzheimer's, usually funds come back; but for DD, all funds every fiscal year are expended.

CHAIR WEBB asks how much more money is needed to fund all of the applicants.

MS. PREDEGER replies that it would be about \$56,000 for ADRD. That number is mainly because they were not within the funding categories for ADRD. She continues that for DD the amount of grant requests that were unfunded were \$296,000. She talks about the criteria for the DD mini grants.

TRUSTEE SELBY proposes, since staff is bringing an analysis in November that looks at the whole dental picture, that a recommendation be brought forward at that time about what an appropriate amount of money is to add where there is a shortfall, and where to find the money to fund it.

A short discussion ensues.

TRUSTEE SELBY asks about the changes within the section of lines 56 through 60.

MS. BALDWIN explains that on line 59, \$10,000, which was formerly in the Substance Abuse and Prevention Treatment Focus Area under data, and those funds are contributing to the cost of the adverse childhood experiences BRFSS module. It was just moved.

TRUSTEE SELBY then asks, on line 66, that was \$146,000 and is now \$100,000.

MS. LOGREN replies that the Autism Resource Center dollar amount did not change. It was \$75,000 in FY17 and was reduced to \$50,000 for FY18. She states that because of conversations with the Department of Education, that decrement of Trust funds for FY18 will be picked up by them.

MR. PAGE asks for any other comments, questions or requests for clarification regarding the Nonfocus Area Allocations.

TRUSTEE SELBY calls the question on the motion.

There being no objection, the motion is approved.

MR. PAGE moves to Implementation Investments.

TRUSTEE SELBY makes a motion that the Full Board of Trustees appropriate \$2,527,800 in MHTAAR and Authority Grants for the Alaska Systems Reform/Medicaid Reform and Redesign SB 74 implementation investments during FY 2018 consisting of \$2,352,800 MHTAAR and \$175,000 Authority Grants.

TRUSTEE DERR seconds.

CHAIR WEBB asks for discussion.

MR. PAGE asks for any questions, comments or requests for clarification on SB 74 implementation investments. There being none, he states that all are prepared to vote on the motion.

There being no objection, the motion is approved.

MR. PAGE moves on to Trust-Related Investments.

TRUSTEE SELBY makes a motion that the Full Board of Trustees appropriate \$3,068,100 in MHTAAR and Authority Grants for the Alaska Systems Reform/Medicaid Reform and Redesign Trust-Related Investments during FY2018 consisting of \$2,235,100 MHTAAR and \$833,000 Authority Grants. He further moves the Full Board of Trustees recommend the appropriation of \$100,000 GF/MH funding for FY2018.

TRUSTEE DERR seconds.

MR. PAGE goes through the list and asks for any questions, comments or amendments.

CHAIR WEBB asks for any objections.

There being no objection, the motion is approved.

TRUSTEE SELBY makes a motion that the Full Board of Trustees appropriate \$3,905,300 in MHTAAR and Authority Grants for the Alaska Systems Reform/Criminal Justice Reform and Redesign Trust-Related Investments during FY2018 consisting of \$2,470,300 MHTAAR and \$1,435,000 Authority Grants. He further moves the Full Board of Trustees recommend the appropriation of \$150,000 of GF/MH funding for FY2018.

TRUSTEE MICHAEL seconds.

MR. PAGE states that the first subcategory is Systems and Policy Development. There being no questions or comments, he moves to Increased Capacity, Training and Competencies.

CHAIR WEBB asks Mr. Williams if the money is going into CIT training.

MR. WILLIAMS states that CIT is current and historically have been funding through APD, which has transitioned into the academy. He continues that there are discussions now with APD on whether or not additional or continued funding would be needed to provide any sort of CIT training outside of the academy to current APD officers and other law enforcement folks.

MR. PAGE asks for any other questions.

TRUSTEE SELBY states that there is some red on line 50, and asks if that means there was a change made, or is that emphasized for a reason.

MR. WILLIAMS replies that is to show that \$100,000 came from SAPT to Disability Justice in a sort of reallocation on the cross-focus areas.

TRUSTEE NORENE asks about Self-Sufficiency Training through the YWCA on line 24.

MS. LOFGREN explains that the Self-Sufficiency Training is actually an economic literacy training program for beneficiaries, once they are employed and need to begin to understand how to put together a budget that includes multiple different things for housing, how to include things they needed for their jobs. She states that there are training classes for beneficiaries that are held at Bean's Café, Brother Francis, RurAL CAP, and a program is being started in Bethel to work with the shelter out there. She adds that it is a direct training to beneficiaries on budgeting.

TRUSTEE NORENE asks how the YWCA is involved.

MS. LOFGREN replies that the YWCA is the coordinator and the host of the training.

TRUSTEE EASLEY asks for the location of the YWCA.

MS. LOFGREN replies that the YWCA is downtown in Anchorage on 5th Avenue. She states that they are working with the Bethel Community Foundation to get the program up and going. She adds that classes have been hosted at the library in Anchorage, but it is mostly going onsite to the beneficiaries.

CHAIR WEBB asks if the sleep-off alternatives are capital predevelopment.

MR. WILLIAMS replies no and states that, historically, that has been \$100,000 of Trust funding that has gone through the Division of Behavioral Health out to Norton Sound to a staffperson in Nome to focus on increasing the continuum of substance abuse and mental health services. He continues that Norton Sound is picking up the other half of that \$50,000; not capital funds.

CHAIR WEBB asks how many people are actually being served through the assertive community treatment.

MS. LOFGREN replies that a full ACT is supposed to serve a hundred individuals, and then half ACT serves 50. She states that Anchorage has full ACT teams, and she notes that there are 45 individuals currently being served. It is a slow implementation in terms of the number of individuals that come onto the program. She gives a short history.

CHAIR WEBB asks when it is expected that the ACT team in Anchorage will have achieved funding stability to be able to move the money.

MS. LOFGREN asks Randall Burns to continue.

MR. BURNS states that he is the Director of the Division of Behavioral Health, and that the ACT team has had a very slow startup. He explains that they are on their third director in a year and a half, but thinks that the current director is really helping them move forward. He continues that the staff is very young, the salaries are relatively low, and health insurance is not being paid. The people that are participating are just coming out of school with some training. He adds that ACT is coming together, and they are doing a really good job in the community.

CHAIR WEBB states that his fear is that the Trust will have invested a lot of money without being able to demonstrate the result and then will not be able to convince anyone that this is something that should continue.

MR. BURNS states that the other tricky part about this, in order to make it sustainable, depends on them actually beginning to bill Medicaid for these services. He adds, that is a major problem for many agencies, particularly for the ones starting out. The requirements of the documentation are considerable. He continues, that it is a combination of those things, but originally they were not at all in line with the model.

MS. BALDWIN adds that Trust staff has also been very engaged with the program, as well. She states that there were concerns around the philosophy of the program which have been carefully addressed, and perhaps more conversations need to happen with folks in the community. She

continues that the new executive director, Alan Green, has a lot of experience and is going to bring a lot of that to this program.

MR. JESSEE elaborates that this is an example of a program that staff puts in a large amount of work into making sure that the Trust gets the return on the investments made.

TRUSTEE EASLEY states that many people have complained about the fact that the Medicaid documentation is keeping people from doing their jobs. She continues that she would like to see the trustees make a recommendation to the Governor to work with other governors to finally try to get CMS to get the regulations changed instead of having everyone complain about it.

CHAIR WEBB comments that one of the key components of trying to create a system that would allow operating with a smaller hospital was the Assertive Community Treatment. It was tried that time and failed in getting a program with fidelity to that model. He states that, in this case, the mistake was taking a program that was not prepared at a professional level to engage and implement a real ACT team. He states appreciation to all involved in doing this. He adds that his major concern is to not fail again on this effort.

TRUSTEE SELBY calls the question on the motion.

CHAIR WEBB asks for any objections to the motion to approve the Criminal Justice Reform and Reinvestment Allocation.

There being no objection, the motion is approved.

TRUSTEE SELBY makes a motion that the Full Board of Trustees appropriate \$1,797,000 in MHTAAR and Authority Grants for the Housing and Long-Term Services and Supports Focus Area during FY2018, consisting of \$1,450,000 MHTAAR and \$347,000 Authority Grants. He further moves the Full Board of Trustees recommend the appropriation of \$3,350,000 in GF/MH funding and \$8,100,000 of other funds for the focus area for FY2018.

TRUSTEE MICHAEL seconds.

MR. PAGE begins with Housing and Long-Term Services and Supports Policy Coordination.

TRUSTEE DERR asks about the \$85,000 for the focus area administration.

MS. LOFGREN replies that each of the focus areas have an admin budget to cover essential components to support the focus areas. Historically, it has covered travel; meeting supports; facilitation of meetings that directly impact the focus areas. She states that it is more of an administrative fund for Trust staff to implement the focus areas.

MR. PAGE asks for any other comments or questions, and then moves to Beneficiaries Access Appropriate Community-Based Services and then Beneficiaries Live in Safe, Affordable Housing Through a Balanced Continuum of Housing. There being no other comments or questions, he states that they are ready for a vote.

TRUSTEE SELBY calls the question on the motion.

CHAIR WEBB asks for any objections to approve the Housing and Long-Term Services and Supports focus area allocation.

There being no objection, the motion is approved.

TRUSTEE SELBY makes a motion that the Full Board of Trustees appropriate \$2,225,000 in MHTAAR and Authority Grants for the Beneficiary Employment & Engagement Focus Area during FY2018, consisting of \$290,000 in MHTAAR and \$1,935,000 Authority Grants.

TRUSTEE DERR seconds.

MR. PAGE asks for any questions or comments on this part.

CHAIR WEBB asks for any objections to the motion on the floor.

There being no objection, the motion is approved.

TRUSTEE SELBY makes a motion that the Full Board of Trustees appropriate \$450,000 in MHTAAR and Authority Grants for the Substance Abuse Prevention and Treatment focus area during FY2018, consisting of zero MHTAAR dollars and \$450,000 Authority Grants.

TRUSTEE DERR seconds.

MR. PAGE moves to Alaskans Use Alcohol Responsibly and Avoid Illegal Substances; Alaskans: Free From Burdens Created by Alcohol and Substance Abuse; Policy, Analysis and Development; and Administration.

CHAIR WEBB asks Mr. Jessee where this is, and how will this money be employed with the Title 4 effort.

MR. JESSEE replies that the Title 4 steering committee has reconvened, which is under the umbrella of the Alcohol Beverage Control Board. Senator Micciche has given the group a hard deadline of November 15th to get to him a consensus document about what industry, public health, and public safety, and the Alcohol Beverage Control Board can agree to and should be in a revised bill. Being unable to reach consensus, each party will submit to the Senator why a particular issue should be resolved and which way. The Senator will make the final decision as to what he wants in his bill, and he will get it drafted and prefiled. Then all parties will have to face a fundamental choice of whether to support the resulting bill, even though it will probably not have everything everyone wants in it. He continues that it is the Senator's intention to get that bill passed whether certain parties are objecting to parts of it or not.

CHAIR WEBB states that those are all FY17 activities, and this is an FY18 budget.

MR. JESSEE replies that part of that is because they do not know how long this effort will take, and legislation can often be a two-year process. He would like the money available in case the legislation does not pass this year and staff will have to continue to work on it.

MR. PAGE asks for any other questions.

TRUSTEE SMITH asks for a small update about the Recover Alaska Partnership.

MR. JESSEE replies that there are a number of areas that staff continues to work on, and gives a short update.

MS. BALDWIN adds that there has been discussion at the steering committee level of adding the focus or emphasis on access to treatment, and there is interest with Recover Alaska to work in that arena, as well.

MR. JESSEE states that he believes that the alcohol tax is going to be the biggest issue by far, for a variety of reasons. It is part of the fiscal gap package of revenues. He continues that one of the things being done with the funding made available is having McDowell do some analysis of exactly how much in terms of General Funds are the result of excessive alcohol consumption. He states that one of the things to do as an advocacy tool is to create a virtual Department of Alcohol Abuse and put the General Fund together as if it was a department. He adds that it may be the third or fourth largest General Fund expenditure in the state. He continues that the approach will be to look at all the other agencies in state government that are reducing and trying to do something positive.

MR. PAGE asks for anything else. There being none, he states that we are ready for a vote.

CHAIR WEBB asks for any objections to the motion on the floor.

There being no objection, the motion is approved.

TRUSTEE SELBY makes a motion that the Full Board of Trustees appropriate \$60,000 in MHTAAR and Authority Grants for the Disability Justice Focus Area during FY2018, consisting of zero dollars of MHTAAR and \$60,000 Authority Grants.

TRUSTEE DERR seconds.

MR. PAGE asks for any questions, comments or discussion. There being none, he states that it is ready for a vote.

CHAIR PAGE asks for any objections to the approval of the motion in the Disability Justice area.

There being no objection, the motion is approved.

TRUSTEE SELBY makes a motion that the Full Board of Trustees appropriate \$700,000 in MHTAAR and Authority Grants for various advisory board recommendations and capital requests during FY2018, consisting of \$700,000 MHTAAR and zero Authority Grants. He further moves that the Full Board of Trustees recommend the appropriation of \$1,750,000 in GF/MH funds for advisory board recommendations for 2018.

TRUSTEE NORENE seconds.

MR. PAGE notes that it is his understanding that line 9, Medical Appliances and Assistive Technology, has a \$150,000 placement, and staff's recommendation was that this be zeroed out.

TRUSTEE SELBY makes a motion to amend the motion before us, based on staff recommendation, and remove the \$150,000 on line 9 from the budget.

TRUSTEE NORENE seconds.

There being no objection, the motion is approved.

CHAIR WEBB asks if Trustee Selby would like to amend his original motion.

TRUSTEE SELBY makes a motion to place the postponed motion before the board.

TRUSTEE DERR seconds.

MR. PAGE states that motion would be to accept the entire proposed budget for FY18.

TRUSTEE SELBY states that he needs to make an amendment if the board is ready to consider the full motion.

CHAIR WEBB states that it is back on the floor.

TRUSTEE SELBY makes a motion to amend it by reducing line 23, the \$700,000 line item, to the \$150,000 change that was just made, and make the other appropriate changes in the totals and other places on the sheet that goes with that.

TRUSTEE EASLEY seconds.

CHAIR WEBB asks Mr. Buckland to give the total.

MR. BUCKLAND states that the overall totals are \$28,908,000 in MHTAAR, MHTAAR admin, and Authority Grants for fiscal year 2018, consisting of \$18,608,000 of MHTAAR and MHTAAR admin, and \$10,300,000 in Authority Grants. He continues that this has not changed the recommended appropriation for fiscal year 2018 of GF/MH totals, \$5,350,000. The recommended other funding appropriation for fiscal year 2018 totals \$8,100,000.

CHAIR WEBB asks Trustee Selby if those are the numbers he moved.

TRUSTEE SELBY replies correct.

TRUSTEE SELBY moves the Full Board of Trustees appropriate \$28,908,000 in MHTAAR, MHTAAR admin and Authority Grants for FY2018, consisting of \$18,608,000 of MHTAAR and MHTAAR admin, and \$10,300,000 of Authority Grants. He further moves the Full Board of Trustees recommend the appropriation of \$5,350,000 of GF/MH funds and \$8,100,000 of other funds for FY2018.

TRUSTEE SELBY calls the question on the amendment.

There being no objection, the motion is approved.

CHAIR WEBB states that the vote is needed on the motion.

TRUSTEE SELBY asks if anyone has any questions.

TRUSTEE EASLEY states concern about the absence of some specifics regarding workforce development. She continues that she would like some assurance that those concerns have been addressed within all the little categories.

MR. JESSEE states that he can give those assurances. He continues that staff definitely took to heart what the stakeholders said in the stakeholder process that was described yesterday, which was that in each area talked about, workforce kept coming up. He adds that staff came away with a renewed sense of importance of making sure that in all of these areas that workforce is accounted for as part of the overall strategy. It was repeatedly emphasized that without a well-trained, qualified, retained workforce, all of these programs are just going to struggle.

MS. BALDWIN mentions that there have been a number of conversations looking at the emerging needs related to the reform activities. The Alaska Training Cooperative has met with the Trust and the Department to look at where some of those opportunities can play a substantial role in helping achieve some of those goals of the Department around training and workforce development. She adds that there has also been other activities in training needs, as well looking at opportunities, with the Department of Corrections.

MS. CRAFT adds that she feels that they have really embedded well into the Criminal Justice Reinvestment and Medicaid Reform and Redesign workforce efforts. She states that supervision is very important and is something that needs to be concentrated on, because workers really need quality supervision. She continues that the University president has called a meeting where he wants to hear from providers and stakeholders about workforce and how the University is not meeting the behavioral health workforce needs. She adds, that meeting is going to take place at the end of October, and she is charged with putting the meeting together.

MR. JESSEE states that it is unprecedented for the University in general, let alone the president of the University -- especially at this time when the University is under tremendous fiscal pressures -- to recognize the need to do a better job in that area.

CHAIR WEBB asks for any other questions or discussion.

MR. JESSEE states that he is blessed to work with the best staff he has had in 30 years, and adds that there is not a single weak link in this organization. Every one of them puts in tremendous time, effort and commitment.

TRUSTEE SELBY thanks Mr. Jessee and all of the staff included for doing an outstanding job in preparing this budget. He states that they have done an outstanding job of looking out for the beneficiaries and he really appreciates the quality of work that has been looked at over the last several months in moving through the process of preparing this budget.

TRUSTEE NORENE states that the quality of the staff is not lost on the trustees. He continues that in the eight years he has been on the board, this is the most satisfied he has been, and he appreciates it.

CHAIR WEBB states that there are several things at work here: a great staff, and the kinds of opportunities to make a huge difference in our systems of care to beneficiaries. He also recognizes Trustee Michael and the work that the Planning Committee has done in moving forward and helping everyone to be at their peak of effectiveness.

TRUSTEE NORENE thanks the TLO staff for providing support.

TRUSTEE MICHAEL states that the biggest challenges were moving from the focus groups to this huge challenge the State has. She continues that staff took it, molded it and figured out where to put the energy. She adds that she is proud of this budget and thanks all for the flexibility and the teamwork.

TRUSTEE SMITH states that he had a lot of trepidation about today and now appreciates the new format and the new parliamentarian. He thanks all.

MR. PAGE states that it is his job to remind all that there is still a vote needed.

TRUSTEE SELBY calls the question.

CHAIR WEBB asks for any objections to the motion.

There being no objection, the motion is approved.

MR. PAGE states that there is one other piece of business, which is FY2019.

CHAIR WEBB calls for a 15-minute break.

(Break.)

CHAIR WEBB calls the meeting back to order, and recognizes Nelson Page.

MR. PAGE states that the budget recommendations for FY18 have been accepted. What remains are the budget recommendations for FY19, with the intention to provide at least a framework or a set of guidelines for what will be going on in the second of the two-year budget cycle.

TRUSTEE SELBY makes a motion that, for FY2019 planning purposes, the Full Board budget of \$28,572,900 for available funding, excluding the unobligated carryover for FY2019 MHTAAR and Authority Grants.

TRUSTEE DERR seconds.

TRUSTEE DERR asks what the change is; that is more than \$150,000 off.

MR. BUCKLAND replies that the change related to the \$150,000 associated with the advisory boards that was fiscal year '18, and the motion just read is related to fiscal year '19. He states that the first motion is just the funding available, which was discussed during the Finance Committee report out of funding available from the payout of Permanent Fund and Treasury and TLO spendable revenues.

MR. PAGE states that this motion is how much money is anticipated to be available, and then there will be a second motion discussing how much money is anticipated to spend.

CHAIR WEBB states that there is a motion on the floor, and asks for any further discussion or questions.

There being no objection, the motion is approved.

TRUSTEE SELBY makes a motion, for planning purposes, that the Full Board of Trustees expect to appropriate \$29,186,000 in MHTAAR, MHT Administration, and Authority Grants for 2019. He further moves the Full Board of Trustees expect to recommend the appropriation of \$5,200,000 of GF/MH funds for FY2019, and \$8,200,000 of other funds for FY2019. The trustees will update these FY2019 appropriation recommendations through further deliberation based on updated information over the coming year.

TRUSTEE EASLEY seconds.

MR. PAGE explains that the first motion indicates the amount of money that is being projected as available. The second motion for \$19,186,000 assumes that there will either be a deficit or, more likely, carryover funds or additional sources of funds, which would allow spending more than is expected to be generated from the MHTAAR fund.

CHAIR WEBB states that the motion has been made and seconded, and asks for any objections.

There being no objection, the motion is approved.

MR. PAGE states that they now have a budget and states a job well done.

CHAIR WEBB recognizes not only the Trust staff, but the staff of the Department and the boards and advisers that have given great information and suggestions. He states that everyone has put in a tremendous amount of work on all of these things over time.

TRUSTEE SELBY states that at the November board meeting there will be some amount of discussion about the legislative strategy for the upcoming Legislature. He requests that staff spend a bit of time and brief the trustees on what is going on with the community mental health centers in terms of the upcoming legislative session. He continues that he would like to advocate keeping the core mental health strategy for the State of Alaska to keep all healthy, and would like to have some discussion about that during that session.

MR. JESSEE replies that it might be something to take up at a committee meeting in advance of the November meeting. He continues that staff will work on developing a list of advocacy priorities which can be discussed at both the committee meeting and at the November meeting.

TRUSTEE SELBY states that he would like to be very prepared when interacting with individual legislators with talking points and the priorities.

MR. JESSEE states that there is a process used to get those advocacy priorities, and asks Carley Lawrence to go over how that has worked in the past.

MS. LAWRENCE states that last year talking points and legislative priorities were ready prior to the trustees' meeting in Juneau. She explains that, usually, a draft budget is received from the Governor which is submitted by December 15. She continues, that is the initial starting point for the budget priorities and is what will be advocated for. She adds that having a committee-level meeting prior to the November meeting for more conversations to develop and get more materials ready would be preferred. She states that after the Governor's draft budget comes out, another committee meeting would allow time to review that budget and compare it to previous years, then making recommendations to the trustees of what should be paid attention to and advocated.

MR. JESSEE asks Ms. Burkhart for anything additional.

MS. BURKHART adds that the description of the process where the executive directors meet with Trust staff and talk about what the joint priorities are is actually not the executive directors making the decision. She explains that it is not a top-down, but a bottom-up process.

CHAIR WEBB states that the description is essentially the way it is supposed to work, which is the representatives of the beneficiaries work up their own plans and priorities. Those identified common priorities and interest become the agenda.

A short discussion continues.

MR. REINHART states that it would be nice to send a message regarding the use of MHTAAR funds and being able to fill positions that the Trust is funding to the OMB director. He continues

that there is a research analyst position vacant, and getting approval to fill that with even MHTAAR funds has become somewhat of a headache. Also, another issue is the ability of using Trust funding for travel-related stuff that was put in budgets that have been approved by the Trust and is part of the scope of service in the statement of intent that was signed.

