



Dear Alaska Mental HealthTrust Authority Trustees:

Thank you for the opportunity to serve my community as the Housing and Homeless Services Coordinator for the City and Borough of Juneau.

My background is mostly in transportation planning and project management, with eight years in various positions at Alaska's Department of Transportation and Public Facilities, and for six years as a partner and project manager for a private engineering firm. Some skills I bring to the table:

**Project Management:** I know project development from both the consultant and the client side. In 2016 I've oversaw design and construction of \$50.6 million in construction projects. My grant experience includes advocating for and managing multiple small and medium-community project grants, and overall management of the \$900-million State Transportation Improvement Program (STIP) during the American Recovery and Reinvestment Act.

**Team Coordination:** I managed and improved the processes associated with transportation grant funding and project development by creating a reliable cycle of updates and working with internal and external stakeholders on understanding how to participate. I developed clear processes that accounted for roles and workload constraints of the parties involved in project development.

**Community Outreach:** I streamlined and standardized governmental and public participation in state-managed federal funding and planning regimes. I consulted with non-metropolitan communities, and developed an understanding of local politics and bureaucracies. I have experience working with transient and permanent disadvantaged populations.

**Heart for the Cause:** In one of my volunteer position I was an instructor for a biblically-based job preparation program for those who had problems finding or keeping employment. We worked with our students on employment basics, such as resumes, interviewing, and appearance, but we also covered the softer skills such as anger management, respect for authority, accountability, de-escalation, customer service and diplomacy. Many of our students had criminal background, substance abuse, or mental health issues.

I am excited about working with our providers to establish a Coordinated Entry program, stabilizing funding, and establishing a community homelessness plan. Please reach out to me if I can be of assistance.

Respectfully,

A handwritten signature in blue ink that reads "Irene M. Gallion".

Irene M. Gallion

Housing and Homeless Services Coordinator  
City and Borough of Juneau  
155 S. Seward Street  
Juneau, AK 99801  
[irene.gallion@juneau.org](mailto:irene.gallion@juneau.org)  
(907) 586-0623