MS. DANIELLO begins by thanking the whole team here for this process. She states that this was the quickest, easiest budget deliberation she has ever experienced. She shares that her board and commission members are asked to meet with legislators for more one-one-one conversations with those legislators explaining why these priorities are important. She continues, that makes a big difference, and she just wanted to offer that idea.

CHAIR WEBB thanks Ms. Daniello and states that the trustees need to become more active in that arena because it is important for all. He asks for any other comments.

TRUSTEE DERR asks if it is possible to explore moving the committee meetings to October 25th from the 20th. She states that she has another meeting on the 24th, and it would save travel planning.

A discussion ensues. After discussion, it was decided to hold the meeting on October 26, 2016.

TRUSTEE DERR thanks all.

CHAIR WEBB recognizes Ms. Cauble.

MS. CAUBLE thanks the trustees for their continued diligence. She states that the continuing feedback from the stakeholders in regard to the importance of training and workforce development really rang through this year. She continues that it is important for the trustees, the Training Cooperative and the Trust staff to hear that. She adds that she is very pleased to be able to continue to offer that leadership and wonderful team of trainers that have been supportive through the years. There is a great team of professionals and experts that are aligned and ready to go in regard to helping implement this transition. She thanks everyone, and states that it is an honor to continue to be a part of the answer and a resource that has been built.

CHAIR WEBB states that it is important that the public sees the positive side of what the Trust does and why the money matters. He continues that there is not going to be as much money coming from the State in the future, and we are doing everything possible to generate the greatest income from the assets as fast as possible. He adds that a lot of pressure has been put on the TLO which resulted in the public pushing back because some toes have been stepped on. He asks Ms. Lawrence to think about how to work with the partners and beneficiaries to get the message out about how important it is to have that money.

MS. LAWRENCE replies that she will do that, and adds that it will take some critical thinking on how to best approach that messaging.

CHAIR WEBB adds not so much the Trust, but why what the Trust does is important for the beneficiaries; because without the money nothing will be done.

A discussion ensues.

TRUSTEE SELBY states that there was some testimony yesterday during the public comment period, and he would like to ask staff to provide some response to that at the November board meeting so that it is acknowledged when folks get up and provide input. He adds that it seems to be appropriate for a formal official response at the board meeting.

The discussion continues.

MR. BRANDING states that he is the CEO at South Peninsula Behavioral Health Services, soon to be the executive director for Juneau Alliance for Mental Health. He thanks all for their incredible work, and adds that he had the honor and privilege to participate in the budget planning process. He continues that he took more away from it than contributed; it was a powerful experience.

CHAIR WEBB thanks Mr. Branding on what he does directly with the beneficiaries. He asks for any other comments.

MS. BALDWIN suggests engaging Kate with the Planning Committee for the conversation about following up on that testimony because she has done a lot of work on this with the Department.

MR. JESSEE adds Disability Law, and there is a lot of history that can be presented.

CHAIR WEBB states that there is an executive session planned.

TRUSTEE SELBY states that he has a procedural concern about the executive session. First, it is not properly noticed. He continues that when an executive session is properly noticed, there has to be a subject matter, legal, financial, personnel. It has to be one of those areas so an executive session can be called for in order to have a proper notice. He states that this has not been properly noticed. He is a board member and has no idea what the topic is. He continues that he has a serious problem with that. He states that the second big concern is that there were no packet materials provided for this executive session which, by the attorney's definition, is now a secret meeting. He recommends that in lieu of this executive session, to coordinate in November, give the proper notice, and give the backup materials for whatever the topic is to the board in advance of the meeting so that it can be done correctly.

TRUSTEE NORENE states that, in personnel matters, anything distributed is a matter of public information.

TRUSTEE SELBY disagrees, stating that confidential information can be provided to the board at any time. The fact that it needs to be confidential is fine, but trustees should have it in advance of a meeting in order to know and be knowledgeable about what the topic is.

TRUSTEE NORENE appreciates that thinking and states that he will be cognizant of that in the future.

TRUSTEE DERR states that if it is an executive session for a personnel matter, the person that the personnel action is about is to be told and invited to attend. She adds, that is the statute.

CHAIR WEBB asks the general counsel, Mr. Page, to weigh in.

MR. PAGE states that if there are materials to be distributed, it is appropriate to have those materials available prior to the meeting and they can be marked confidential. He continues that it is also correct that if it is a matter of a personnel issue, the person involved is entitled to be told about it. He adds that the statute says that person can ask for a public meeting if it is going to be a personnel matter. In part, it is up to the person who is going to be discussed. He states that he does not see anything that requires advance notice; but what Trustee Selby is saying is correct. The statute says subject matter without revealing what is confidential. There needs to be a general statement to allow justification of conduct.

CHAIR WEBB states that he wanted to have Mr. Page participate in the discussion, which is an executive session related to the timber sale and the process through which that timber sale is engaged. Because of the potential pending litigation around that, he wanted to have an executive session.

MR. PAGE states that is an appropriate subject for an executive session. The statute says it is a matter that could have adverse effect upon the finances of the organization.

TRUSTEE DERR states that was covered in yesterday's executive session.

CHAIR WEBB replies that Mr. Page is here to give some legal advice.

TRUSTEE SELBY states that he has the same issue: it is not noticed, and the Open Meetings Act is pretty clear. He continues that a spur-of-the-moment executive session cannot be called without letting the public know. He adds that he would also like to hear Mr. Page's opinion, but would like to do it correctly and keep this board out of trouble.

CHAIR WEBB states that it has not been the practice to identify the subject of executive session.

MR. PAGE states that, in looking at the statute, he does not see anything that requires previous notice of a planned executive session. He continues that the statute does require that a motion has to be made in public and the purpose identified. It says: "With specificity, describe the subject of the proposed executive session without defeating the purpose of addressing the subject in private." He adds that it is okay to call an executive session without prior notice.

TRUSTEE DERR states that Trustee Norene said it was a personnel issue. She continues that conflicting suggestions were given as to what the executive session is about.

MR. PAGE repeats that the personnel issue specifically says in the statute that the person who is going to be discussed has the option of saying, "I want it to be public."

TRUSTEE EASLEY states that she asked about the topic of the executive session and no one would tell her. She continues, that had never happened to her on a board before, the fact that the topic was not given when asked for.

MR. WILLIAMS asks Mr. Page, from a staff planning perspective and as the person responsible for working with the Chair to put together the agenda, if he would advise that it would be a best practice to list out the general topic area that should be on the agenda so that the public has some sort of information as to what will be discussed.

MR. PAGE replies that the statute requires taking the decision to go into executive session in a public meeting. The statute requires announcing in the public meeting the purposes. The statute limits what can be talked about in the confidential executive session to just those things that have been openly approved as being the subject of the matter of the executive session.

MR. WILLIAMS states that it has been done two different ways on this agenda: an executive session with a general topic area yesterday; and then today there was an executive session with no general topic area. He needs direction if there is a specific topic area when he is developing an agenda, to put it on there as part of the public notice.

CHAIR WEBB states that it would be his direction in that regard and oftentimes there are matters that arise during the course of a meeting where there was no plan to hold an executive session. He continues that he wanted to have some time on this agenda in regard to the timber sales, and things evolved that a couple of questions have come up that may need legal advice.

MR. JESSEE states that the spirit of the law, which requires reasonable notice, has been taken into account. He continues that you cannot be prevented from protecting yourselves or taking up issues because it was not known. He adds that he is sitting with a fair amount of apprehension as to whether he is the subject of the personnel issue.

CHAIR WEBB states that there is no motion.

TRUSTEE SELBY states that he would be willing to have the timber sale discussion since the attorney is here. On that basis, he is willing to entertain that executive session. He continues, with regard to the personnel matter, if the person was notified that there was going to be an executive session.

TRUSTEE NORENE states that it is important to be cognizant of the rights of the person and the privacy aspect. He continues that he would rather take the risk of criticism of going into executive session without notice or something than violate someone's rights.

TRUSTEE SELBY states that someone's rights are not violated by notifying that there will be a personnel matter discussed in executive session; but their rights are violated by not notifying them in advance of this discussion. He continues that they have a right to know that and have a

right to prepare a response to whatever is coming up in that executive session. If they have not been notified, there is even more pause for concern because there will be a loss in court by that simple action.

TRUSTEE NORENE states that this is more of an organizational issue and is the one that would request an executive session for organizational planning; and an organizational plan involves people.

MR. PAGE states that the statute states that one of the subjects that can be considered in executive session, again: Subjects that tend to prejudice the reputation or character of any person, provided the person may request a public discussion. He continues that it seems that last clause cannot be had without giving that person an opportunity to know that this is going to happen.

MR. JESSEE states that organizational discussions, even if a position is reorganized away, is not impugning the reputation of an incumbent if it is decided a different organization is wanted.

TRUSTEE NORENE states that it would be fine with him to deliberate in public. He was thinking on behalf of the people involved that it would be better on an informal basis.

CHAIR WEBB states that although the timber sale was not noticed as part of the executive session yesterday, issues related to the timber sale were, in fact, discussed.

TRUSTEE EASLEY states a correction. She continues that she did request, before the meeting, that the timber sale be on the agenda; and it was noticed. She adds that it was noticed in the motion to go into executive session.

CHAIR WEBB states that would also be today if an executive session is called to discuss legal issues surrounding the timber sale. He asks if anyone wishes to make that motion.

TRUSTEE EASLEY makes a motion to go into Executive Session to discuss legal issues related to the timber sale, and to do it during a working lunch.

MR. JESSEE states that Trustee Norene has something that would be suitable for an amended agenda item that would be a public discussion and asks if the board wants to entertain that.

CHAIR WEBB states that after coming out of executive session on the timber discussion, he is fine with another motion to go into executive session on a personnel issue.

TRUSTEE DERR seconds the motion to go into executive session.

There being no objection, the motion is approved.

(Executive Session from 11:22 a.m. to 1:20 p.m.)

CHAIR WEBB states that they are ready to come out of executive session and get back on the record. He continues that an executive session was held at which some legal issues related to the recent decision to approve a consultation for timber sales near Ketchikan and Petersburg, and some financial matters were discussed. No decisions were made, and we are now back on the record.

A discussion ensues on the need for a policy on ethical disclosures; a conflict-of-interest policy.

TRUSTEE SELBY suggests requesting that the attorney prepare both the policy and the guidelines which would go beyond the policy about how it gets applied under different circumstances.

The discussion continues.

MR. PAGE states that the flip side of this conflict-of-interest issue is the public, and the beneficiaries are entitled to the benefit of the individual concern, knowledge, skill, ability. If there is a tight conflict-of-interest policy that even the remotest appearance of conflict prevents you from being an active trustee, takes it too far the other way.

TRUSTEE SELBY requests that for the November board meeting that the organizational review be placed as an agenda item and requests that staff prepare a scope of work for obtaining an outside consultant to assist in what the organization structure might look like going forward, and get a range of price quotes.

MR. JESSEE replies, that can be done and asks if there are people that want to provide some input in what the scope of that might look like. He states that what he is hearing is a start with an RFI, a request for information. He asks if there are any ideas of places that this can be sent to.

CHAIR WEBB replies the Pew Foundation, for one.

MR. JESSEE states that they will take a cut at a scope, share it, and give people a week to give comments back. He continues that they will then try to reconcile the comments and bring something in November.

TRUSTEE SELBY makes a motion to adjourn the meeting.

TRUSTEE EASLEY seconds.

There being no objection, the meeting is adjourned.

(Full Board of Trustees meeting concluded at 2:04 p.m.)

**The Trust's
Guiding Principles /
Mission Statement /
Trust Budget
Process Flowcharts**

Trust Guiding Principles

To improve the lives of Trust beneficiaries, The Trust is committed to:

Education of the public and policymakers on beneficiary needs;

Collaboration with consumers and partner advocates;

Maximizing beneficiary input into programs;

Continually improving results for beneficiaries;

Prioritizing services for beneficiaries at risk of institutionalization or needing long-term, intensive care;

Useful and timely data for evaluating program results;

Inclusion of early intervention and prevention components in programs;

Provision of reasonably necessary beneficiary services based on ability to pay.

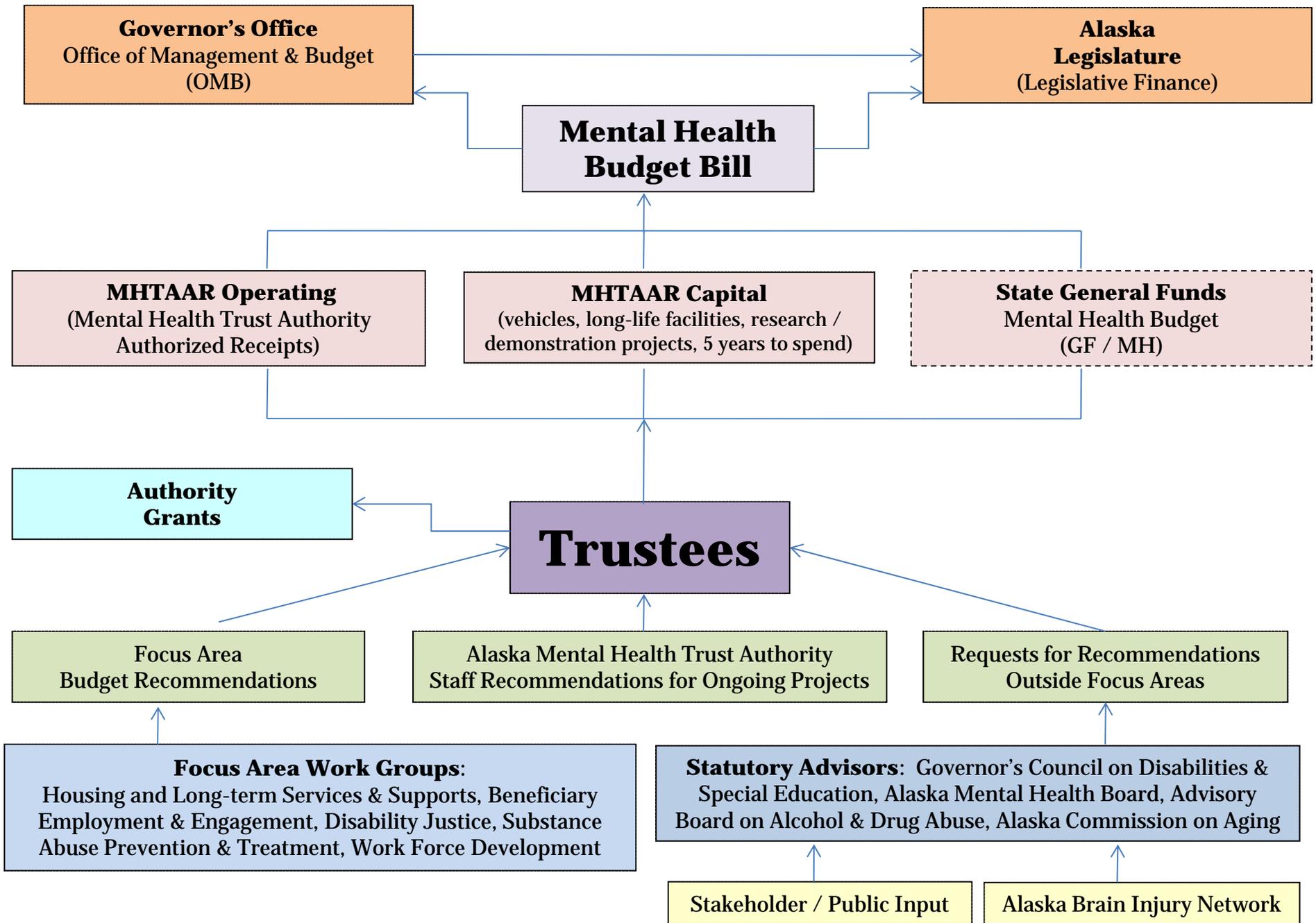
Approved 5-12-09, Board of Trustee meeting

Trust Mission Statement

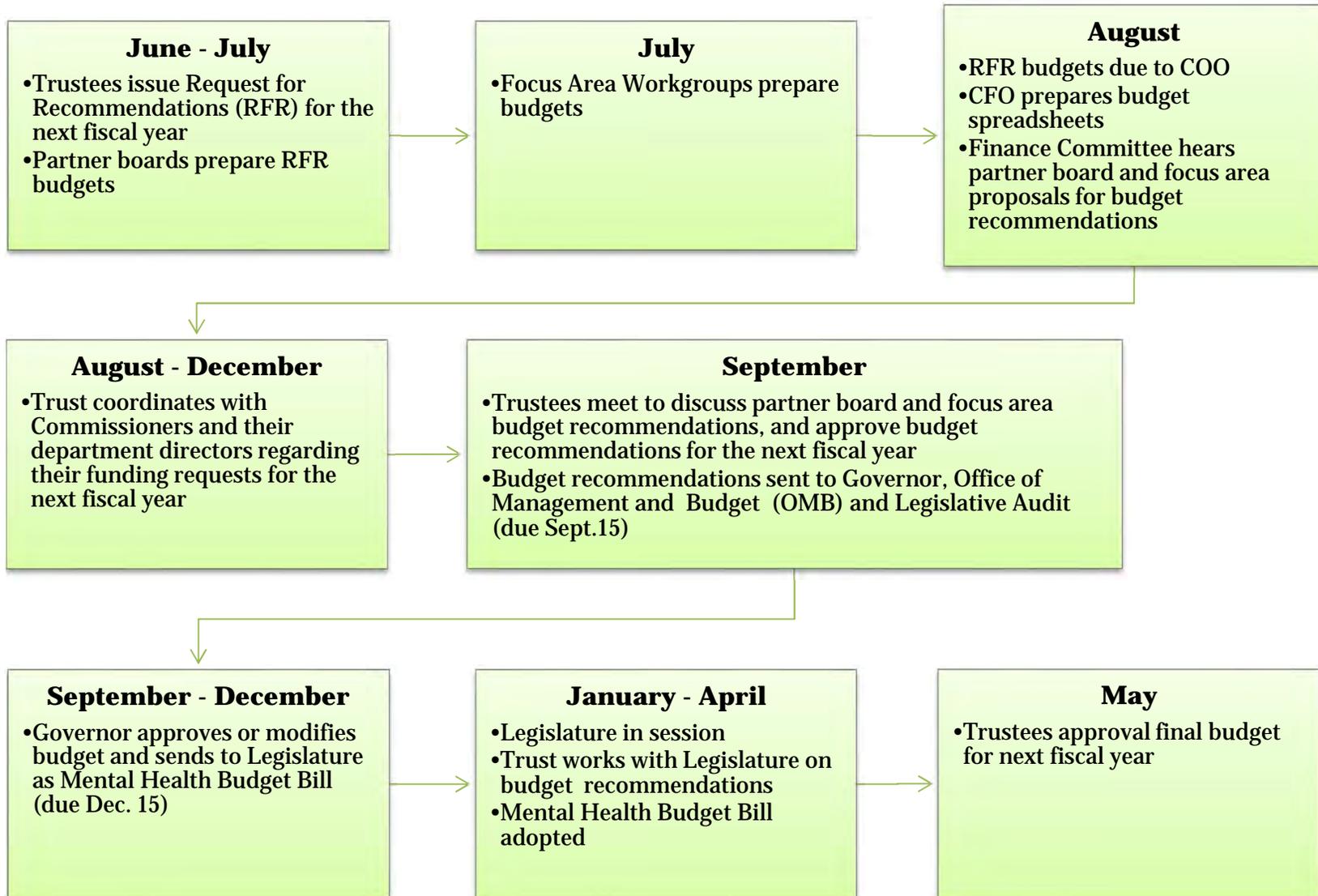
The Alaska Mental Health Trust Authority (The Trust) administers the Mental Health Trust to improve the lives of beneficiaries. Trustees have a fiduciary responsibility to protect and enhance trust assets in perpetuity for the beneficiaries. The Trust provides leadership in advocacy, planning, implementing and funding of the Comprehensive Integrated Mental Health Program; and acts as a catalyst for change.

Approved 5-12-09, Board of Trustee meeting

Alaska Mental Health Trust Authority Budget Process



Annual Mental Health Budget Bill Process

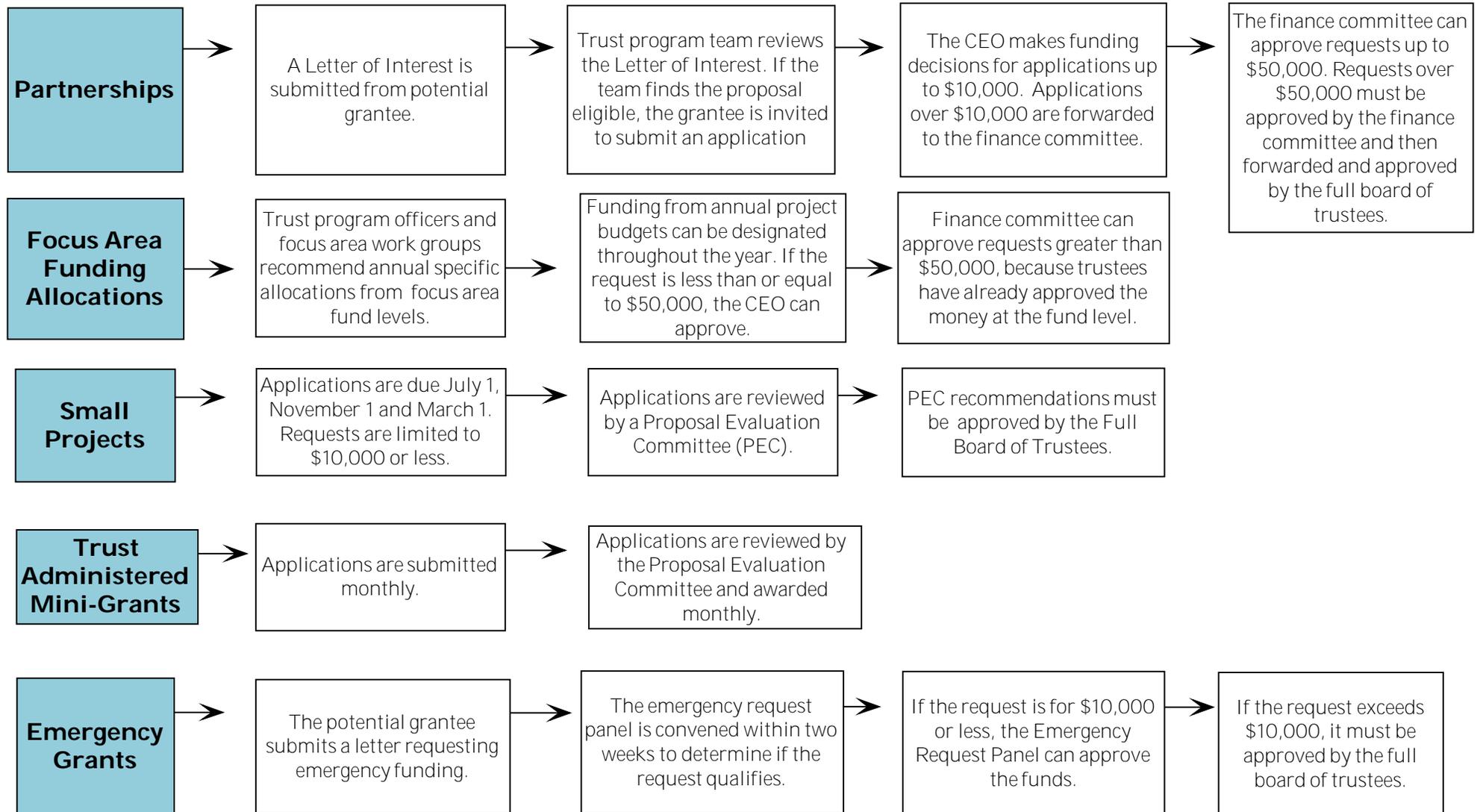


Note: timeline represents those items in the green boxes in the chart entitled "Alaska Mental Health Budget Process"

02/18/16

Grant Approval Process for Authority Grant Funds

All annual budgets are approved by the full board of trustees at the September meeting



Note: this chart depicts those items included in the blue box labeled "Authority Grants" on the chart entitled "Alaska Mental Health Trust Authority Budget Process"

Trust Annual Calendar

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Board Administration												
Trustee reports due to APOC – Mar 15			XX									
Trustee committee assignments					XX							
Officer elections									XX			
Board evaluations										XX	XX	
CEO evaluation											XX	
Trust Administration												
Legislature convenes	XX											
Trustees present budget to House/ Senate Finance Committees	XX	XX										
Legislature adjourns				XX								
Request for Recommendations (RFR) issued to partner boards April 30				XX								
Fiscal year ends June 30						XX						
Fiscal year begins July 1							XX					
RFRs due from partner boards July 30							XX					
Advocacy Summit											XX	
Staff drafts Trust office budget for next fiscal year								XX				
Staff coordinates w/DHSS on budget								XX	XX	XX	XX	XX
Trustee meeting to approve next fiscal year budget									XX			
Trust budget recommendations due September 15 to Governor/ Legislative Finance									XX			
Financial audit begins							XX					
Financial audit completed										XX		
Staff coordinates with OMB/DHSS on budget recommendations										XX	XX	XX
Trustees meet to finalize budget											XX	
Governor's budget released December 15												XX

04/17/15

Trust

Alaska Mental Health Trust Authority

PUBLIC COMMENT GUIDELINES

WHEN?	<ul style="list-style-type: none"> ▪ The Trust bylaws call for a public comment period during all regular meetings of the Full Board of Trustees. See page 2 of this document for the relevant bylaw. ▪ Full Board meetings usually are held in late January/early February, May, September and November. Public comment typically occurs at the close of the first meeting day. Public notice is issued for all meetings. Meeting information and agendas are posted on The Trust’s website www.mhtrust.org.
PURPOSE?	The public comment period allows individuals to inform and advise the Board of Trustees about issues, problems or concerns. It is not a hearing.
PROTOCOL?	<ul style="list-style-type: none"> ▪ Individuals are invited to speak for up to three minutes. ▪ A speaker may be granted the latitude to speak longer than the 3-minute time limit only by the Board Chair or by a motion adopted by the Full Board of Trustees. ▪ Participants addressing issues relating to Trust beneficiaries will have priority order. ▪ Speakers are not permitted to criticize or attack others. ▪ Anyone providing comment should do so in a manner that is respectful of the Board of Trustees and all meeting attendees. The Board Chair maintains the right to stop public comments that contain inappropriate or inflammatory language or behavior.

FREQUENTLY ASKED QUESTIONS

How can someone provide comments?	IN PERSON - please sign up for public comment using the clipboard provided by Trust staff during the Trustee meeting.
	VIA TELECONFERENCE – please call the meeting teleconference number on a telephone hard line. To prevent audio feedback, do not call on a speaker phone or cell phone. You may use the mute feature on your phone until you are called to speak, but do not put the call on hold because hold music disrupts the meeting. If this occurs, we will mute or disconnect your line.
	IN WRITING – send comments to the address or fax number below or email steve.williams@alaska.gov . Note that, if you wish your comments distributed to Trustees prior to a meeting, all comments should be received at least two days prior to the meeting to allow time to distribute them to Trustees.
Where is The Trust office?	The Trust Authority Building is located at 3745 Community Park Loop in Anchorage.
What is the call-in number?	Complete dialing instructions and the call-in number are posted on our website. Find the meeting under current upcoming meetings and click on the link to find the meeting agenda, call-in information and any meeting documents. Problems? Email info@mhtrust.org .
Is public comment taken at Trustee committee meetings?	Public comment is not regularly scheduled during Trustee committee meetings. Written comments are always welcome and may be submitted to the Trustees at any time to the address or fax number below or email steve.williams@alaska.gov . Note that, if you wish your comments distributed to Trustees prior to a committee meeting, all comments must be received two days prior to the meeting to allow time to distribute them to Trustees.
What is the process for commenting on projects on Trust land?	Public comment regarding projects on Trust land is most effective when provided early in the decision process. Trust land is managed by the Trust Land Office (TLO) on behalf of the Trust Authority. Written comment is sought by the TLO on a per-project basis. Before each project, the TLO consults with the Board of Trustees and issues a “best interest decision and public notice” regarding the project. The best interest decision and instructions for submitting comments are posted on the Trust Land Office website , through the State of Alaska Online Public Notices and in local newspapers. Following the comment period, the TLO may affirm, revise or rescind the best interest decision regarding the project. Of course, public comment regarding any Trust land issue may be provided to the Trustees at any time at the address or fax number below, by email to steve.williams@alaska.gov or at Trustee meetings as described above.
For additional information:	Call Steve Williams, Chief Operating Officer, at 907-269-7697 or email steve.williams@alaska.gov if you have additional questions.

ALASKA MENTAL HEALTH TRUST AUTHORITY

BYLAWS

ARTICLE V MEETINGS*

Section 6. The Trust Authority will schedule at least one period for public comment during each regularly scheduled Trust Authority meeting. Prior to beginning the public comment period, the presiding officer will specify any limitation on content or topics to be addressed. She or he should read or may paraphrase the following procedural constraints:

- (a) The purpose for having public comment is to allow persons the opportunity to provide information to the Trust Authority and to advise the Trust Authority about problems and issues.
- (b) The public comment period will not be considered a hearing and cannot be used for that purpose. Organizations are required to request hearings in advance in writing, and when granted by the Trust Authority, the hearing must be given public notice in accordance with law.
- (c) Public comments will normally be held to a maximum of three minutes per speaker. A waiver to the time limit may be granted by order of the Chair or motion adopted by the Trust Authority.
- (d) The public comment period is not to be used in order to criticize or attack specific individuals.
- (e) The Trust Authority may not take action during the comment period, but may take matters under advisement.
- (f) The Trust Authority may consider matters identified during the public comment period under new business, but may defer such matters to a subsequent meeting in order to complete the original agenda or to provide notice to the public that the item will be on the Trust Authority's agenda.
- (g) In order to afford the maximum amount of time to the public, responses or comments by Trust Authority members or Trust Authority staff during public comment periods will be held to a minimum.

* Excerpted from Alaska Mental Health Trust Authority Bylaws adopted May 2014. All statutes, regulations and bylaws governing The Trust can be found on our website

<http://mhtrust.org/about/governance/statutes/>

May 2014

Current Trust Bylaws

1
2
3 ALASKA MENTAL HEALTH TRUST AUTHORITY
4 BYLAWS

5
6 ARTICLE I
7 NAME

8
9 The name of this organization is the Alaska Mental Health Trust Authority.
10 Common usage and abbreviation may be "The Trust" or "Trust Authority."

11
12 ARTICLE II
13 MISSION

14
15 Section 1. The Trust Authority acts in the best interest of the beneficiaries of The Trust. Its
16 mission is:

17
18 The Alaska Mental Health Trust Authority (The Trust) administers the Mental Health Trust to
19 improve the lives of beneficiaries. Trustees have a fiduciary responsibility to protect and
20 enhance trust assets in perpetuity for the beneficiaries. The Trust provides leadership in
21 advocacy for and planning, implementing and funding of the Comprehensive Integrated
22 Mental Health Program; and acts as a catalyst for change.

23
24
25 ARTICLE III
26 BOARD OF TRUSTEE
27 MEMBERSHIP AND TERMS OF OFFICE

28
29 Section 1. Trust Authority composition:

30 (a) The Trust shall be governed by its board of trustees.

31
32 (b) The Trust Authority Board of Trustees here after referred to as the Trust Authority,
33 consists of seven members appointed by the governor and confirmed by the
34 legislature. The members appointed under this subsection shall be appointed based
35 upon their ability in financial management and investment, in land management, or in
36 services for the beneficiaries of The Trust.

37
38 (c) A member of the board is entitled to:

- 39 1. An honorarium of \$200 each day spent at a meeting of the board, at a meeting of
40 a subcommittee of the board, or as a representative of the board. The sliding
41 scale will be \$50 for less than 2 hours, \$100 for 2 to 4 hours, \$150 for 4 to 6 hours
42 and \$200 for 6 hours or more. Any conflicts will be resolved by the Executive
43 Committee; and
44 2. Per Diem and travel expenses are authorized for boards and commissions under
45 AS 39.20.180.
46

1 Section 2. Term of office, vacancies, and removal:

- 2 (a) The members of the Trust Authority serve staggered five-year terms. A member
3 shall continue to serve until the member's successor is appointed and confirmed by
4 the legislature.
5
- 6 (b) A vacancy occurring in the membership of the Trust Authority shall be filled within 60
7 days by appointment of the governor for the unexpired portion of the vacated term.
8
- 9 (c) The governor may remove a member of the Trust Authority only for cause, including
10 incompetence, neglect of duty, misconduct in office, poor attendance, or lack of
11 contribution to the Trust Authority's work.
12

13 A member being removed for cause shall be given a copy of the charges and
14 afforded an opportunity to publicly present a defense in person or by counsel upon
15 not less than 10 days' written notice. If a member is removed for cause, the governor
16 shall file with the lieutenant governor a complete statement of all charges made
17 against the member and the governor's findings based on the charges, together with
18 a complete record of the proceedings. The removal of a member for cause
19 constitutes a final administrative order. A member seeking to appeal the governor's
20 removal of a member for cause under this subsection shall file a notice of appeal with
21 the superior court under AS 44.62.560.
22

- 23 (d) Except for a trustee who has served two consecutive five-year terms, a member of
24 the Trust Authority may be reappointed. A member of the Trust Authority who has
25 served two consecutive five-year terms is not eligible for reappointment to the Trust
26 Authority until one year has intervened. (§ 26 ch 66 SLA 1991).
27

28 ARTICLE IV
29 OFFICERS AND DUTIES
30

31 Section 1. The Trust Authority, by a majority vote of its membership, shall annually elect a
32 Chair, Vice Chair, and Secretary/Treasurer and other officers it considers
33 necessary from its membership.
34

35
36 Section 2. The officers must be elected by a majority vote at the September meeting, and
37 their term of office shall start on October 1 and shall end on the following
38 September 30.
39

40 Section 3. Officers may be re-elected to the office in which they serve by vote of the
41 membership of the Trust Authority as above.
42

43 Section 4. In the event of the resignation, death, or removal from the Trust Authority, of the
44 Chair, the Vice-Chair will succeed to the office of the Chair.
45

46 Section 5. If an office of the Trust Authority becomes vacant, an election shall be held to fill
47 the vacancy at the next regular meeting of the Trust Authority following the

1 vacancy. In the interim, the Chair may appoint a member to serve until the
2 election is held.

3
4 Section 6. The duties of the officers shall be as follows:

5 (a) Chair

- 6 1. Call all meetings. Preside at all meetings.
- 7 2. Appoint Committees and Chairs of Committees.
- 8 3. Serve as ex-officio (voting) member of all Committees.
- 9 4. Serve as the Trust Authority's official representative during his/her term.
- 10 5. Operate and conduct the business and affairs of the Trust Authority according
11 to the statutes, regulations, bylaws and policies adopted by the Trust
12 Authority.
- 13 6. Approve Trust Authority meeting agenda.

14
15 (b) Vice Chair

- 16 1. Assist the Chair in the discharge of his/her duties and preside at meetings in
17 the absence of the Chair.
- 18 2. Keep a list of actions taken by motion at each meeting and place items
19 requiring follow-up on the agenda for the next meeting.
- 20 3. Act as the parliamentarian for the Trust Authority.
- 21 4. Perform other duties described in these Bylaws or in accordance with statutes,
22 regulations, by-laws and policies adopted by the Trust Authority.

23
24 (c) Secretary/Treasurer

- 25 1. Sign to authenticate Trust Authority meeting minutes after Board approval for
26 the record. Upon request, attest to the authenticity of Trust Authority by-laws,
27 and approved motions.
- 28 2. Perform other duties assigned by the Trust Authority or the Executive
29 Committee.

30
31 ARTICLE V
32 MEETINGS

33
34 Section 1. The Trust Authority will meet at least four times each fiscal year. Committees will
35 meet as necessary to accomplish their responsibilities.

36
37 Section 2. Special meetings of the Trust Authority may be held at such time and place as
38 the Chair may order; or when any four Trustees request to the CEO a meeting be
39 scheduled.

40
41 Section 3. Reasonable public notice of Trust Authority and Committee meetings shall be
42 provided in accordance with AS 44.62.310. Meetings of the Trust Authority and
43 its Committees are subject to the Open Meetings Act, AS 44.62.310 and
44 44.62.312.

45
46 Section 4. A quorum at all meetings shall consist of a simple majority of currently appointed
47 Trust Authority members. One-half of the Trust Authority membership of a
48 Committee constitutes a quorum at a Committee meeting for conducting and

1 exercising the powers of the Trust Authority, but in no event shall consist of less
2 than two members.

3
4 Section 5. No member of the Trust Authority may designate a proxy.

5
6 Section 6. The Trust Authority will schedule at least one period for public comment during
7 each regularly scheduled Trust Authority meeting. Prior to beginning the public
8 comment period, the presiding officer will specify any limitation on content or
9 topics to be addressed. She or he should read or may paraphrase the following
10 procedural constraints:

- 11
- 12 (a) The purpose for having public comment is to allow persons the opportunity to provide
13 information to the Trust Authority and to advise the Trust Authority about problems and
14 issues.
 - 15
 - 16 (b) The public comment period will not be considered a hearing and cannot be used for
17 that purpose. Organizations are required to request hearings in advance in writing, and
18 when granted by the Trust Authority, the hearing must be given public notice in
19 accordance with law.
 - 20
 - 21 (c) Public comments will normally be held to a maximum of three minutes per speaker. A
22 waiver to the time limit may be granted by order of the Chair or motion adopted by the
23 Trust Authority.
 - 24
 - 25 (d) The public comment period is not to be used in order to criticize or attack specific
26 individuals.
 - 27
 - 28 (e) The Trust Authority may not take action during the comment period, but may take
29 matters under advisement.
 - 30
 - 31 (f) The Trust Authority may consider matters identified during the public comment period
32 under new business, but may defer such matters to a subsequent meeting in order to
33 complete the original agenda or to provide notice to the public that the item will be on
34 the Trust Authority's agenda.
 - 35
 - 36 (g) In order to afford the maximum amount of time to the public, responses or comments
37 by Trust Authority members or Trust Authority staff during public comment periods will
38 be held to a minimum.

39
40 Section 7. Meetings of the Trust Authority may be conducted by teleconference or
41 videoconference in accordance with AS 44.62.312(a)(6) provided that with
42 respect to a matter which requires the consideration of documents a member
43 participating by teleconference or videoconference may vote only on those
44 matters to which he or she has access to said documents.

45
46 Section 8.

- 47 (a) Formal actions by The Trust are accomplished through adoption of motions.
48

1 (b) Motions must be proposed by a Committee or Trust Authority member.

2
3 (c) Copies of motions on the agenda will be available to the public at the opening of the
4 Trust Authority meeting.

5
6 Section 9. A document becomes an official Trust Authority document only upon approval of
7 the Trust Authority. Any document not approved by the Trust Authority shall be
8 clearly marked "DRAFT".

9
10 ARTICLE VI
11 COMMITTEES

12
13 The Trust Authority Chair may designate Ad Hoc Committees or task forces to
14 accomplish special purposes. Persons other than Trust Authority members may serve on
15 the Trust Authority's Ad Hoc Committees and task forces; however, such persons may not
16 be voting members of such committees, only appointed committee members may vote on
17 committee actions. (The Chair of the Board of Trustees is a voting member of each
18 committee, article IV, section 6 (a)) Committee actions must be reported to the Trust
19 Authority at the next regular Trust Authority meeting.

20
21 ARTICLE VII
22 EXECUTIVE COMMITTEE

23
24 Section 1. The Executive Committee of the Trust Authority is composed of three officers,
25 the Chair, the Vice Chair, and the Secretary/Treasurer. The Chief Executive
26 Officer shall participate as requested at Executive Committee meetings.

27
28 Section 2. The Executive Committee:

29 (a) Has full authority within the limits of established Trust Authority priorities, policies, and
30 procedures to act on behalf of the Trust Authority between regularly scheduled
31 meetings with a dollar limit of \$500,000.00 on expenditures.

32
33 (b) Evaluates the Chief Executive Officer's performance in carrying out policies,
34 procedures, and directions of the Trust Authority before the November Trustee
35 meeting.

36
37 (c) Refers matters to other Committees for reports to the Trust Authority.

38
39 (d) Monitors activities of the Trust Authority through the Standing Committees.

40
41 (e) Reviews corporate performance measures, analyzes them, and brings them to the
42 Trust Authority with recommendations.

43
44 (f) Approves the annual corporation audit and forwards to the state for inclusion in the
45 state financial statements within timeframes set by the state department of
46 Administration.

47 (g) Reviews Memorandums of Agreement (MOAs) that involve the Trust Authority
48 and other governmental entity's except the Department of Natural Resources in

1 respect to the Trust Land Office and recommends to the Board of Trustees for
2 approval.

3
4 Section 3. The Executive Committee will meet no less than two times a year.
5

6
7 ARTICLE VIII
8 STANDING COMMITTEES
9

10 Standing Committees and their Chairs will be appointed by the Chair.
11

12 (a) The Resource Management Committee:

- 13 • Develops policies and plans for protecting, enhancing, and managing the Trust's
14 non-cash resources in the best interests of the beneficiaries.
- 15 • Implements plans at the direction of and on behalf of The Trust in accordance with
16 Trust statutes and regulations.
- 17 • Approves disposals with an annual lease rental more than \$50,000 and not to
18 exceed \$200,000; and disposals with sale revenues more than \$100,000 and less
19 than \$500,000. This authority includes disposals that could produce revenues in the
20 form of royalties that exceed this revenue limit if the disposal is an extension or
21 expansion of an existing lease that has previously been subject to the consultation
22 process, so long as any expansion or addition to that lease does not exceed 25% of
23 the original lease acreage. All approvals for new disposals of interest that include
24 royalties shall be approved by The Trust Authority.
- 25 • Approves project-specific expenditures from the principal, budget reserves or the
26 facility maintenance account up to \$50,000.
- 27 • Reviews Trust Authority Memorandum of Agreement with the Department of
28 Natural Resources for management of the Trust Land Office and recommends for
29 approval to Board of Trustees.
- 30 • Reviews annual operating budget for TLO and recommends approval to Finance
31 Committee.
- 32 • Evaluates, along with DNR, the Executive Director of the TLO annually.
33

34 (b) The Planning Committee:

- 35 • Identifies and forecasts the status and needs of beneficiaries.
- 36 • Develops program policies and plans to meet needs and improve the
37 circumstances of beneficiaries; and recommends to the Trust Authority for approval
38 as appropriate.
- 39 • Evaluates the implementation of approved policies and plans affecting
40 beneficiaries.
41

42 (c) The Finance Committee:

- 43 • Develops policies for investment and fiscal management for approval by the Trust
44 Authority.
- 45 • Oversees the implementation of approved investment and fiscal management
46 policies.
- 47 • Reviews the administrative budgets for The Trust and Trust Land Office and then
48 recommends to the Trust Authority for approval.

- 1 • Approves expenditure of authority funds to implement Trust Authority-approved
2 Focus Area allocations or bundles of an unlimited amount for a state fiscal year so
3 long as the total annual budget approved for this purpose for the same fiscal year is
4 not increased.
- 5 • Approves authority funds for individual Partnership Grants, General Authority
6 Grants and Trust Directed Projects in amounts up to \$50,000 awarded to a specific
7 recipient.
- 8
- 9 • Recommends to the Trust Authority individual Partnership, General Authority
10 Grants and Trust Directed Projects in amounts over \$50,000 for each specific
11 recipient.
- 12 • Approves Changes of Intent for MHTAAR grants involving the carry-over from one
13 state fiscal year to the next.
- 14

15 ARTICLE IX
16 CHIEF EXECUTIVE OFFICER
17

18
19 Section 1. The Trust Authority shall hire and appoint a Chief Executive Officer as provided
20 by law.

21
22 Section 2. The Chief Executive Officer is responsible for ensuring the staffing, planning,
23 organizing, coordinating, and directing all activities necessary to fulfill the
24 powers, duties, and purpose of the Trust Authority.

25
26 Section 3. The Trust Authority will evaluate the performance of the Chief Executive Officer
27 after the first six months of employment. Thereafter, the Chief Executive Officer's
28 performance shall be evaluated annually by the Executive Committee.

29
30 Section 4. Termination of employment of the Chief Executive Officer is by simple majority of
31 the seven trustees.

32
33 Section 5. Authorizes disposition of assets with an annual lease rental of \$50,000 or less
34 and/or total sale revenues of \$100,000 or less.

35
36 Section 6. Designates funds for contracts or grants in amounts up to \$50,000 each to a
37 specific recipient so long as the Focus Area project or bundle is within the scope
38 and amount previously approved by the Trust Authority but had not already been
39 designated to a specific agency.

40
41 Section 7. Approves authority grants in amounts up to \$10,000 for purposes that are
42 allowed under AS 47.30.056 totaling not more than the total approved for this
43 purpose annually by the Trust Authority for Trust Directed Projects.

44
45 Section 8. Executes transactions previously approved by the Trust Authority.

46
47 Section 9. The Chief Executive Officer will provide fiscal oversight of the Trust Land Office
48 on behalf of The Trust Authority.

1
2
3 ARTICLE X
4 PARLIAMENTARY AUTHORITY
5

6 Unless otherwise provided by law or these Bylaws, the Trust Authority's procedures
7 shall be governed by Robert's Rules of Order Newly Revised.
8

9
10 ARTICLE XI
11 ETHICS
12

13 Section 1. Trust Authority members are required to comply with AS 39.52.010 -39.52.960,
14 the Alaska Executive Branch Ethics Act.
15

16 Section 2. In addition to complying with the requirements of the Alaska Executive Branch
17 Ethics Act, Trust Authority members shall refrain from influencing or attempting
18 to influence their fellow Trust Authority members, or the Trust Authority's staff, to
19 take any official action or make any recommendation for official action with
20 respect to the state's funding, direct or indirect, of an organization with which
21 they are associated.
22

23 Section 3. Trust Authority members are required to comply with the Conflict of Interest
24 Declaration as stipulated in the Alaska Executive Branch Ethics Acts.
25

26
27 ARTICLE XII
28 AMENDMENT OF BYLAWS
29

30 These Bylaws may be amended at any regular or special meeting of the Trust
31 Authority by a two-thirds vote of Trust Authority members provided that written notice and
32 copies of the proposed amendment have been submitted to the members 30 days prior to
33 the meeting or by unanimous vote without notice.
34

Joint Advocacy

MEMO

To: Trustees

From: Carley Lawrence, Chief Communications Officer

Date: November 4, 2016

Re: Legislative Priorities & Advocacy

Working collaboratively with the Trust’s advisory boards’ executive directors, we are planning to spend the allotted time at the November board meeting to have an open dialogue about legislative priorities, strategies, and possible prioritization. We encourage trustees to review these “conversation starters” below in advance of the board meeting to allow for a more interactive dialogue among trustees, executive directors and staff.

1. There will be additional cuts made to programs serving beneficiaries in the proposed budget from Gov. Walker and more from legislators. How do we decide which reductions to accept and which ones to fight? How do we identify cuts we can recover from and cuts that are catastrophic?
2. Medicaid optional benefit services are important to the health and safety of Trust beneficiaries. These services include Medicaid adult dental, prescription drugs, physical therapy, personal care, hospice, case management, among many others. Taking into account **the State’s fiscal situation and the risk of further cuts, how much effort should the Trust and advocacy partners invest to protect these services? Should we advocate to protect all Medicaid optional benefit services equally or should we prioritize a list? What information is needed to build an effective advocacy campaign? What are our strategies?**
3. The State of Alaska spent \$257 million on home- and community-based service waivers in FY16 and is on track to increase in FY17. What will be the major contributing factors related to Medicaid reform and the budget in support of our waiver based system of care?
4. How should we advocate for the alcohol tax and title 4 revisions?

5. Through executive proclamation, Gov. Walker recognized November as “**Family Caregivers Month**” to promote awareness about the important work provided by families and other natural caregivers for seniors and persons with disabilities. These caregivers are critical to all Trust beneficiaries as they provide the foundation of long-term care so that their loved ones may live at home for as long as possible, sometimes at a cost to themselves, and save the state millions of dollars in uncompensated care. How can we increase attention about the value of caregiving in order to enhance supports for them?
6. The Trust and many partners invested a great deal of social capital in SB 91, criminal justice reform. How should we prepare to answer questions and attempts to pull back from the reforms in SB 91 during the next session? Same question for SB 74, Medicaid reform.
7. How do we educate new legislators (and staffers) about beneficiaries and the systems that serve them between now and January 17, and during session?
8. Do trustees support encouraging the legislature to work on a comprehensive fiscal plan?

Non-Focus Area Allocation Funding Request

MEMO

To: Russ Webb, Chair
Date: November 7, 2016
Re: Health Information Exchange Technical Assistance
Fiscal Year: 2017
Amount: Up to \$50,000
Project Title: AeHN Road Map Development

REQUESTED MOTION:

Approve up to a \$50,000 FY17 allocation from Consultative Services Strategic Planning for a technical assistance contract to assist the Alaska eHealth Network with developing a road map to strengthen Alaska’s health information exchange.

Assigned Staff: **Heidi Wailand**

PROJECT DESCRIPTION:

PLANNING FOR A COMPREHENSIVE MENTAL HEALTH PROGRAM



Trustees and staff have prioritized the development of comprehensive planning infrastructure to direct and manage change in Alaska’s comprehensive mental health program. One part of that infrastructure is the planning and implementation of technology and data that supports quality and efficiency in service delivery, of which a statewide health information exchange is an essential component. Trust staff seeks approval for up to a \$50,000 FY17 non-focus area allocation from the Consultative Services Strategic Planning budget line to further efforts to develop a strategic road map for the statewide health information exchange that will feed into the larger technology and data planning effort.

Electronic health information exchange (HIE) allows doctors, nurses, pharmacists, behavioral health and other health care providers, and patients to appropriately access and securely share a patient’s vital medical information electronically—improving the speed, quality, safety and cost of patient care.¹ A high value, high functioning, sustainable statewide health information exchange infrastructure is critical to achieving the objectives of the comprehensive mental health program and Medicaid reform. Indeed, the Alaska Department of Health and Social Services (DHSS) is heavily reliant on the HIE for a range of strategic initiatives, including public health reporting, behavioral health reform

¹ <https://www.healthit.gov/providers-professionals/health-information-exchange/what-hie>

and streamlining, emergency care improvement, coordinated care, and the enhanced tribal Federal Medicaid Assistance Percentage (FMAP) initiative.

Alaska's health information exchange is operated by the Alaska eHealth Network (AeHN), a non-profit organization led by a diverse board representing Alaska's health care industry. AeHN's purpose is to promote the use of electronic health records and provide Alaskans with a secure health information exchange. Entering its fourth year of operating a health information exchange, AeHN has a roughly \$2 million annual budget funded by participant fees (Table 1). AeHN's budget currently supports six staff positions: an executive director, an office manager, three account managers, and help desk.

Since September, Trust staff has helped AeHN kick off a strategic planning initiative, including interviews with AeHN board members and staff, DHSS, and others to gain an understanding of the current opportunities and challenges facing the organization. AeHN finds itself at a critical juncture. Participants have expressed concern that the cost of participating is not commensurate with the value received. Much of the data and functionality now available through the health information exchange is underutilized; meanwhile, some provider organizations are investing in parallel health information technologies in order to meet Meaningful Use and other quality measures. AeHN's board members worry about the organization's capacity to promote the widespread adoption of a centralized health information exchange and meet the operational demands of rapidly integrating new systems and providers into that exchange.

AeHN must develop a plan to assess and build its organizational capacity, rebuild confidence among existing and prospective participants, and move toward increased value (see Figure 1). Through our initial analysis, we believe that AeHN's existing budget is not sufficient to support the level of work, outreach, and technology development necessary to create a truly high value, high functioning health information exchange for Alaska. However, we may be able to significantly expand AeHN's budget by leveraging the 90/10 federal Medicaid match, which we now understand applies to many more costs associated with developing state health information exchanges than previously realized.²

The requested funding will be used to hire a consultant to work with AeHN and Trust staff to (1) define the role of Alaska's health information exchange, (2) analyze ways to increase its value and sustainability, (3) assess and build organizational capacity, (4) develop a strategic road map, and (5) maximize and expedite receipt of federal funding. By hiring a consultant with deep HIE expertise, we can ensure Alaska learns from other states' experiences and begins tapping additional federal funding opportunities as soon as possible.

² See State Medicaid Director (SMD) Letter #10-016 (August 17, 2010), SMD Letter #11-004 (May 18, 2011), CMS guidance document, "CMS Answers to Frequently Asked Questions" (August 10, 2013), and SMD Letter #16-003.

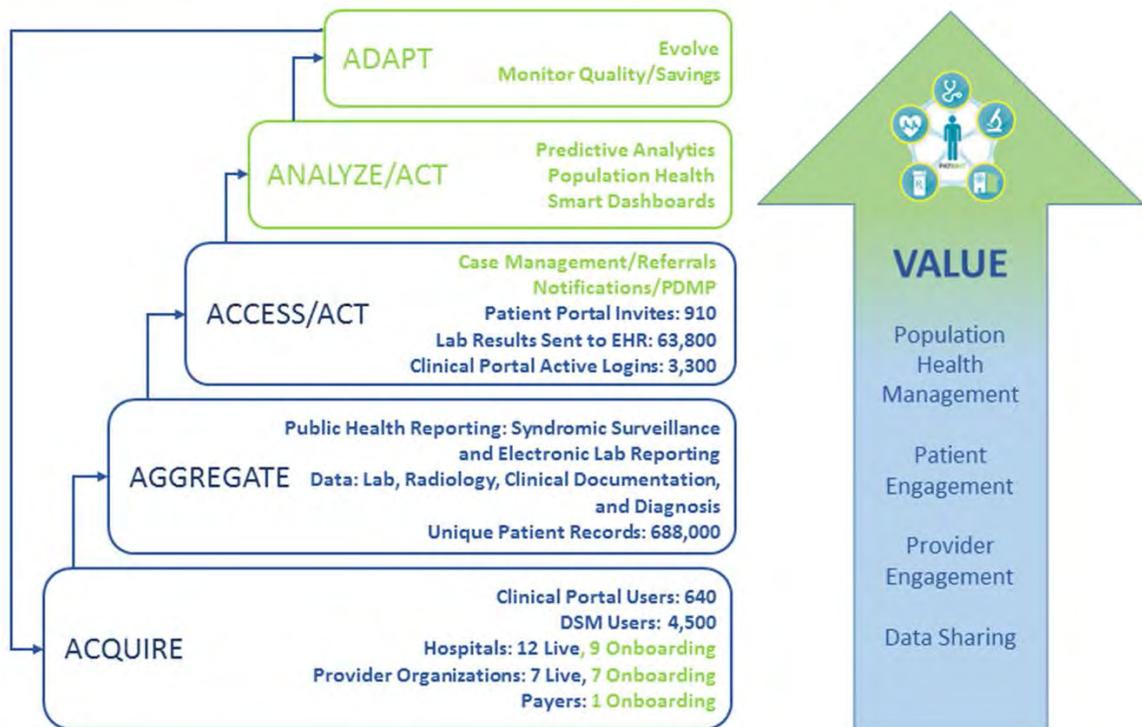
Table 1. Alaska eHealth Network Breakdown of Projected Income and Expenses, FY17*

Projected Income			Projected Expenses		
Source	Projected Income	Percent of Total	Cost Category	Projected Costs	Percent of Total
State Participant Fees	\$ 1,155,000	56%	Orion HIE Services	1,000,000	49%
Hospital Participant Fees	\$ 560,740	27%	HIE Interfaces	172,500	8%
Provider Participant Fees	\$ 250,000	12%	Personnel, including Fringe	677,120	33%
Direct Participant Fees	\$ 24,760	1%	All Other Expenses	209,145	10%
Payer Participant Fees	\$ 56,250	3%		2,058,765	100%
Consulting Fees	\$ 11,375	1%			
Donations	\$ 400	0%			
Other	\$ 240	0%			
	\$ 2,058,765	100%			

**Projections extracted from AeHN's September 2016 board packet.*

Figure 1. Toward Increased Value

AeHN Maturity Model (11/2016)



*Adapted from Orion Health 2016 slide

BLUE - Current
GREEN - Ongoing and Future

Finance Committee Report

	Item Type	Proposal	Organization	Page #	Proposed Motion
1	Trust Item	Continued Suspension of Quarterly Transfers from the Trust Authority Development Account to the Alaska Permanent Fund Corporation	The Trust	86	Approve the finance committee recommendation to suspend transfers of cash principal from the Trust Authority Development Account to the Alaska Permanent Fund Corporation through November 2017.
2	Trust Land Office Item	Icy Cape (Item 1)	Trust Land Office	87	Approve the finance committee recommendation to fund the newly formed entity with principal from the Trust Authority Development Account (TADA) fund code 3320 with \$2M. These funds do not lapse.
3	Partnership	Fairbanks Homeless and Housing Services Coordinator	City of Fairbanks	105	Approve the finance committee recommendation for a \$92,300 FY17 partnership grant with the City of Fairbanks for the Fairbanks Homeless and Housing Services Coordinator.
4	Partnership	Planning and Pre-Implementation Phase for Employment-Based Intensive Outpatient Treatment program	Eastern Aleutian Tribes	115	Approve the finance committee recommendation for a \$70,450 FY17 partnership grant to Eastern Aleutian Tribes, Inc. for the Planning and Pre-Implementation Phase for Employment-Based Intensive Outpatient Treatment program.
Finance Report - Approved at the October 26, 2016 Finance Committee Meeting					(NO ACTION REQUIRED)
	Focus Area Allocation	RISE Supported Employment Vocational Program	Anchorage Community Mental Health Services		Approved a \$130,000 FY17 Beneficiary Employment and Engagement focus area allocation to Anchorage Community Mental Health Services for the RISE Supported Employment Vocational Program project.
	Focus Area Allocation	Recover Alaska	Sultana New Ventures LLC dba The Foraker Group		Approved a \$200,000 FY17 Substance Abuse Prevention and Treatment focus area allocation to Sultana New Ventures LLC dba The Foraker Group for the Recover Alaska project.
	Partnership	Healthy Smiles Forever; Long-term Care Dental Treatment	Christian Health Associates		Approved a \$48,000 FY17 partnership grant to Christian Health Associates for the Long-term Care Dental Treatment project.
	Partnership	Alaska Psychology Internship Consortium: Preparing for Re-accreditation	Western Interstate Commission for Higher Education		Approved a \$22,500 FY17 partnership grant to the Western Interstate Commission for Higher Education for the Alaska Psychology Internship Consortium: Preparing for Re-accreditation project.

MEMO

To: Larry Norene, Finance Committee Chair
From: Kevin Buckland, Chief Financial Officer
Date: October 13, 2016
Re: Continued Suspension of Quarterly Transfers from the Trust Authority Development Account to the Alaska Permanent Fund Corporation

REQUESTED MOTION:

The Finance Committee recommends that the full Board of Trustees suspend transfers of cash principal from the Trust Authority Development Account to the Alaska Permanent Fund Corporation through November 2017.

BACKGROUND

The Trust Authority Development Account¹ (TADA) maintained within the state Treasury temporarily holds receipts from the sale or other disposal of Trust land as well as fees, charges, royalties and other money attributable to principal such as real estate mortgage proceeds.

Funds remain in the TADA until Trustees authorize transfer to the Alaska Permanent Fund Corporation (APFC) in accordance with Alaska Statute (AS) 37.14.033 for investment alongside the Alaska Permanent Fund, or until Trustees authorize another use for the cash (e.g., real estate investment acquisition, Program Related Investment, capital asset development, or USFS timber exchange financing).

Cash in the TADA is invested in the GeFONSI² alongside the general fund in highly liquid, interest-bearing instruments. The interest earnings are deposited monthly into the Alaska Mental Health Settlement Income Account (“the Checking account”).

Previously the Trust operated under Resolution 03-01, which directed the CFO or CEO to transfer accumulated cash to APFC on a quarterly basis unless authorized differently by Trustees. Once cash principal has been transferred to APFC for investment alongside the Alaska Permanent Fund where it is retained perpetually in accordance with AS 37.14.035. In recent years the Finance Committee and Full Board have passed motions annually to continue suspension of transfers.

¹Integrated Resource Information System (IRIS) Fund #3320

²General Fund and Other Non-Segregated Investments



To: Larry Norene, Chair
Finance Committee
From: Karsten Eden
Date: 10/12/2016
Re: Icy Cape (Item 1)
Fiscal Year: 2017
Amount: \$2.0 Million

Approval

Proposed RMC Motion:

“The Finance Committee recommends that the Trust Authority board of trustees approve the proposed action to fund the newly formed entity with principal from the Trust Authority Development Account (TADA) fund code 3320 with \$2M. These funds do not lapse.”

Background:

Transaction/Resource: Form an entity to develop mineral resources independently or through JVs with other commercial interests. Lease the property known as Icy Cape to the newly formed entity. Fund the newly formed entity with \$2M to conduct stratigraphic framework and resource drilling, improve existing field camp and infrastructure, acquire, equip, and deploy a laboratory for on-site preliminary sample analyses in support of targeted drilling, purchase vehicles and equipment for field work, legal services, and to establish short turn-around-time resource analysis services.

Property Description/Acreage/MH Parcel(s): All of MHT parcels no. CRM-0001, CRM-0002, CRM-0003, CRM-0004, CRM-0005, CRM-0006, CRM-0007A, CRM-0008 and CRM-0009 of the Icy Cape Block, located in CO22S019E, CO22S020E, CO22S021E and CO22S022E and subtends about 48,000 acres.

Proposed Actions: There are three proposed actions:

1. Formation of entity for Icy Cape Gold and Industrial Heavy Minerals Project
2. Leasing of Icy Cape property to the newly formed entity
3. Approve funding for entity for:
 - a. Stratigraphic and resource drilling
 - b. Camp upgrades and infrastructure updates
 - c. Other items needed for successful project

General Background: TLO's Icy Cape property is located in the Gulf of Alaska near Icy Bay about 75 miles (120 km) northwest of Yakutat (Exhibit A). Placer gold in garnet-rich sands ("ruby sands") have been described in this region and explored for/exploited since the early 1900s. In 1992, Paraclete Resources, Inc. outlined five prospective areas for placer gold, estimated a total 3.5M troy ounce resource in the western portion of the property. This estimate is not compliant with CIM and SME definition standards for Mineral Resources and Minerals Reserves, as defined under NI43-101. Since 1996, when land and minerals ownership of the Icy Cape Block (henceforth Block) was transferred from the State of Alaska to the Alaska Mental Health Trust Authority no mineral-resource related activity has been conducted there.

Glacio-fluvial, deltaic, and shoreline features cover the surface, but their lateral and vertical distribution in the subsurface are unknown. Stratigraphic framework drilling, therefore, is a critical component of this Consultation.

The Block is in a remote area in the Gulf of Alaska. It is poorly accessible and its single existing road is in inadequate condition to traverse the length of the area. Bridges are in need of repair or absent. Logging roads perpendicular to the single road were last used in 2002. They are overgrown with alder and locally washed out. Older logging roads are completely overgrown. Access to targeted drill sites in the lowlands and uplands adjacent to the single road is thus not possible without improvements, and in some cases new roads will have to be constructed. Some areas are accessible only by helicopter.

The Minerals & Energy (M&E) Section of the TLO identified this Block as prospective for placer gold and for associated HM as added value in gold exploitation. M&E conceived, designed, and initiated the Icy Cape Gold and Industrial Heavy Minerals Project (henceforth Project) in July 2015. Designed as a staged and incremental effort, the Project's focus is evaluation of the potential for industrial HM (for example garnet, zircon, and rutile) as co-products of gold exploitation.

All aspects of Phase 1, 2, and proposed Phase 3 have been supervised and managed by TLO's Certified Professional Geologist, a Qualified Person as defined in National Instrument 43-101. This assures that mining industry standards are followed, and certify that guidelines of NI43-101, JORC and SAMREC will be met or exceeded.

In Phase 1 of the Project, technical literature and unpublished TLO archive documents were compiled and analyzed, and a preliminary geological mineral-resource map was compiled. HM concentrates were collected in the field, and over 100 samples from pre-TLO ownership reconnaissance samples were analyzed for their mineralogical compositions. These samples were retrieved from the Geologic Materials Center in Anchorage.

Phase 1 results confirm potential for gold and identify and quantify garnet and other HM as prospective co-products. These minerals comprise the majority of the HM group. Eden et al., 2016 (Exhibit B) estimate the Block to contain in excess of 2 billion tons of sediments to 35 feet below the

surface. (NOTE: During field work in July 2016 we mapped ancient beach sediments in coast-parallel terraces 2 miles inland and over 150 feet above sea level).

In Phase 2 of the Project (started in July 2016), field crews collected exploration samples totaling more than 4,000 pounds for laboratory studies. Samples were collected by use of backhoe, hand dug pits, channel samples of road cuts, and hand-held augers. On-site reconnaissance panning showed all samples have gold and HM.

Phase 2 samples are at the contracted HM laboratory for test work. In the laboratory, samples will be processed by industry-specific methods and standards to produce mineral concentrates for industrial testing, application, marketing, and thus, foster and expedite development of gold and HM in the Block.

During August 2016, the TLO contracted for a low-altitude high-resolution aeromagnetic survey over the coastal sediments of the Block. Such airborne data delineate variations in magnetic intensity of shallow subsurface geologic material. Areas with higher than adjacent magnetism (anomalies) are projected to be associated with HM placers (that include gold), and help locate drilling-exploration targets. Magnetism maps show patterns consistent with our geologic and deposit models of the Block.

Stratigraphic framework and resource assessment drilling (Phase 3) will be conducted in June, July and August of 2017. Framework drilling will enable an understanding of the geologic history of subsurface sediments and also provide samples sufficiently large for gold and HM analyses. Drilling will be based on results of Phase 2. The benefits of the stratigraphic and resource drilling are that they provide critical measures of vertical and lateral extent of mineralization, information on mineral recovery, mineral processing and mineral separation procedures leading to a pilot plant design. Forming the entity and conducting the drilling program will significantly upgrade the property's value and therefore increase its marketability.

The plan is for a field crew of 10 personnel, not including short-term visits by executives, technical advisors, and commercial interests. It is necessary to acquire and deliver to the site a camp facility, infrastructure, and field transportation prior to the drilling campaign.

Communication of M&E's exploration results has gained international attention and support. The M&E leveraged its small reconnaissance budget for Phase 1 by attracting a major HM mining corporation's interest and thereby tripled its budget. Again, in Phase 2, M&E leveraged the budget by gaining in-kind technical field support from the HM industry.

The Project will demonstrate that the Block can produce gold commercially along with HM in bulk tonnage over an extended period of time. It is likely that there are at least two deposit types; smaller high-grade and larger, though lower grade. Depending on the results of Phase 3, future exploitation of smaller high-grade deposits will most likely occur through the suggested entity that can mine and market mineral products independently for higher ROI. Exploration drilling will also reveal the larger, though lower grade deposits for which the entity will likely negotiate JVs with mining companies,

mineral producers, and/or investment groups. In either case, it is optimal to retain managing control, through the newly formed entity, of the Block's mineral resources and their commercial development.

Phase 4, would consist of a test mining operation through the entity with a pilot plant for producing gold and industrial heavy mineral products for sale.

Anticipated Revenues/Benefits: Icy Cape is a unique minerals prospect. It has the potential to become the Trust's flagship property and to outperform any other mineral property the Trust owns in revenue generation over decades to come. It is likely that a successfully developed project would at least triple our annual mineral revenues. Developing the project through an entity formed for the purpose will allow the greatest value to be realized for the Trust and allow for certain strategies such as joining with future JV partners which will permit a major stake and controlling interest in the project. This, in turn, offers significantly higher revenue potential than traditional leasing. The judicious use of this entity, initially for exploration, will accelerate resource development leading to a long term optimal revenue stream for the Trust. Once mining begins revenue will come from the sale of gold, garnet, other HM, and JV interests.

Anticipated Risks/Concerns: As in any mining and mineral-resource ventures there are inherent risks and concerns. Although there is a possibility that drilling analyses might indicate low resource potential in the Block, magnetic, geologic, and other adjunct data, including field observations and ongoing laboratory analyses indicate otherwise.

Project Cost Estimate: The drilling program, sample analysis, infrastructure improvements, purchasing of vehicles and logistics, (that is, Phase 3) are estimated at \$1.75M (Exhibit C).

Other Considerations: The Icy Cape Block is within the Yakutat gold province. In this province active placer gold mining on State-owned beaches adjacent to the Block demonstrates and underscores the resource-fertile characteristics of this property.

Due Diligence: The TLO M&E Section Chief and other staff are familiar with the resource potential of the Block. They have researched, inspected, and sampled the property repeatedly, and conducted Phase 1 and Phase 2 exploration programs that included participation in laboratory analyses. The importance of forming an entity for the purposes of conducting the stratigraphic and resource drilling program were determined by lengthy internal analysis and review of published and internally produced exploration data and reports. Market analysis, consultation with industry-expert exploration, and resource assessment parties were also conducted. By the due diligence process the M&E also identified a uniquely suited contractor with domestic and international placer expertise with a state-of-the-art HM analytical laboratory to conduct analyses.

Alternatives: Do nothing and hope that someday industry will approach TLO for leasing opportunities.

In lieu of the alternative, this Consultation advocates formation of an entity with a mandate to undertake the proposed activities. TLO may develop portions of the Block and produce gold and HM concentrates for sale. TLO may form JVs with partners and negotiate profit-sharing parameters with potential for higher returns than lease agreements. Not conducting the drilling program renders the resource potential of the Block hypothetical, and thus limits TLO's position in self-developing and marketing these resources. Demonstrated resource potential, or preferably demonstrated reserves, are critical measures that the gold and HM mining industries use in evaluating the viability of a mineral resource prospect.

Consistency with the Resource Management Strategy: This proposal is consistent with the "Resource Management Strategy for Trust Land" (RMS), which was adopted January 2016 in consultation with the Trust and provides for the TLO to focus first on land or resources at the high end of their market values ("best markets"). It is an organizational mandate for the TLO to maximize its income base by developing its natural resources. Further, the RMS clearly states that the TLO needs to adapt to new commodity market and industry situations, and therefore, develop business opportunities.

Trust Land Office Recommendation: The TLO recommends the allocation of principal funds to form and fund the entity and to complete a lease with the entity so that it can conduct the drilling and analysis campaign at Icy Cape (Phase 3).

Applicable Authority: Alaska Statutes 36.30.850(b)15(B), 37.14.009(a), 38.05.801, and regulations 11 AAC 99, 20 AAC 40.700 (key statutes and regulations applicable to Trust land management and disposal).

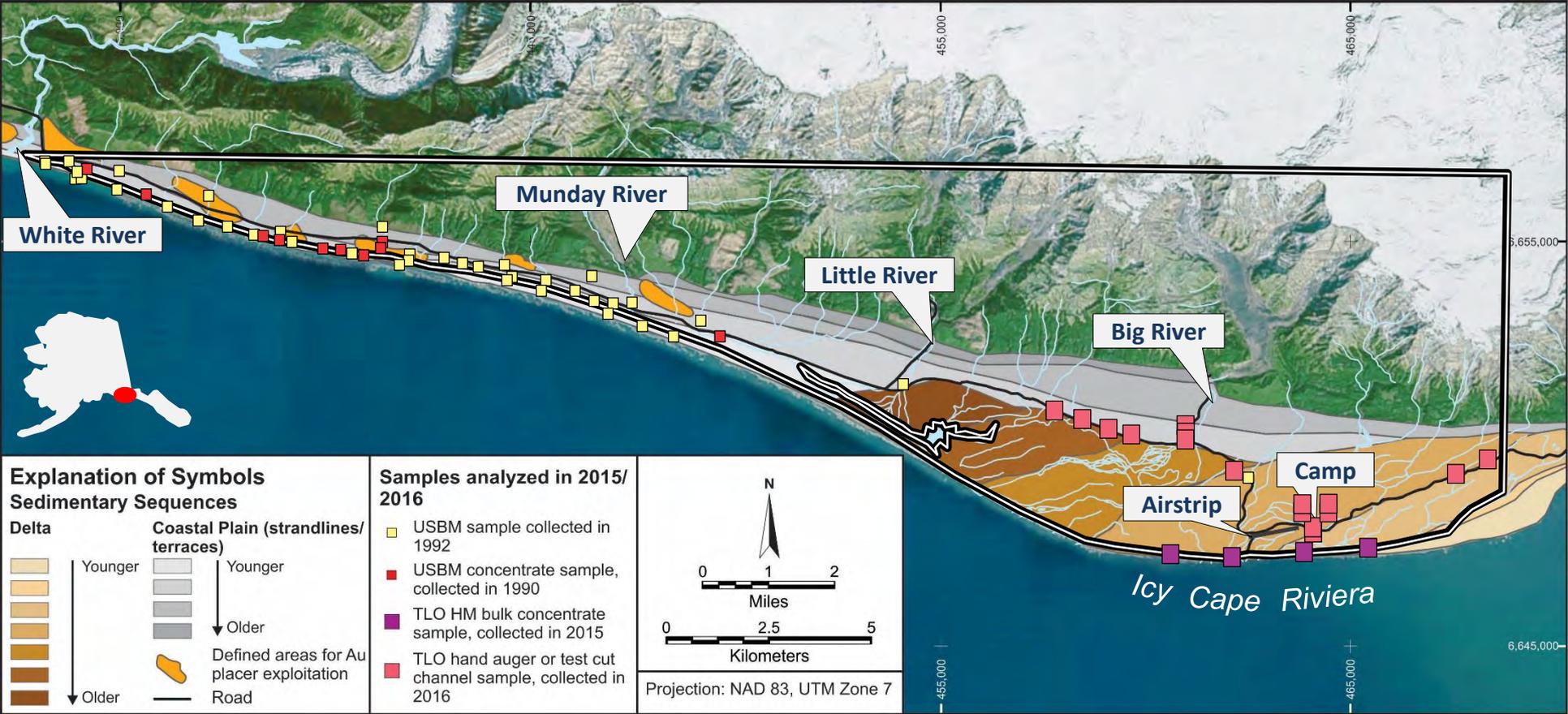
Trust Authority Consultation: This briefing document fulfills the consultation requirements that are applicable to the transaction.

Exhibit(s): Exhibit A – Icy Cape land block map

Exhibit B—Eden, K., Grosz, A.E., Grosz, J.E., Giles, C.J., and Foley, J.Y., 2016. Gold and associated industrial heavy minerals in the Icy Cape District: White River to Icy Cape, Alaska, USA, 10th International Heavy Minerals Conference, Sun City, August 16 – 17, 2016, SAIMM, pp. 195 – 206.

Exhibit C – Phase 3 cost estimate

Exhibit A: Icy Cape Land Block



Gold and associated industrial heavy minerals in the Icy Cape District: White River to Icy Cape, Alaska, USA

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Portions of the Icy Cape placer Au district have been described and exploited since the early 1900s. Industrial studies of Au-bearing garnet-rich intervals promoted a 3.5 million troy ounces resource in the western half of the district. This estimate is not compliant with CIM and SME definition standards for Mineral Resources and Mineral Reserves. We note high variability in the textures of sediments and their heavy mineral (HM) content and composition in the district, probably as a function of depositional environment. Sediments are medium- to fine-grained sands with a valuable HM assemblage that averages 26.0% in a range of 1.1% to 72.6%. Valuable heavy minerals (VHMs) garnet, magnetite, ilmenite, rutile, and zircon, but not including Au, average 7.9% in a range of 1.0% to 37.6% of the HM assemblage. Trace quantities of uraninite, thorite, monazite, xenotime, and others are noted. Analyses show garnets have an average Y content of 726 ppm in a range of 0–2150 ppm. Energy-dispersive X-ray fluorescence confirms compositions commensurate with Ca, Al, and Mg silicates. In this brief report we provide empirical analytical data and note high variability in the textures, HM content, and compositions as a probable function of depositional environment. Icy Cape District land and resources are owned by the Alaska Mental Health Trust Authority and managed by the Trust Land Office (TLO).

INTRODUCTION

The Icy Cape HM District subtends more than 200 km² fronting the Pacific Ocean and backing to the foot of the Robinson Mountains at about 1700 m above sea level. We classify the district into geomorphic provinces; the eastern region as deltaic (Figure 1) and the western region as coastal plain (Figure 2) based on geomorphologic expressions. The coastal plain is entirely built up of unconsolidated outwash sediments and ancient beach sand deposits.

The area from the White River to Icy Cape has intermittently produced placer gold since the initial discovery in 1897. Gold production reports don't exist, but it is estimated that at least 16 000 troy ounces of gold have been mined from small-scale placer mining that concentrated on the active beaches and the White River sediments. It was not until the mid-1980s to the early 1990s that mining companies such as Noranda Exploration from Canada and Paraclete Resources from Australia began exploration for large-scale placer gold deposits. Paraclete Resources defined areas for gold placer mining as presented in Figure 2 and delineated a 3.5 million troy ounce resource (Rossetti, 1992). Note that this resource estimate is a historical estimate and is not compliant with CIM and SME definition standards for Mineral Resources and Mineral Reserves.

Placer Au occurs primarily as fine-grained (averaging 0.250 mm in diameter) flat and rounded plates and is strongly associated with garnet-rich layers (inset in Figure 2). Gold recovery tests demonstrated recoveries in excess of 93%, at an estimated 81% purity (Trust Land Office document archives).

In 1996 the land and minerals ownership of the Icy Cape land block was transferred from the State of Alaska to the Alaska Mental Health Trust Authority. The land and mineral resources are managed by the Trust Land Office (TLO). Natural resources between mean high tide and 3 nautical miles (5.56 km) offshore are managed by the State of Alaska. The nature and distribution of HMs in offshore sediments is unknown.

Over the next decade the TLO will develop timber resources in the heavily vegetated region of the coastal plain and delta regions. This will allow synergy with mineral resources development strategies.

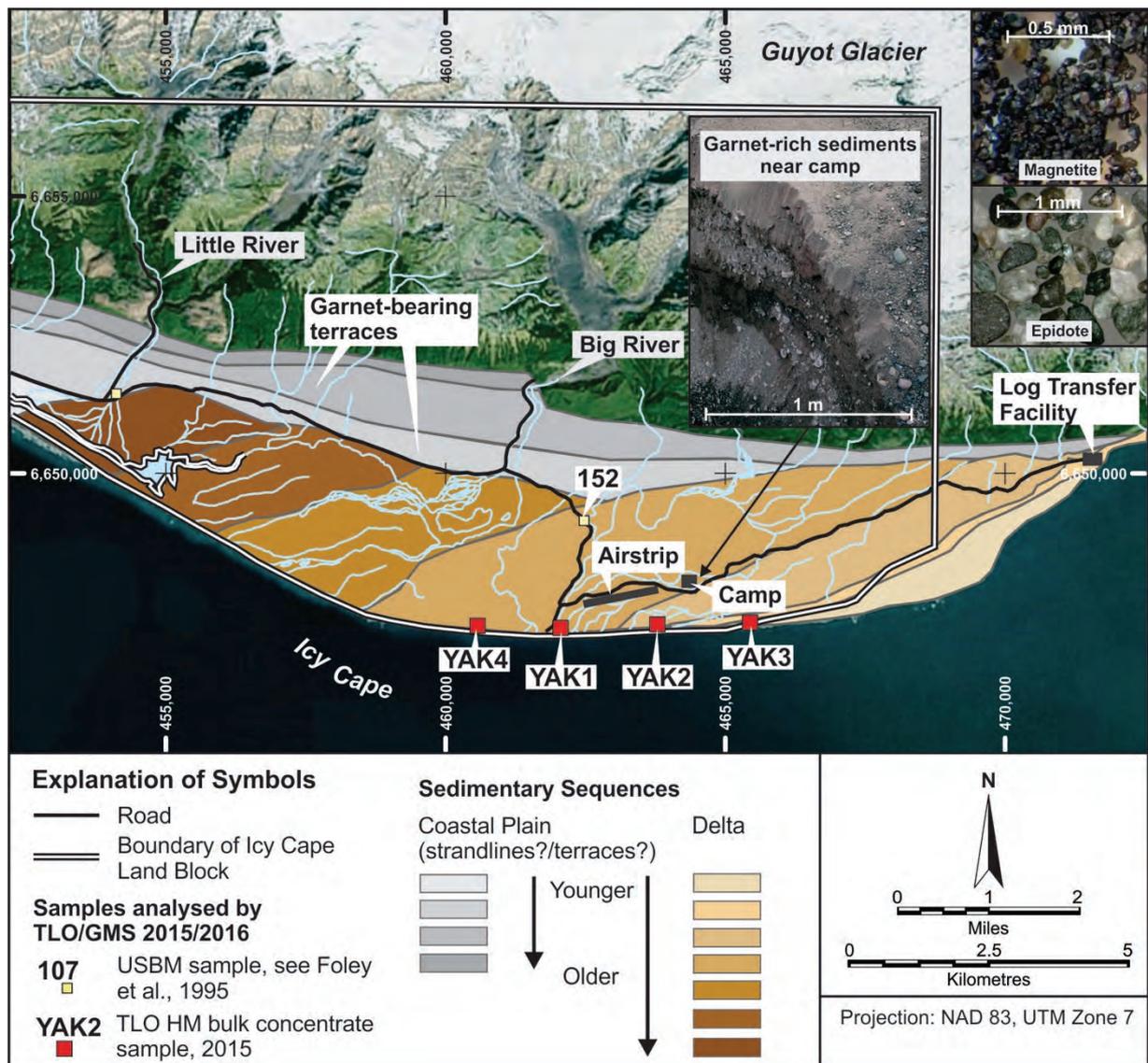


Figure 1. Map showing locations of analysed samples and sedimentary sequences in the eastern Icy Cape District.

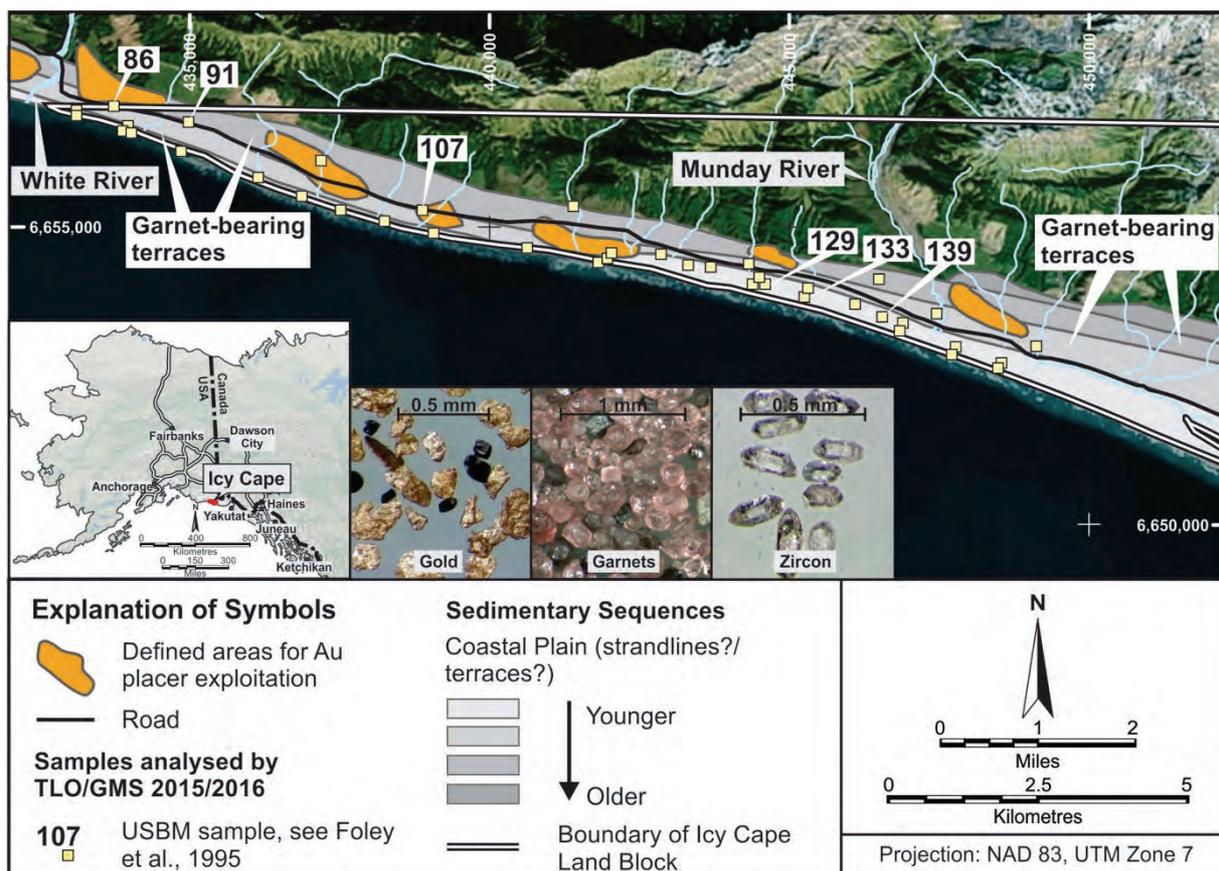


Figure 2. Map showing locations of analysed samples, sedimentary sequences and outlined areas for gold placer mining in the western Icy Cape District.

BACKGROUND

The first published systematic study of HMs in the region that included the district is one of titanium mineral resource potential by Foley *et al.* (1995). Foley *et al.* sampled at about 2 km intervals traversing the modern beach environment using solid-stem power and hand augers in the intertidal zone, beach face, and back beach, and channel sampling wave-cut beach terraces. Samples collected during that study average 1.5 m intervals ranging to 9.6 m in depth. Foley *et al.* (1995) estimate 0.57% valuable heavy minerals (VHMs; 0.49% ilmenite; 0.05% rutile; 0.03% zircon) in a range of <0.1% to 2.9% in modern shoreline sands of a portion of the district west of the Little River. They note that dynamic depositional processes produce large variations in grain size distribution and in HM content. These large variabilities make the determination of statistical central tendencies difficult. Median and mode values are better measures of this tendency, but we present mathematical averages bracketed by ranges.

Foley *et al.* (1995) note that HM fractions contain polyminerale grains, 'rock fragments', interlocked grains of magnetite, pyroxene, plagioclase, sphene, and ilmenite. They note the expansive deltaic sediments at Icy Cape and their reconnaissance Ti, Zr, and Au assays for samples from this area indicate that VHMs are present. Associated with placer gold in the region are trace quantities of platinum group metals (PGMs); (Foley *et al.*, 1995, Table 3).

Formerly confidential industry assessments of Au shown in Figure 2 (TLO document archive) note the sands contain other potentially recoverable minerals. Of these, zircon, garnet, and ilmenite were most likely recoverable, with PGMs regarded as a possibility as their value is recorded and apparently

associated with magnetite. These reports also note rutile as present and in need of evaluation as a potential commercial by-product from proposed gold operations.

The stratigraphy of the coastal region (coastal plain and delta) is not well known. Corporate models are based on the major unconsolidated sediment types. They are classified according to lithological character and origin: well-sorted sand and gravel formed at or near the present beach and on former beaches, including strand lines elevated by Holocene tectonic uplift; well-sorted dune sand on or near the present or former beaches; interbedded mud and sand containing much organic debris, which were formed on tidal flats, in bays or lagoons, and in clear lakes and swamps; and interbedded mud and poorly sorted to moderately well-sorted sand and gravel, which were formed on the flood plains or fans of streams on the outwash aprons of glaciers, including terminal and ground moraine and ice-rafted deposits. The thickness of the unconsolidated deposits on the coastal lowland and along the raised beach ridges is not known but is estimated to be of the order of tens of metres.

CURRENT WORK

Our studies relied on methods, procedures, and techniques commensurate with those of the placer Ti-Zr-REE HM industry. Particle-size distribution (PSD) analyses were conducted by use of US Standard stainless steel sieves and are reported for some bulk samples and for their HM content. An average of 120 g was separated in lithium metatungstate (LMT), a heavy liquid with a specific gravity of >2.96. Technical aspects are detailed by Foley *et al.* (1995) and by Grosz *et al.* (1990).

A Frantz barrier magnetic separator was used to separate minerals in the HM concentrate into seven fractions. After a low field-strength (0.05 A) pass through the apparatus set at 15 degrees forward- and 25 degrees side-slopes, the HMs were concentrated according to their magnetic susceptibilities at 0.15, 0.25, 0.35, 0.50, and 1.00 A, yielding a nonmagnetic 1.00 A residue, and their weights were recorded. This approach isolated, for example, over 90% of garnets into the 0.25 A fraction, over 95% of rutile and zircon into the nonmagnetic residue, and epidotes, pyroxenes, and amphibole minerals into intermediate fractions. Because of variations in a mineral's chemical composition and the presence of inclusions and complex intergrowths, a mineral may occur in more than one magnetic fraction. Magnetic fractionation reduces the number of mineral species in each fraction and thus facilitates qualification and quantification of HM species.

Each magnetic fraction was examined by reflected and transmitted light microscopy. Modal mineralogical compositions were determined by point counts of at least 500 grains in combination with visual estimates of field percentage compositions. Percentages of the various minerals were calculated on the basis of their weight in each fraction. The calculated weights of a mineral in the various magnetic fractions were then added together and divided by the total weight of the HMs. The densities of individual mineral species were not compensated for by this method. XRD, XRF, SEM, and microprobe analyses were used to confirm petrographic mineral determinations and to detail compositions.

In this paper, we provide PSD, HM content, modal mineralogical, and adjunct analytical data for samples. We also generated conductor, non-conductor, and trace element determinations that are not included in this brief report.

More than 100 samples from Foley's (1995) study were retrieved from archives at the Geologic Materials Center in Anchorage, AK. From these, 87 samples averaging 275 g were collected by use of Jones splitters, and five samples of garnet-rich beach concentrate collected by the TLO in 2015 were included. The average HM content of the 87 samples is 19.3% in a range of 0.7-72.6%. The PSD of these sands is predominantly less than 0.297 mm and greater than 0.149 mm. With the exception of a few beach samples containing significant very coarse sand- to gravel-sized material, samples were predominantly less than 0.595 mm and greater than 0.105 mm in particle size.

The analytical results for 21 samples representing seven locations as selected for this report are presented in Table I. They represent thicknesses of sediments above mean high tide as modern beach sediments are outside the TLO property boundaries. Each location has defined sampling intervals. For example, SN 86.1 through SN 86.4 denote a core location with successively deeper sampled interval. Sample numbers from Foley *et al.* (1995) are present as map numbers for ease of cross-reference. Table I shows their locations (coordinates in metres, North American Datum 1983, UTM Zone 7), depth intervals in metres, and %HM (SG >2.96) expressed as a percentage of the bulk sample collected. Analyses of these widely distributed power-auger, hand-auger, and channel samples show an average 26.0% HMs in a range of 1.1–72.6%.

Table 1. Analytical results for 21 bulk sediment samples showing sample locations, depth intervals sampled, and HM content.

SN	UTM E	UTM N	From m	To m	Interval m	Wt% HM
86.1	433723	6657013	0.0	2.1	2.1	44.89
86.2	433723	6657013	2.1	4.0	1.9	33.82
86.3	433723	6657013	4.0	5.8	1.8	24.12
86.4	433723	6657013	5.8	7.3	1.5	72.58
91.1	434966	6656749	0.9	2.1	1.2	13.85
91.2	434966	6656749	2.1	4.0	1.9	64.91
91.3	434966	6656749	4.0	5.8	1.8	38.72
107.1	438874	6655268	0.9	2.7	1.8	38.87
107.2	438874	6655268	2.7	5.8	3.1	17.18
107.3	438874	6655268	5.8	6.7	0.9	10.44
129.1	444575	6654017	0.0	2.1	2.1	33.86
129.2	444575	6654017	2.1	4.0	1.9	12.88
129.3	444575	6654017	4.0	5.8	1.8	6.97
129.4	444575	6654017	5.8	7.6	1.8	1.50
129.5	444575	6654017	7.6	9.6	2.0	1.10
133	445248	6653788	0.0	0.8	0.8	21.27
139.1	446545	6653484	0.0	2.1	2.1	48.78
139.2	446545	6653484	2.1	4.0	1.9	10.92
139.3	446545	6653484	4.0	5.8	1.8	8.32
139.4	446545	6653484	5.8	7.2	1.4	2.91
152	462481	6649158	0.0	4.6	4.6	38.99

RESULTS

Medium- to fine-grained sands with locally large coarse- or fine-grained components dominate the coastal plain and delta portions of the district. With the exception of a few samples of relatively very coarse sand to gravel-sized material, mineral grains are 0.6 mm to 0.11 mm sized particles. The PSD of 21 sediment samples and some of their HMs are given in Table II. Particle sizes are given in millimetres. Note the high variability in size distribution of both bulk sediments and their HMs.

Mineralogy

The HMs of coastal plain and deltaic sediments in the district include a large and varied assemblage. Table III shows the distribution of HMs in 21 samples. Magnetite (MAG), ilmenite (ILM), garnet (GAR), rutile (RUT), zircon (ZIR), others (OTH), and VHM (valuable HMs include only MAG, ILM, GAR, RUT, and ZIR) as modal percentages of the HMs are given in Table III. A value of 0.00 denotes <0.01%. Images of minerals are shown as insets in Figure 1 and Figure 2, and they are described in the following section. Small, flat (with irregular and/or curled edges) gold particles as well as uraninite and thorite particles were noted also in many samples (example in inset Figure 1).

XRF analyses confirm chemical compositions commensurate with the presence and relative abundances of Ca, Al, and Mg silicate minerals that have not been examined for potential value as abrasives, water filtration agents, drilling mud components, or other commercial applications.

Table II. Particle size distribution of 21 bulk sediment samples and some of their HMs. Blank cells have no data.

SN	BULK SIZE DISTRIBUTION (Wt% retained)						HM SIZE DISTRIBUTION (Wt% retained)					
	0.595	0.420	0.297	0.250	0.149	<0.149	0.595	0.420	0.297	0.250	0.149	<0.149
86.1	0.7	1.6	10.5	13.9	70.2	3.2	0.1	0.4	4.2	5.3	84.4	5.6
86.2	4.6	3.8	17.2	17.6	53.2	3.6	0.9	0.8	3.6	10.1	79.7	4.8
86.3	10.8	6.1	21.7	17.9	40.2	3.3	2.8	1.8	9.6	7.2	77.1	1.5
86.4	12.5	6.3	21.4	17.5	39.0	3.4	16.9	0.7	2.6	2.1	49.4	28.2
91.1	3.8	2.6	6.8	10.3	65.6	10.9						
91.2	0.6	0.1	1.0	2.8	66.4	29.2						
91.3	2.5	2.6	10.8	10.8	70.5	2.8						
107.1	2.3	0.7	7.5	15.9	66.7	6.9						
107.2	0.5	0.9	11.9	20.2	64.2	2.2						
107.3	6.2	7.3	21.5	18.5	40.8	5.6						
129.1	0.1	0.3	10.2	23.3	65.2	0.8	0.0	0.0	0.9	1.3	95.0	2.8
129.2	2.4	3.2	18.7	25.6	48.3	1.8	0.0	0.0	4.4	8.6	85.0	1.7
129.3	4.0	2.9	17.8	23.0	51.7	0.7	6.2	2.3	4.5	9.0	67.9	10.1
129.4	1.2	1.0	6.7	11.3	52.5	27.2	19.7	3.9	12.1	9.1	53.0	2.2
129.5	0.1	0.4	8.6	17.4	72.2	1.4						
133	0.0	0.1	5.1	19.6	73.1	2.1						
139.1	1.8	3.0	20.4	24.6	47.6	2.7	0.0	0.0	2.0	1.7	3.2	93.0
139.2	1.8	2.3	19.9	24.4	50.6	1.0	2.8	1.4	12.3	10.6	38.6	34.2
139.3	2.5	3.5	21.6	25.1	44.7	2.6	1.5	2.0	2.5	59.9	31.3	2.9
139.4	2.0	0.7	7.2	15.3	68.0	6.8						
152	52.7	16.6	13.1	4.3	8.5	4.8						

Table III. Modal mineralogical composition of 21 samples.

SN	MINERAL COMPOSITION (Wt% of HM)						
	MAG	ILM	GAR	RUT	ZIR	OTH	VHM
86.1	0.73	0.17	10.21	0.47	0.42	88.00	12.00
86.2	0.79	0.17	8.70	0.43	0.31	89.60	10.40
86.3	0.15	0.66	12.70	0.08	0.11	86.30	13.70
86.4	0.14	0.00	1.66	2.89	2.76	92.55	7.45
91.1	1.86	0.07	8.42	0.34	0.23	89.08	10.92
91.2	1.47	0.54	11.75	0.76	0.53	84.96	15.04
91.3	1.70	0.05	6.72	1.94	0.74	88.84	11.16
107.1	1.90	0.18	9.11	0.37	0.45	87.99	12.01
107.2	0.28	0.00	3.94	0.20	0.66	94.92	5.08
107.3	0.48	0.03	3.52	0.32	0.50	95.16	4.84
129.1	0.85	0.00	0.76	0.17	0.02	98.20	1.80
129.2	0.51	0.00	0.42	0.06	0.00	99.01	0.99
129.3	0.44	0.06	0.56	0.02	0.02	98.90	1.10
129.4	0.59	0.08	0.68	0.01	0.04	98.60	1.40
129.5	0.56	0.00	1.24	0.00	0.03	98.17	1.83
133	1.51	0.03	0.34	0.03	0.00	98.09	1.91
139.1	1.93	0.76	34.73	0.07	0.14	62.37	37.63
139.2	1.95	0.03	7.75	0.28	0.08	89.91	10.09
139.3	1.31	0.00	1.82	0.26	0.00	96.61	3.39
139.4	1.43	0.00	0.65	0.06	0.07	97.78	2.22
152	0.40	0.00	0.67	0.04	0.01	98.88	1.12

MAG and ILM are strongly magnetic components of the HMs. They are technically best labelled as oxides as they include Ti-free iron oxides with sphene and amphibole inclusions, haemo-ilmenite, chromite, octahedral and rounded magnetite, and magmatic haematite-ilmenite-magnetite showing exsolution features at 2 μm to $>50 \mu\text{m}$ scale. Other inclusions in the oxide group include sphalerite, pyrite, and REE-rich phases in a range of 2 μm to 10 μm in size. Ilmenite is present in all samples but it is not a liberated 52.7% TiO_2 mineral. The ilmenite appears not to be suitable for pigment manufacture because of trace impurities that include Si, Cr, V, and Al (Foley *et al.* 1995). Figure 4A shows a SEM backscattered image of a typical titaniferous magnetite with titanium-rich exsolution lamellae (thin black bands). Black spots are Al-rich spinel. Figure 4B shows intergrowth of magnetite and ilmenite. Black areas near centre are hornblende inclusions. Oxides average 1.13% of the HM suite in a range of 0.14% to 1.98% (Table III).

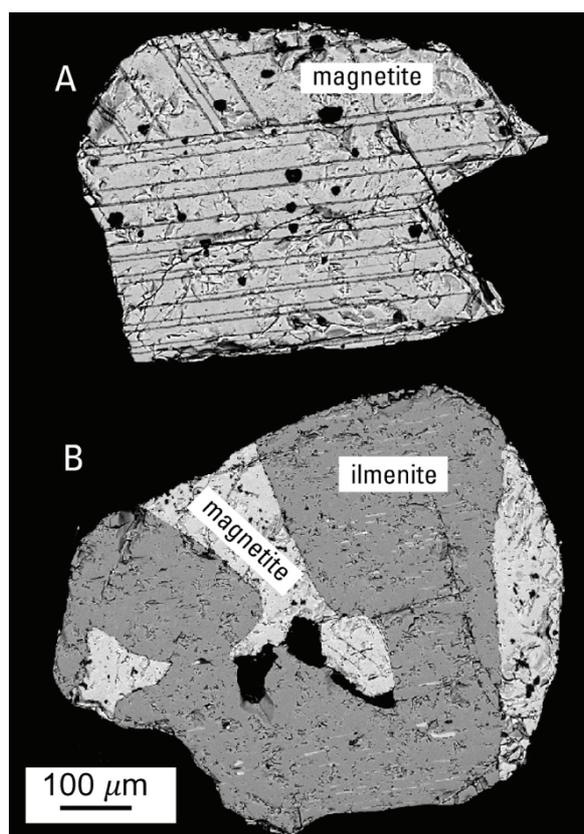


Figure 4. SEM backscattered electron image of oxide mineral particles classified as magnetite and ilmenite (MAG and ILM; Table III).

Garnet

The garnet group was examined in more detail than other HMs as the historically mentioned co- or by-product potential of garnet had not been addressed. Garnet comprises an average of 6.02% of the HM suite in a range of 0.34% to 34.73% (Table III). Our analyses reveal that end-members almandine, pyrope, grossular, and spessartine (not including andradite and uvarovite) comprise 67%, 12%, 6%, and 15% respectively of the garnet group. We distinguish pink, orange, and dark garnets that are mostly euhedral to slightly rounded, with a crushed shard component. Figure 5 shows the principal types: A is pink, B is orange, and C is dark. A is euhedral, B is rounded and contains zircon (white) and quartz (black) inclusions, and C is rounded garnet with quartz (black) and ilmenite (white) inclusions. Many garnets have varying amounts of inclusions that include monazite-(Ce) (up to 25 μm), pyrite (up to 50 μm), ilmenite (up to 50 μm), and xenotime (up to 20 μm). Microprobe analyses show garnets have an average Y content of 726 ppm in a range of 0 to 2150 ppm, with pink and orange types having the highest overall values. The reader interested in Y distribution in garnet-group

minerals is referred to Jaffe (1951), Pyle and Spear (1999), references therein, and to subsequent publications.

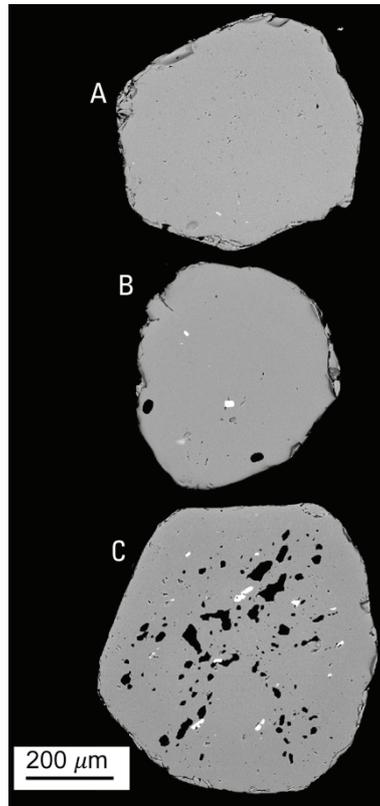


Figure 5 . SEM backscattered electron image of typical garnet particles (GAR, Table III).

Rutile

The rutile group ($\geq 90\% \text{TiO}_2$) includes rutile, anatase, and sphene. This group of minerals averages 0.42% of the HM suite in a range of $<0.01\%$ to 2.89% (Table III). Particles appear liberated and are finer-grained than other HM including gold.

Zircon

Zircon is present as fine-grained, clear, doubly terminated euhedral crystals and as crushed shard fragments that are low in U and Th (<300 ppm combined). Figure 6 shows euhedral zircon (A) and a broken fragment of euhedral zircon (B). ZIR comprises an average of 0.34% of the HM suite in a range of $<0.01\%$ to 2.76% (Table III). Some zircons contain chalcopyrite inclusions up to $20 \mu\text{m}$, monazite inclusions up to $10 \mu\text{m}$, uraninite inclusions up to $5 \mu\text{m}$, thorite inclusions up to $2 \mu\text{m}$, and thorite inclusions on the order of $1 \mu\text{m}$. Arsenopyrite is also occasionally present as inclusions. Zircons are also finer-grained than other HMs, including gold.

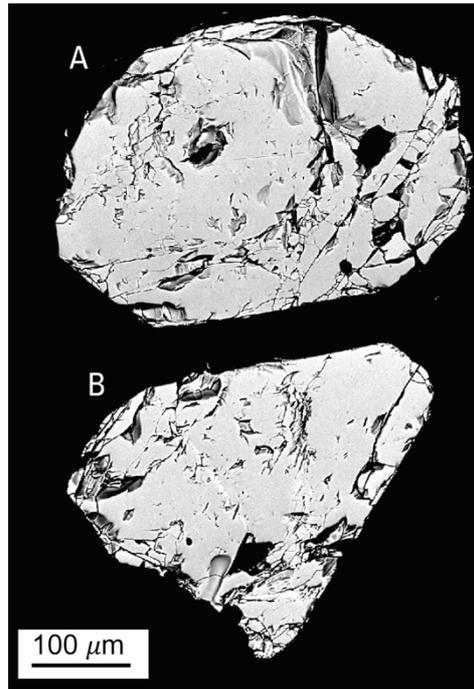


Figure 6. SEM backscattered electron image of typical zircon particles (ZIR, Table III).

Other

For the purposes of this study large and varied groups of HMs are classified as ‘others’ (OTH, Table III) and retained for follow-up analyses. This group accounts for an average 92.09% of the HM suite in a range of 62.37–99.01%. It includes dominant epidote, zoisite, clinozoisite, pyroxene, amphibole, olivine, serpentine, unidentified opaque and non-opaque sand- and finer-grained particles made up of HM and non-HM fragments. Included in this group are very small but persistent traces of spinels, monazite, cassiterite, uraninite (100 μm particles), chromite (high Al/low Fe), thorite, thorianite, albite, barite, scheelite, and localized carbonate fragments.

VHM

Reported VHM reflect on potential as co- and by-product HMs from gold recovery operations. Excluding gold, VHMs average 7.91% of the HM suite in a range of 0.99–37.63% (Table III). Values are considered underestimates because the OTH group contains a larger, though lower-value suite of industrial minerals than VHMs. Nonetheless, VHMs reach very large values in comparison to traditional titanium-zirconium deposits.

CONCLUSIONS

The Icy Cape District is host to a large and varied body of unconsolidated sediment with documented placer Au resources and associated HM resources that are primarily industrial in nature. We estimate the district to contain in excess of 1.7×10^9 t resource-bearing sediments to 10 m depth. Our analyses confirm potential for mineable HMs with associated Au concentrations. The geological framework, textural, mineralogical, and chemical data indicate a large, but as yet incompletely understood, resource potential for Au, garnet, and other HMs. Very large vertical and lateral variations in PSD and HM content and composition are noted, likely as a function of depositional environment. These, and supportive adjunct formerly proprietary information, refine factors controlling commercial HM viability in the Trust Land area and provide a better understanding of resource potential leading to exploration and development. The TLO will conduct high-resolution aeromagnetic surveys of the district in 2016 and stratigraphic and resources drilling campaigns in 2017.

ACKNOWLEDGMENTS

This work was funded by the Trust Land Office and by ILUKA Resources. The authors would like to thank John Morrison, Wyn Menefee, Leann McGinnis, Paul Slenkamp, and Mike Franger of the Trust Land Office for their enthusiastic support. As well, we note the invaluable assistance and cooperation of ILUKA Resources; specifically of Thomas Hartzog, Adam Karst, Charles Acker, and Doug Holtman. We appreciate the easy availability of data, samples, facilities, and curator support of the Geologic Materials Center of the Alaska Department of Natural Resources in Anchorage, Alaska (<http://dggs.alaska.gov/gmc/general-info.php>), and in particular the assistance and support provided by Kurt Johnson, Jean Riordan, and Alexandra Busk. James Barker, retired USBM research geologist, provided invaluable information on previous research and exploration campaigns. We also would like to thank Jim R. Tuttle of Sealaska Timber Corporation for his support of this project. Last but not least, we are sincerely indebted to the knowledge, skills, expertise, and time that Harvey E. Belkin and Frank T. Dulong of the USGS provided for their expertise in SEM and microprobe, and XRD, respectively. Their world-class analytical expertise was invaluable to our study.

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Dr Karsten Eden

Minerals & Energy Section Chief
Trust Land Office

Dr Karsten Eden is the Minerals and Energy Section Chief at the Alaska Mental Health Trust Land Office in Anchorage, Alaska and manages the Icy Cape Gold and Industrial Heavy Minerals Project. Karsten is a Certified Professional Geologist with 20 years international experience in the supervision and management of mineral exploration and mine development projects in Alaska, Western Australia, West Africa, Scandinavia and Europe. Throughout his career, Karsten has provided consulting services to many international mining companies and has held several corporate geologist positions. He holds a doctorate degree in exploration geology from the University of Technology in Aachen, Germany.

Exhibit C: Phase 3 Cost Estimate

▪ Sonic drilling (10,000 ft plus):	\$700,000
▪ Camp/infrastructure upgrades:	\$300,000
▪ Project logistics:	\$375,000
▪ Sample analysis:	\$175,000
▪ Contractor field support:	\$200,000
▪ Legal:	\$100,000
▪ Administration:	\$50,000
▪ Contingency:	\$100,000
Total:	<u>\$2,000,000</u>

MEMO

To: Larry Norene, Finance Committee Chair
Date: October 12, 2016
Re: FY17 Partnership Grant Request
Fiscal Year: 2017
Amount: \$92,300.00
Grantee: City of Fairbanks
Project Title: Fairbanks Homeless and Housing Services Coordinator

REQUESTED MOTION:

Recommend approval to the full board of trustees for \$92,300 FY17 partnership grant with the City of Fairbanks for the Fairbanks Homeless and Housing Services Coordinator.

Assigned Program Staff: Amanda Lofgren

The following is excerpted from the prospective grantee's application.

PROJECT DESCRIPTION

This request seeks to provide a Trust funded Homeless and Housing Services Coordinator through the City of Fairbanks Mayor's Office for three years (2017-2019). The Coordinator will act as a liaison between the City of Fairbanks, Fairbanks Housing and Homeless Coalition, business community, and nonprofits to reduce homelessness in Fairbanks.

The Fairbanks Housing and Homeless Coalition (FHHC) has a very engaged membership that consists of local nonprofits and community members in the Fairbanks North Star Borough. The FHHC is currently operating with volunteer leadership and is struggling to meet the needs of the community in identifying gaps and making substantial progress on the 10-year plan to end homelessness in Fairbanks. The Homeless and Housing Coordinator in the Mayor's Office at the Municipality of Anchorage has been successful in increasing the capacity of the community to address homelessness. We hope to duplicate this model in Fairbanks.

This project will focus on eliminating homelessness and increasing affordable housing options in the city of Fairbanks. The Homeless and Housing Services Coordinator (Coordinator) will be a liaison between the city of Fairbanks, FHHC, and local service providers. A primary focus of this position is to increase community awareness about homelessness and housing barriers and to increase the funding potential to our community through evidenced based and innovative programming.

The Coordinator will address the needs of the city of Fairbanks, private-sector entities and nonprofit service providers to identify causes and effects of homelessness including: substance abuse, mental illness, incarceration, and gaps in services to address the overall impact on city resources, increase housing options, and decrease barriers to independent housing.

One of the ways the Coordinator can do this is by helping to facilitate data-sharing among local organizations and assisting with coordinated entry which will streamline consumer's access to services as well as increase funding potential to the City of Fairbanks. Having accurate data to represent the needs of our community will help service providers and the city of Fairbanks better address the needs of our homeless and at risk community members.

The beneficiaries of the project in our community are individuals who are homeless or at risk of homelessness. This includes a large proportion of individuals who are Trust beneficiaries.

Year one goals:

1. Establish data-sharing and coordinated entry in the city of Fairbanks and the Fairbanks North Star Borough.
2. Work with providers to help identify gaps in services utilizing the Behavioral Health Community Assessment and develop a community plan that addresses the gaps in services that impact consumer's ability to find permanent housing. Increase permanent supportive housing and rapid rehousing options, and facilitate collaboration between the City of Fairbanks and stakeholders of the Sobering Center.
3. Work with the Fairbanks Re-entry Coalition to determine need and develop a community plan to add additional permanent supportive and rapid rehousing options for returning citizens.

The long-term goals of this position is to have coordinated entry in Fairbanks and sustainable resources for the city of Fairbanks, FHHC and local service providers. Sustainable resources may include increased funding for: permanent supportive housing units, rapid re-housing, transitional housing and emergency housing; coordinated entry and data collection/management; and community awareness and collaboration.

EVALUATION CRITERIA

1. Coordinated entry and data-sharing can be measured by the CoC organization's participation in data sharing as well as coordinated entry. By the end of year one, all CoC organizations will have MOAs in place to share data and will be participating in coordinated entry. A community-wide vulnerability list of individuals in need of housing will be available with client entry/exit/housing retention data which measures community system efficiency and effectiveness. Implementation of a community-wide Common Assessment Tool (VI-SPDAT).
2. Utilizing the Behavioral Health Community Assessment, a community action plan will be developed in the first year. A plan to increase housing options for residents who are dealing with barriers such as substance abuse and/or mental illness will be included in the community

plan. Collaboration with TCC and other stakeholders of the sobering center will be formalized with a Memorandum of Agreement.

Long-term goals are to increase permanent supportive housing and rapid rehousing options by at least 20 percent.

3. Collaboration with the Fairbanks Re-entry Coalition to address housing needs of returning citizens through community planning will be the focus of the first year. Collaboration with the department of corrections, probation, parole, and other re-entry services will be formalized in the first year. Formal plans to increase permanent supportive housing and rapid rehousing options for returning citizens by at least 20 percent. The Coordinator will establish relationships with landlords and advocate for programs such as "Ready to Rent" to encourage rental to program participants.

SUSTAINABILITY

We are optimistic that we will have increased support from the City and Borough to address homelessness through the continuation of this position. Currently, the Fairbanks North Star Borough is a second class borough and has limited Health and Social Service Powers. This has been identified as a significant gap in addressing homelessness and local coalitions and leaders are working together to increase the Health and Social Service Powers of the borough.

Long-term sustainability will be built into developing diverse funding sources through grants, private donations and fundraising. Additionally, we will increase community support and investment by building relationships with stakeholders, the Borough, local businesses, and the nonprofit community.

By implementing coordinated entry and increasing data collection, FHHC is increasing the funding potential to our community through the Balance of State and Continuum of Care. This position will assist in bringing additional funding into our community to address homelessness. While some of the funding will not directly benefit the sustainability of this project it will increase the capacity of our community to address and eventually end homelessness.

WHO WE SERVE

According to 2016 Point in Time Data 264 people were identified as being homeless up from 179 in 2015. The Point in Time count includes all of the people in the community that were contacted that were homeless. Many of these individuals qualify as trust beneficiaries. Of the 264 people identified 39 people were identified as having serious mental illness and 38 individuals were identified as having a substance abuse disorder.

We believe the Point in Time numbers are significantly low as TCC's Housing First project has screened and substantiated approximately 398 individuals who qualify for permanent supportive housing in Fairbanks. Housing First screens individuals using a vulnerability index. Due to the limited capacity of the FHHC, effective and targeted outreach for the Point in Time count was minimal and the only individuals contacted were those who were actively seeking services. The numbers of beneficiaries served by this grant, listed previously, are regarded as low or unknown due to limited data available. This project will serve a significantly higher number of beneficiaries.

Numerous studies have concluded that the most effective way to end homelessness is for people to have access to affordable, safe housing with quality supportive services. We believe this could be accomplished by increasing permanent supportive housing, and providing rapid rehousing with a specific target to those individuals who have the most barriers. Many individuals who have barriers to housing are dealing with underlying issues that often preclude them as a Trust beneficiary.

ESTIMATED NUMBER OF BENEFICIARIES SERVED EXPERIENCING

Mental Illness:	39
Substance Abuse	398
Number of people to be trained	25

BUDGET

Personnel Services Costs	\$86,300.00
Personnel Services Costs (Other Sources)	\$2,829.00
Personnel Services Narrative:	Trust: Annual Salary \$60,000 Trust: Annual Benefits \$26,300 Benefits include retirement (\$12,500), life insurance (\$100), health insurance (\$12,800), and Medicare (\$900) City of Fairbanks: Annual Supervisory and Human Resources Expenditures \$2,829

Travel Costs	\$1,000.00
Travel Costs (Other Sources)	\$1,000.00
Travel Narrative:	City of Fairbanks/Trust: Annual Training Travel Budget \$2,000

Space or Facilities Costs	\$0.00
Space or Facilities Costs (Other Sources)	\$4,845.00
Space or Facilities Narrative:	City of Fairbanks: Annual Facility and General Expenditures \$4,845

Supplies Costs	\$0.00
Supplies Costs (Other Sources)	\$1,500.00
Supplies Narrative:	Fairbanks Housing and Homeless Coalition: Annual Office Supplies \$1,500

Equipment Costs	\$0.00
Equipment Costs (Other Sources)	\$5,400.00
Equipment Costs Narrative:	City of Fairbanks: Furniture \$3,000 City of Fairbanks: Computer System \$1,300

	City of Fairbanks: Telephones \$1,100
Other Costs	\$5,000.00
Other Costs (Other Sources)	\$16,271.00
Other Costs Narrative:	<p>City of Fairbanks: Annual Finance Expenditures \$5,008</p> <p>City of Fairbanks: Annual Information and Technology Expenditures \$4,801</p> <p>City of Fairbanks: Annual Risk Expenditures \$5,962</p> <p>City of Fairbanks: Annual Msc. Training Expense \$500</p> <p>Trust: Annual Data Collection \$5,000</p>

Total Amount to be Funded by the Trust	\$92,300.00
Total Amount Funded by Other Sources	\$31,845.00

Other Funding Sources	
City of Fairbanks SECURED	\$27,345.00
Fairbanks Housing and Homeless Coalition PENDING	\$4,500.00
Total Leveraged Funds	\$31,845.00

MEMORANDUM OF AGREEMENT

between

ALASKA MENTAL HEALTH TRUST AUTHORITY

and

THE CITY OF FAIRBANKS

Concerning

THE ASSIGNMENT OF A HOUSING AND HOMELESS SERVICES
COORDINATOR WITHIN THE OFFICE OF THE MAYOR AT THE CITY
OF FAIRBANKS

I. PURPOSE

This Memorandum of Agreement (MOA) establishes and delineates the cooperative effort between the parties to work with community partners to eliminate homelessness in Fairbanks. This effort includes the grant funding from the Alaska Mental Health Trust Authority (Trust) to the City of Fairbanks (COF).

II. BACKGROUND

The number of homeless individuals in Fairbanks according to the Housing and Urban Development *Point in Time* count is 264, up from 179 in 2014. This is a moderate increase in numbers, however these numbers may not capture the full extent of the problem. As any visitor to the city can see, the impact of the homeless population on the city of Fairbanks has been increasing over the past several years with no indication of a decline in sight. There are more people who are the “visible homeless” in our community than ever before.

The homeless *Point in Time* count includes all of the people we can locate on the count day who are homeless in the community, from those who have become temporarily homeless due to economic problems such as a loss of a job to those who are chronically homeless families with children, transition aged youth and veterans. Numerous studies from national, state and local experts have concluded that to end homelessness, people need access to safe, secure and affordable housing with quality supportive services. . In Fairbanks we have access to many of the components of this success formula, but we are operating in silos in many areas and not

coordinated to meet the needs of the increasing population of homeless people.

Fairbanks also **has** a shortage of affordable housing. In our community, according to the National Low Income Housing Coalition, Fairbanks residents would need to make \$23.00 per hour to afford a two bedroom unit in the City at an affordable rate. Many of the homeless individuals and families have disabilities or are out of work and cannot pay rent while covering other costs of food, clothing and necessities for their children,

For the City, ending homelessness creates many social and economic benefits. Studies have shown that the top 20% of safety net system users consume approximately 65% of the resources available for this population. In particular, housing the chronically homeless who consume the largest percentage of emergency service will save the City funding and improve public safety. Meeting the goal of ending chronic homelessness takes a high level of coordination to ensure public and private funds are coordinated and complementary. Additionally, this same coordination will **assist** the City in preventing people from falling into chronic homelessness by implementing the structures and supports to address needs of homeless families, veterans and young adults before they have reached the point of multiple episodes of homelessness. By moving the system to a more proactive position, we can effectively end chronic homelessness and move the general homeless population back into the community and stability.

The Fairbanks Housing and Homeless Coalition (FHHC) consists of local non-profit, government agencies, and individuals that share the goal of addressing the housing needs of individuals and families in the Fairbanks community. In 2017, the FHHC will be adopting a coordinated entry model that will focus on data sharing among service providers that will help identify individual needs and address them accordingly.

Using the model successfully established by the Municipality of Anchorage to increase community capacity for homeless service and housing provision, Fairbanks will also utilize a Vista Volunteer whose VISTA assignment is to build and formalize the capacity of the coalition. The goal of the VISTA project is to break the cycle of poverty by helping the community come together to identify housing needs and offer appropriate services to those experiencing homelessness or at risk of homelessness,

III. RESPONSIBILITIES

A. City of Fairbanks

(1) The City of Fairbanks agrees to create a homelessness coordinator position within the Office of the Mayor at COF.

(2) This position will primarily be managed by the Chief of Staff for the Mayor, in close partnership with the Director of the Department of Health and Human Services and the Director of the Office of Economic and Community Development.

(3) The City will provide office space, equipment, janitorial services, and staff support for the position.

(4) The Trust and COF shall each fulfill their legal responsibilities toward the person filling the coordinator position, under all applicable federal, state and local employment-related laws, including, but not limited to, worker's compensation, and unemployment insurance.

B. Alaska Mental Health Trust Authority

(1) The Trust agrees to cover 100% of the salary and benefits for the coordinator position.

(2) The Trust agrees to cover any necessary travel by the coordinator if agreed to by the Trust and the COF.

(3) The Trust agrees to indemnify and hold the City harmless from and against any losses, claims, damages, and liabilities, to which it may become subject arising from pursuant to this MOA. Subject to a specific appropriation by the City Council for this purpose, the City agrees to indemnify the Alaska Mental Health Trust Authority for any losses, claims, damages, and liabilities, to which it may become subject arising from pursuant to this MOA. The Trust recognizes and agrees that the City has no appropriation currently available to it to indemnify the Trust under this provision and that enactment of an appropriation in the future to fund a payment under this provision remains in the sole discretion of the City Council and the City Council's failure to make such an appropriation creates no further liability or obligation of the City.

IV. COORDINATOR ROLE

A. The Coordinator will assist the Mayor and Director of the COF Department of Health and Social Services with resource development and allocation strategies to develop permanent supported housing in the City.

- B. Examine funding spent within the City of Fairbanks by public and private entities and make recommendations for improved coordination of services and housing.
- C. Examine the funding spent within the City of Fairbanks by public and private entities for housing development resources and make recommendations for access to affordable housing for people who are homeless or may be prevented from becoming homeless.
- D. Address the need for coordination of homeless family services and resource available for stabilization of these families.
- E. Address the need for a downtown Fairbanks plan to facilitate coordination of the emergency services in the area to eliminate the overflow of people accessing these services and negatively impacting adjacent neighborhood
- F. Assist with housing and community project development underwriting for projects that will serve homeless populations and those seeking supportive services to return to the community and housing stability.
- G. Work with the community leaders to develop a landlord, business and social organization network participating in the work to identify solutions to homelessness. Establish a coalition of landlords and business/community leaders willing to assist in solving chronic homelessness and housing Trust beneficiaries and families.
- H. Work directly with VISTA volunteer to coordinate efforts with the Fairbanks Housing and Homeless Coalition.

V. TERMS OF THE AGREEMENT

- A. This MOA shall become effective on the date the last signatory signs this document.
- B. This MOA will be effective for an initial period of 18 months and may be extended after that with agreement by both parties.
- C. This MOA may be modified, revised, or appended at any time by written agreement of both parties.

D. This MOA may be terminated unilaterally upon 60 days advance written notice by either party to the other party.

E. Any research, reports, studies, data or other documents or materials prepared in the performance of this position under this AGREEMENT shall be the shared property of the Trust and the COF.

For The City of Fairbanks

James Matherly
Mayor
City of Fairbanks

Date:_____

For the Alaska Mental Health Trust Authority

Jeff Jesse
CEO
Alaska Mental Health Trust Authority

Date:_____

MEMO

To: Larry Norene, Finance Committee Chair
Date: October 17, 2016
Re: FY17 Partnership Grant Request
Fiscal Year: 2017
Amount: \$70,450.00
Grantee: Eastern Aleutian Tribes, Inc.
Project Title: Planning and Pre-Implementation Phase for Employment-Based Intensive Outpatient Treatment program

REQUESTED MOTION:

Recommend approval to the full board of trustees for a \$70,450 FY17 partnership grant to Eastern Aleutian Tribes, Inc. for the Planning and Pre-Implementation Phase for Employment-Based Intensive Outpatient Treatment program.

Assigned Program Staff: Katie Baldwin

The following is excerpted from the prospective grantee's application.

PROJECT DESCRIPTION

Funding is requested to complete the Planning and Pre-Implementation Phase of the Regional Employment-Based Intensive Outpatient Substance Abuse Treatment Program to be piloted in community sites in the Aleutian/Pribilof Region. This phase will include developing the program and treatment model, preparing pilot sites, establishing program policies and procedures, establishing billing options, implementing marketing strategies, obtaining funding to pilot the model, and developing a program evaluation component.

Over the past several years, providers at clinics operated by Eastern Aleutian Tribes (EAT) and Aleutian Pribilof Islands Association (APIA) have received requests for inpatient and intensive outpatient substance abuse treatment programs located in the Aleutian/Pribilof region.

This need for cost-effective and sustainable intensive substance abuse treatment services in the Aleutian Island and Pribilof Island region has been well documented. For example, Agnew::Beck (2015) reported that in 2013 there were 2,122 (9.1 percent) adults in the Southwest Region of the state who were estimated to have needed treatment for an illicit drug or alcohol problem in the past year, and that 20.9 percent were estimated to have mental illness in the past year. Using the Agnew::Beck (2015) report, one may estimate that approximately 275 adults in the Aleutians East Borough are in need of substance abuse treatment and 369 adults in the borough are in need of

treatment for mild mental illness. In addition to these quantitative data cited above, key partners interviewed for the Feasibility Study that was conducted, perceived a need for the program. Every one of the 48 individuals interviewed stated that there was a need for more treatment options in the Aleutian and Pribilof Islands region. No one stated or implied that EAT and APIA should not move forward with the pilot project, although numerous suggestions were made for improving upon the model as it is currently presented.

The primary barrier for providing these needed services is that residential treatment programs are financially unsustainable in rural Alaska, given the logistics and costs of building, maintaining, and staffing programs in remote parts of the State. With the nearest treatment programs located in Anchorage, financial and personal barriers to participating in an intensive treatment program contribute to the reasons that many people never seek the services that they need. In addition, inpatient treatment programs do not allow clients to practice in real-world settings the treatment skills they are learning.

EAT and APIA are developing an innovative, cost-effective, community-based treatment model built on collaboration between fish processors and treatment providers. The model will leverage existing infrastructures to significantly reduce the high cost of inpatient treatment settings. The fish processors will provide safe, stable, and structured living and paid work environments for participants; opportunities to attend scheduled treatment services; random alcohol and other drug screens; and workplace managers who will participate as part of the treatment team. Program participants will be paid a regular wage, dispersed in small weekly amounts, with the remainder held until completion of the program, and/or used to pay fines and restitution. Treatment providers, including EAT and APIA, will provide an on-site 12-16 week intensive outpatient program of at least 10 hours per week that includes individual and group therapies for substance abuse and other co-occurring disorders (e.g. PTSD, anxiety, depression), daily 12-step groups, medication management, case management, and discharge planning.

In May 2016 a comprehensive Feasibility Study for the proposed intensive employment-based outpatient treatment program was completed, and was funded in part by the Alaska Mental Health Trust Authority. The Study included a detailed analysis of topics including: Needs Analysis, Program Description, Stakeholder Perceptions of the Model and Services, Proposed Program Locations, Support of the Seafood Processing Industry, Proposed Program Components, Key Organizational Partners, Staff and Technology Considerations, Marketing, and Financial Feasibility.

The conclusion of the Feasibility Study stated the following:

This document provided the results of the feasibility study for an employment-based intensive outpatient substance abuse treatment program to be implemented in the Aleutian Island and Pribilof Island region of southwest Alaska. The primary task of the study was to interview key partners in four communities in the region: Anchorage, Unalaska, King Cove, and False Pass. A total of 23 interviews and two community meetings were conducted with a total of 48 interviewees. The interviews were supplemented with a brief review of the literature, examination of the need for treatment

in the region, and draft budgets for planning and pre-implementation, implementation in one EAT site, and implementation in one APIA site.

Based on existing data and interviewee perceptions, there is a clear need and desire for this innovative program. Every person interviewed, including representatives of the fish processing plants, was supportive of the program. The program could be piloted in Unalaska and King Cove. Implementation in False Pass would present some additional challenges. Other communities such as Sand Point are also possible pilot sites. The program model, as initially conceptualized, is reasonable but consideration needs to be given to numerous modifications suggested by interviewees.

Given the need and level of support for the program, the authors recommend the following next steps:

Secure funding and carry out the planning and pre-implementation phase of the pilot project.

Secure funding and carry out the implementation phase of the pilot project in one or more sites.

During the planning and pre-implementation phase, determine how to balance the budget (as noted above).

Communicate the results of the implementation phase to key partners and other interested persons, so that the model can be adapted as needed and replicated as appropriate.

As noted above, the next phase of the project is to engage in planning and pre-implementation activities in preparation for piloting the program.

AMHTA funding is requested to leverage the results of the Feasibility Study to complete the Planning and Pre-Implementation Phase prior to piloting the model in one or two Aleutian/Pribilof Island communities. This five-month Planning and Pre-Implementation Phase will be used to develop pilot program components including: referral, screening, and intake processes; program and treatment model and process flow; program policies and procedures manual; position descriptions; marketing and participant recruitment strategies; staff and management roles, responsibilities and lines of communication; billing opportunities; and intake and screening components. Pre-implementation activities will also include identifying funding sources to pilot the treatment model in one or two communities.

The target population for this project is underserved, unemployed Alaskan adults with chronic alcoholism, substance-related disorders, and co-occurring mental health concerns who are living in the Aleutian/Pribilof island communities of southwest Alaska.

EVALUATION CRITERIA

This proposal focuses on completing planning and pre-implementation activities in preparation for piloting the treatment model in one or two communities. Successful completion of this five-month project phase will be evaluated using process measures described below. The eventual pilot study of the treatment model will be evaluated by performance measures regarding implementation, number served, percent of those served who reached their treatment goals, and relevant indicators of treatment success.

Project success of this five-month planning and pre-implementation phase will be determined by the following measures:

An intensive five-day planning event will be held with key stakeholders from EAT, APIA, and potential pilot communities. This facilitated planning event will result in the development of the following program components: referral, screening, and intake processes; treatment model and process flow; outline of program policies and procedures; outline of staff position descriptions; and marketing and participant recruitment strategies.

A program policies and procedures manual including staff position descriptions will be developed.

A billing consultant will be contracted to develop recommendations for maximizing 3rd-party billing opportunities to pay for treatment services.

A funding plan will be developed and implemented to support an 18-month pilot project.

A program evaluation plan and protocols will be developed for the pilot project.

Facilities in pilot site(s) will be prepared to receive clients when the pilot program begins.

The Planning and Pre-Implementation phase will be completed within five months of funding notification, and within the approved project budget.

Upon completion of this phase, EAT will report all results to AMHTA.

SUSTAINABILITY

The successful completion of this Planning and Pre-Implementation phase will be a fully developed program and treatment model for the Employment Based Intensive Outpatient Substance Abuse Treatment Program. Upon completion of this phase, the program will be ready to pilot in one or two selected community sites.

One result of the completion of this phase will be a funding plan that will be developed and implemented to support an 18-month pilot project in one or two community sites. This funding plan will include 3rd-party, private pay, and grant funds to pay for the pilot project. Determining strategies for ensuring the long term sustainability of the treatment program will be a key component of the pilot project.

WHO WE SERVE

As noted above, the beneficiary group for this project is underserved, unemployed Alaskan adults with chronic alcoholism, substance-related disorders, and co-occurring mental health concerns who are living in the Aleutian/Pribilof island communities of southwest Alaska. The 18-month pilot project phase (which would come immediately after completion of the Planning and Pre-Implementation), proposes serving 15 adult clients in the intensive employment-based outpatient treatment program at each pilot site, with the anticipation that the program model will be piloted in two different sites. So, a total of 30 adults will be served in intensive employment-based treatment during the 18 month pilot phase.

Participating in an intensive inpatient or outpatient substance abuse treatment program typically requires clients to leave their jobs and their families. This loss of income and stability can be extremely disruptive in the lives of participants and their families. The proposed treatment model allows participants to live, work and receive treatment services in or near their home community. The model also provides daily opportunities for clients to practice treatment skills in real-world settings.

The provider/employer partnership outlined in this innovative model is both cost effective (increasing the potential for sustainability) and allows participants to obtain intensive treatment, develop employment skills, and earn income while participating in treatment. This will result in a healthier workforce, reduced recruitment and training costs for employers, and the development of strong community partnerships that will ultimately benefit program participants outside the work and treatment settings.

The Planning and Pre-Implementation Phase that is outlined in this proposal will not directly serve any beneficiaries, given the nature of this project phase. However, as noted above, the Feasibility Study estimates that 30 adults from the Trust beneficiary groups of “Substance Abuse” and “Mental Illness” will be served in the 18-month pilot phase of the project.

BUDGET

Personnel Services Costs	\$23,200.00
Personnel Services Costs (Other Sources)	\$21,000.00
Personnel Services Narrative:	EAT Project Manager Salary and Fringe (30%) - \$15,200 APIA Staff Salary and Fringe to Develop Program Components - \$8,000 EAT and APIA Staff Time to Participate in 5-Day Planning Event - 7 staff x 40 hours x \$75/hour salary/fringe = \$21,000
Travel Costs	\$10,000.00
Travel Costs (Other Sources)	\$9,900.00

Travel Narrative:	<p>Staff travel to Unalaska and King Cove to prepare pilot sites - \$9,430</p> <p>Five-Day Intensive Planning Event - 8 key stakeholder participants:</p> <p style="padding-left: 40px;">Hotel - \$140/person/night x 8 people x 5 nights = \$5,600</p> <p style="padding-left: 40px;">Food per diems - \$76/day x 6 days x 8 people = 3,648</p> <p style="padding-left: 40px;">Travel for staff from King Cove to Anchorage - \$1,015</p> <p style="padding-left: 40px;">Mileage - 100 miles round trip x .54/mile x 4 vehicles + \$207</p>
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Space or Facilities Costs	\$1,250.00
Space or Facilities Costs (Other Sources)	\$0.00
Space or Facilities Narrative:	Meeting Room Rental for Intensive Planning Event - \$250/day x 5 days = \$1,250

Supplies Costs	\$200.00
Supplies Costs (Other Sources)	\$0.00
Supplies Narrative:	Planning Meeting Supplies - \$200.00

Other Costs	\$35,800.00
Other Costs (Other Sources)	\$12,770.00
Other Costs Narrative:	<p>Program Marketing Materials and Staff Recruitment Costs - \$10,000</p> <p>Facilitator Sub-Contract for Planning, Travel, Facilitation and Wrap-up of 5-Day Intensive Planning Event - \$1,000/day x 9 days = \$9,000</p> <p>Facilitator Sub-Contract for Travel - \$1,500</p> <p>HRG Consultant to Maximize 3rd-Party Billing Opportunities - \$2,500</p> <p>Evaluation Sub-Contract to Develop Pilot Project Evaluation Component and Protocols - \$15,000</p> <p>Indirect: \$10,570.00 charged (15%)</p>

Total Amount to be Funded by the	\$70,450.00
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Trust	
Total Amount Funded by Other Sources	\$43,670.00

Other Funding Sources	
Rasmuson Foundation - Pending Tier 1 Grant Application	\$25,000.00
Eastern Aleutian Tribes and Aleutian Pribilof Island Association	\$43,670.00
Total Leveraged Funds	\$68,670.00

Planning Committee Report

MEMO

To: Trustees
From: Michael Baldwin, Evaluation & Planning Officer
Date: November 7, 2016
Re: Planning Committee Report

There has been one Planning Committee meeting since the last board report. The meeting occurred on October 26, 2016. Trustees participating in the meeting were Mary Jane Michael (Chair), Russ Webb, Larry Norene, Carlton Smith, Laraine Derr, Jerome Selby, and Paula Easley.

A brief summary of the topics addressed on October 26, 2016 are provided below:

- *Trust Rural Health Clinic Guidelines Update:* Trust staff provided an update on the development of guidelines to help structure the Trust's process for considering funding requests for rural health clinics. Staff are proceeding with a plan for communicating the guidelines.
- *Anchorage Municipality of Anchorage, Housing & Homelessness Update:* Susanne Fleek-Green, Anchorage Mayor Berkowitz's Chief of Staff, and Nancy Burke from the Mayor's Office provided an update on the current status of the Homeless and Housing initiative.
- *Alaska Psychiatric Institute Privatization Feasibility Study Update:* Michael Powell of the Division of Behavioral Health, and Coy Jones of the Public Consulting Group (Contractor), provided an update on the status of the feasibility study.
- *Advocacy Discussion:* There was a brief discussion about the upcoming advocacy season, and the process of developing the Trust's priorities for advocacy. Tom Chard of the Alaska Behavioral Health Association, and Kate Burkhart from the Alaska Mental Health Board/Advisory Board on Alcoholism and Drug Abuse participated in the discussion.

As part of the Planning Committee report we will be providing follow-up on Trust Beneficiary related dental services and funding update.

For reference the following document included:

- Medicaid in Alaska Dashboard, includes most current information through September 30, 2016

MEMO

To: Mary Jane Michael, Planning Committee Chair
From: Amanda Lofgren, Program Officer
Date: November 7, 2016
Re: Trust Directed Dental Projects

BACKGROUND

The Trust has a strong commitment to ensuring beneficiaries have access to dental services. The largest commitment was FY07-09, when the Trust partnered with DHSS and the legislature to invest in the expansion of adult dental services for Medicaid beneficiaries to include both preventive and restorative care totaling \$3.25 million. Beginning in 2005, the Trust has funded the donated dental program which coordinates dental services for underserved populations. The Trust has partnered with both Anchorage Neighborhood Health Center (ANHC) and Interior Community Health Center (ICHC), to provide dental services to beneficiaries since 2009.

These grants provide dental services to beneficiaries who have need of dental treatment but lack resources to pay for dental treatment or their treatment need exceeds the limit allowed for Medicaid dental benefits. Recipients of Trust-funded dental services are referred by local behavioral health and social service agencies that have an established relationship with the beneficiary and ensure that the individual qualifies for services. Both community health centers provide outreach to local agencies serving Trust beneficiaries to set up a referral process for eligible Trust beneficiaries to receive dental services. Services are generally provided by the health center and occasionally necessitates referrals to others specialists in the community. Treatment focuses on the priority issues identified through an initial dental examination.

Dental services are an optional Medicaid service and it is imperative that the Trust and our partners monitor proposed changes both in terms of coverage reductions and potential threat of elimination. In FY16, changes were made to coverage of denture services related to temporary partial dentures, shifting some procedures for restorative dental from emergent to enhanced services.

Current Directed Dental Projects Funding:

Program	\$ Amount Funded in FY17	\$ Amount Funded in FY18
Interior Community Health Center (Fairbanks)	\$60,000	\$100,000
Anchorage Neighborhood Health Center	\$100,000	\$140,000
Alaska Donated Dental Services	\$30,000	\$30,000

Staff Recommendations

The last several years, there has been a consistent increase in dental requests at both ANHC and ICHC, in which during the FY18 and FY19 budget deliberations trustees approved increased funding for both health centers currently receiving funding. It is the staff’s recommendation that in the event additional communities seek funding to provide dental services through a local Federally Qualified Health Center (FQHC), staff will bring forward a memo for a partnership grant for trustees’ consideration.

Additionally, staff believe it is important to allow beneficiaries to use mini-grants for the purposes of meeting their dental health needs. Currently, dental is not a large expenditure of the total mini-grant amount for beneficiaries with developmental disabilities or Alzheimer’s disease or related dementia. Now that staff directly manage all three contracts it is easier to monitor expenditures. Staff will also monitor the total expenditures of the mini-grants and will bring forward a memo to trustees for a potential increase at the April finance committee meeting. If approved, staff will then incorporate the increase into the next budget cycle.

Below reflects the number and dollar amount of dental requests that were funded in FY16 for each of the mini grant programs:

Mini Grant Program	# of approved requests	# of approved dental requests	\$ amount of approved requests	\$ amount of approved dental requests	% of approved funds that were dental requests
Alzheimer’s and Related Dementias	350	21	\$231,597	\$26,043	11.3%
Behavioral Health	449	25	\$726,506	\$73,812	10.2%
Developmental Disabilities	128	10	\$268,595	\$23,300	8.7%

Dental projects that fall outside of the annual grants with the FQHC’s or mini-grant programs will be brought forward to trustees on a project by project through our standard partnership project process.



MEDICAID IN ALASKA

Through September 30, 2016

22,807

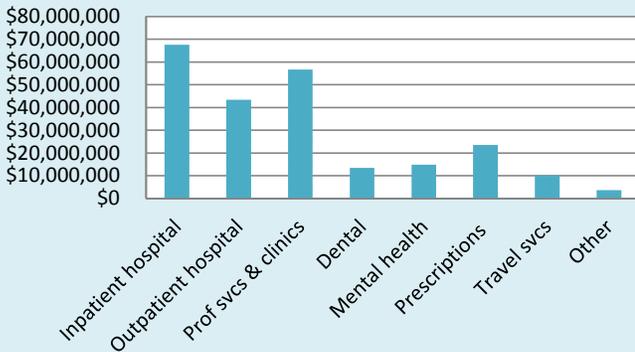
Lives covered by Medicaid expansion

Demographics of Medicaid expansion enrollees

	19-34	35-44	45-54	55-64
Enrollee count	8,530	3,601	5,360	5,316
Male	12,900		Female	9,907

Medicaid expansion began on Sept. 1, 2015 in Alaska.

Medicaid expansion claims paid to date

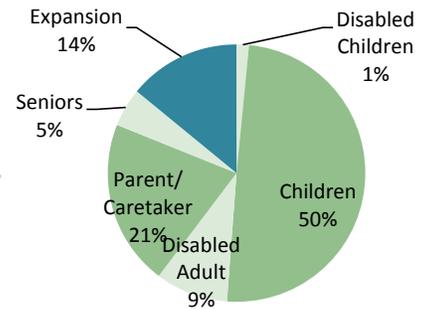


Total
\$233,451,389

100% federally funded through CY16 and will transition to 90% in 2020 and beyond.

Medicaid provides health benefits to many Alaskans.

All Medicaid enrollees by category



Alaskans across the state benefit from Medicaid.

Medicaid enrollees by region

Northern
All Medicaid: 9,107
Expansion only: 847

Southwest
All Medicaid: 18,770
Expansion only: 1,805

Interior
All Medicaid: 17,913
Expansion only: 2,417

Anchorage/Mat-Su:
All Medicaid: 82,375
Expansion only: 12,049

Southeast
All Medicaid: 15,739
Expansion only: 2,846

Gulf Coast
All Medicaid: 17,853
Expansion only: 2,786

Out of state*
All Medicaid: 472
Expansion only: 57

*Temporarily absent or in an out of state medical institution.

162,229

Lives covered by all Medicaid

Demographics of all Medicaid enrollees

	18 or less	19-34	35-44	45-54	55-64	65+
Enrollee count	78,360	34,404	14,714	12,968	12,047	9,736
Male	76,857		Female	85,372		

Resource Management Committee Report

Memorandum



To: Carlton Smith, Chair
Resource Management Committee

Date: November 7, 2016

From: Leann McGinnis, Business Manager 

Subject: October 26, 2016 - Resource Management Committee Summary

Board Approval: The following actions requiring full board of trustee concurrence or approval occurred at the October 26, 2016 RMC meeting:

Item 1 – Icy Cape: The Trust Land Office (TLO) is requesting approval of the following motions to continue with the Icy Cape Project.

Anticipated Revenues/Benefits:

1. The development of the unique minerals prospect at Icy Cape has the potential to outperform any other mineral property the Trust owns.
2. The proposed strategy will allow the greatest value to be realized for the Trust, significantly higher revenue potential than traditional leasing, with minimal additional risk.

Recommended Motion One: “The Resource Management Committee recommends that the Alaska Mental Health Trust Authority board of trustees approve the formation of an entity by the Trust Land Office for the purpose of advancing the Icy Cape Gold and Industrial Heavy Minerals project by developing, marketing, and operating the Icy Cape mineral project and forming joint ventures.”

Recommended Motion Two: “The Resource Management Committee recommends that the Alaska Mental Health Trust Authority board of trustees authorize the executive director of the Trust Land Office to represent the Trust’s interests in the project to ensure a successful operation, including, but not limited to, modification to the project, plan, sale of mined goods, financing or other capital considerations and developing proposed joint venture partnerships at appropriate junctures.”

Recommended Motion Three: “The Resource Management Committee recommends that the Alaska Mental Health Trust Authority board of trustees approve the proposed action to fund the newly formed entity with principal from the Trust Authority Development Account, (TADA), fund code 3320, with \$2 Million dollars. These funds do not lapse.”

Recommended Motion Four: “The Resource Management Committee recommends that the Alaska Mental Health Trust Authority board of trustees’ delegate to the executive director of the Trust Land Office the authority to determine if it is necessary to modify or cancel these transactions.”

Recommended Motion Five: “The Resource Management Committee recommends that the Alaska Mental Health Trust Authority board of trustees concur with the leasing of the parcel known as Icy Cape to the newly formed entity for the purposes of pursuing a mine.”

Recommended Motion Six: “The Resource Management Committee recommends that the formation of joint ventures for the Icy Cape project be approved by the Alaska Mental Health Trust Authority board of trustees.”

Board Concurrence: The following actions requiring full board of trustee concurrence occurred at the October 26, 2016 RMC meeting:

Item A – Negotiated Oil and Gas Leases – Alaska Natural Gas Corporation. The TLO is requesting concurrence with the leasing of nineteen oil and gas lease tracts, as proposed.

Anticipated Revenues/Benefits:

1. The oil and gas leases will generate approximately \$950,000 in bonus bids and \$951,700 in annual rental payments.
2. Initial 10 year leases can be extended as commercial production commences.
3. Commercial production of gas would be subject to a 15% royalty.

Recommended Motion Seven: “The Resource Management Committee recommends that the Alaska Mental Health Trust Authority board of trustees concur with the negotiated leasing of 19 oil and gas lease tracts for exploration and development of the Trust natural gas resources, as proposed.”

Item B – Possible negotiated sale for the disposal of a portion of Trust Parcel C20499. The TLO is requesting concurrence with the negotiated sale of a portion of Trust parcel C20499 in Juneau as proposed.

Anticipated Revenues/Benefits:

1. The sale will generate approximately \$1,300,00 in Principal.
2. This sale would exceed the revenues gained by current leasing alternatives.

Recommended Motion Eight: “The Resource Management Committee recommends that the Alaska Mental Health Trust Authority board of trustees concur with a negotiated sale by the Trust Land Office for the disposal of a portion of Trust parcel C20499, further referred to as Lot C2 or portions thereof at the Juneau Support Subdivision.

The following items are reconsiderations of the board actions on August 11 and August 24 regarding consultations of negotiated timber sales in Petersburg and Ketchikan.

Item I – P-1 Timber Sale, MHT 9100855: The TLO is requesting concurrence with the disposal of timber through a negotiated sale on Trust land near Petersburg, as proposed.

Anticipated Revenues/Benefits:

1. The timber sale will generate approximately \$3,145,000 in revenue in FY17 & FY18.
2. Local jobs and industry will likely be retained in relation to the sale.
3. Harvest of timber will maximize revenue while providing for timber regeneration and future timber harvests.
4. This timber sale will be a key contributor providing enough timber to keep some of the remaining timber harvest businesses operating in Southeast Alaska for a period of time during USFS transitions to young growth, a key to keeping other Trust forest assets marketable in the future.

Recommended Motion Nine: “The Resource Management Committee recommends that at its November 17, 2016 board meeting, or as soon thereafter as possible, the Alaska Mental Health Trust Authority board of trustees reconsider this consultation and advise whether or not it concurs with the proposed disposal of timber on Trust land near Petersburg through a negotiated sale sometime after January 15, 2017, unless by that time legislation is enacted by Congress directing the Secretary of Agriculture to exchange with the Trust identified and approved National Forest land that is equal in value to the subject parcel.”

Item II – K-3 Timber Sale, MHT 9100854: The TLO is requesting concurrence with the disposal of timber through a negotiated sale on Trust land near Ketchikan, as proposed.

Anticipated Revenues/Benefits:

1. The timber sale will generate approximately \$2,120,000 in revenue in FY17 & FY18.
2. Local jobs and industry will likely be retained related to the sale.
3. Harvest of timber will maximize revenue while providing for timber regeneration and future timber harvests.
4. This timber sale will be a key contributor, providing enough timber to keep some of the remaining timber harvest businesses operating in Southeast Alaska for a period of time during USFS transitions to young growth, a key to keeping other Trust forest assets marketable in the future.

Recommended Motion Ten: “The Resource Management Committee recommends that at its November 17, 2016 board meeting, or as soon thereafter as possible, the Alaska Mental Health Trust Authority board of trustees reconsider this consultation and advise whether or not it concurs with the proposed disposal of timber on Trust land near Ketchikan through a negotiated sale sometime after January 15, 2017, unless by that time legislation is enacted by Congress directing the Secretary of Agriculture to exchange with the Trust identified and approved National Forest land that is equal in value to the subject parcel.”

The following motion was not addressed during the Resource Management Committee of October 26, 2016; however, after public meetings in Petersburg, Ketchikan and Saxman, we believe the board should also consider an additional motion regarding Item I and II (timber harvests). This motion is responsive to the public concern that the board specifically allow consideration of a land sale or another alternative to timber harvest that would be of comparable financial value to the Trust. This clarifies that a timber harvest is not the only option, but alternatives would need to be compared to the timber harvest proposed. Any other consideration for disposal or sale would still require a best interest decision.

Recommended Motion Eleven: “The Trust Land Office recommends that the Alaska Mental Health Trust Authority board of trustees concur with the executive director of the Trust Land Office considering and enacting some other alternative form of sale or disposal on the property shown in MHT 9100855 and MHT 9100854 as an alternative to selling the timber as proposed in Items I and II if the alternative form of sale or disposal is in the best financial interest of the Trust.”

cc: Board of Trustees, Alaska Mental Health Trust
Jeff Jessee, CEO, Alaska Mental Health Trust Authority
Steve Williams and Kevin Buckland, Alaska Mental Health Trust Authority
John S. Morrison, Executive Director, Trust Land Office
Wyn Menefee, Deputy Director, Trust Land Office

Executive Committee Report

MEMO

To: Board of Trustees
From: Russ Webb, Board chair
Date: 11/16/16
Re: Executive Committee report

The executive committee met on Monday, October 3, 2016, at the Trust Authority office. The only new agenda item before the committee was:

- Review of the draft Request for Letters of Interest (RFLOI) for an organizational assessment

The following trustees and trust staff were present:

Trustees: Russ Webb (chair), Larry Norene (secretary/treasurer), Paula Easley, Laraine Derr (via teleconference), and Jerome Selby (via teleconference)

Trust Staff: Jeff Jessee, Steve Williams, Katie Baldwin, Mike Baldwin, Valette Keller, Carley Lawrence, and Miri Smith Coolidge

Trust Land Office Staff: John Morrison

Organizational Assessment RFLOI

At the September 7-8 board meeting the board directed staff to prepare, for consideration/discussion at the November meeting, a draft solicitation for a review of the Trust as an organization. The purpose outlined was to develop a solicitation that would review the mission, structure, function, policies, procedures, and performance of the organization and compare the Trust to analogous high performing organizations. The review and comparison would identify strengths and assess whether changes to the organization could be made to improve the Trust's ability to perform its duties and achieve its mission and purpose.

As an initial step toward developing a formal Request for Proposal (RFP), Trust staff developed a draft Request for Letters of Interest (RFLOI) reflecting staff understanding and as a method of obtaining input from potential providers to help shape the final solicitation. The draft before the committee outlined a scope of work, deliverables, and minimum qualifications. In addition, Trustees were provided staff comments regarding the draft RFLOI.

Upon review of the draft RFLOI trustees reached a consensus that the draft did not reflect the direction intended. Trustees expressed appreciation for the work of staff but

concluded that more work was needed by trustees in discussing the purpose, goals, and direction of the solicitation in order to develop a consensus understanding among trustees and provide more specific and useful guidance for staff in developing a solicitation.

Trustee Selby suggested the matter be placed on the agenda for discussion at the scheduled November 17 meeting. The committee directed staff to allocate time on the November board meeting agenda for this discussion.

Trustees tabled the motion to move forward with the draft RFLOI for an organizational assessment.

Organizational Assessment

MEMO

To: Trustees

From: Jeff Jessee, CEO

Date: November 7, 2016

Re: Update: Organizational Assessment Request for Proposals (RFP)

At the October 26, 2016, board meeting, the board directed staff to work with the finance committee to gather more detailed information and direction for trustees' expectations, scope of work and deliverables for a draft RFP to be developed and included for the November board meeting. As preparations were being made, trustees decided not to convene the committee to discuss this matter. Rather, to schedule time on the November board meeting for focused discussion amongst trustees on the intent, scope of work and deliverables for an organizational assessment RFP.

In the interim to continue to support this effort, staff have worked with Russ and Carlton to further explore intent and identify potential entities possessing the expertise and capacity for performing such an assessment in preparation of trustee discussion. To that end, some entities have been preliminarily identified by Carlton (PEW Partnership for Civic Change, Bain Consulting, and PricewaterhouseCoopers). Carlton and I will connect with them once he hears back from them. In addition, once more specific detailed information (regarding expectations, scope and deliverables) is provided to staff after trustees discuss the issue at the meeting, staff can have more fruitful conversations with potential entities or develop a RFP.

Written Public Comment

(received by 11/08/16)

From: [Williams, Stephen F. \(DOR\)](#)
To: [REDACTED]
Cc: [Jessee, Jeffrey L. \(DOR\)](#); [Morrison, John S. \(DNR\)](#); [Menefee, Wyn \(DNR\)](#); [Lawrence, Carley J. \(DOR\)](#); [Smith, Miri K. \(DOR\)](#)
Subject: FW: Forest Service Land Trade
Date: Friday, November 04, 2016 11:10:03 AM

Good morning-
For your information, below is an email I received last night from Gail Sterling regarding the Land Exchange and my response to her.

Have a nice day! Steve
----- 907.269-
7697 (direct)
907.748.7418 (cell)
www.mhtrust.org

From: Williams, Stephen F (DOR)
Sent: Friday, November 04, 2016 11:06 AM
To: 'Sterling/Nichols' <lilpelican2003@yahoo.com>
Cc: info@seacc.org
Subject: RE: Forest Service Land Trade

Good morning Gail-
Thank you for taking the time to submit your comments below. I will make sure the full Board of Trustees receives them.

Have a nice day! Steve
----- 907.269-
7697 (direct)
907.748.7418 (cell)
www.mhtrust.org

From: Sterling/Nichols [<mailto:lilpelican2003@yahoo.com>]
Sent: Thursday, November 03, 2016 6:48 PM
To: Williams, Stephen F (DOR) <steve.williams@alaska.gov>
Cc: info@seacc.org
Subject: Forest Service Land Trade

I see in a report by KFSK radio Petersburg, your staff was there telling residents that the land swap will prevent possible logging in their area by trading land on Prince of Wales Island to log instead. I live on Prince of Wales Island. How much more land can you and Ms. Lisa Murkowski take from the island to log?? So you push off the NIMBYs of Petersburg, (not in my back yard, in case you haven't heard the term) onto the residents of POW as if they don't count at all. I don't think that is very honorable. The article also states you make about \$700,000 a year on timber sales. Really? Does that even begin to cover your salaries and expenses? I hope you consider other options at your November meeting. Thank you for allowing me to comment.

Gail Sterling
Port Protection, AK

Comment Sheet

If you are unable to provide comment at the November 17, 2016 Alaska Mental Health Trust Authority board of trustees meeting in Anchorage, you may use this form to write your comments now and these comments will be provided to the board at their November 17 meeting. Name and Email is required.

Janice Jackson	11-1-16	jjackson2008@	yahoo.com
Name of Commenter	Date	Email Address	Affiliation

I oppose any logging on Deer Mt. in Ketchikan. My sister-in-law buried her daughter's ashes on Deer Mt. So my family, it is now a sacred place, in addition to being a landmark for our town.

I urge passage of land exchange legislation which in effect would prevent logging on Deer Mountain.

Sincerely, Janice Jackson, Ketchikan AK

Comment Sheet

If you are unable to provide comment at the November 17, 2016 Alaska Mental Health Trust Authority board of trustees meeting in Anchorage, you may use this form to write your comments now and these comments will be provided to the board at their November 17 meeting. Name and Email is required.

<i>Kathleen Yarn</i>	<i>11/1/16</i>		<i>Son is beneficiary</i>
Name of Commenter	Date	Email Address	Affiliation

1st choice: exchange land
2nd choice: helicopter log Deer Mt. (selective harvesting)
Protect against landslides. Protect water.
Disappointed logging, harvesting, will not benefit local loggers & mills. Understand Trust has a fiduciary responsibility to maximize assets for beneficiaries.
If Deer Mt is logged, the mt will look bad a couple years, then it will green up again. In 20 yrs, we will hardly be able to determine which parts have been logged. Already there are "bad" spots of the mt because some areas are too steep to grow trees, & some areas have slid away on their own.
People are part of the environment. We deserve to benefit live & work here. Beneficiaries deserve to have the Trust responsibility of the AMHT upheld.